

<u>Leadership Tomorrow LinkedIn Instructions</u> How to add your LT experience to your LinkedIn profile

Thank you for helping us improve LT's online visibility! We are encouraging all alumni to include Leadership Tomorrow in their LinkedIn profiles so that it is easier for LT alums to find each other via LinkedIn. Questions? Contact Megan Rudolph at megan@leadershiptomorrowseattle.org or 206-389-7267. Thank you!

Follow these steps to update your LinkedIn profile:

- 1. Under Experience, click the Plus sign.
- For title, write "Selected Participant, Class of XX." For Company, select "Leadership Tomorrow."



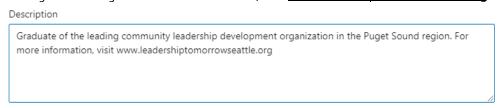
3. For location, select "Greater Seattle area." For dates involved, enter your class year (the year you graduated). Do not include an end month or year.



4. Check "I currently work here." By doing this, LT will show up toward the top of your experience. To avoid overwriting your current job in your headline, uncheck "Update my headline."



5. Under description, leave blank or write: "Graduate of the leading community leadership development organization in the Puget Sound region. For more information, visit www.leadershiptomorrowseattle.org



6. Click save and you're done. Thank you!