

## Leadership Tomorrow LinkedIn Instructions

### *How to add your LT experience to your LinkedIn profile*

Thank you for helping us improve LT's online visibility! We are encouraging all alumni to include Leadership Tomorrow in their LinkedIn profiles so that it is easier for LT alums to find each other via LinkedIn. Questions? Contact Megan Rudolph at [megan@leadershiptomorrowseattle.org](mailto:megan@leadershiptomorrowseattle.org) or 206-389-7267. Thank you!

#### Follow these steps to update your LinkedIn profile:

1. Under Experience, click the Plus sign.
2. For title, write "Selected Participant, **Class of XX**." For Company, select "Leadership Tomorrow."


Add experience ✕

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Title

Selected Participant, Class of 2016

Company

 Leadership Tomorrow

Location

3. For location, select "Greater Seattle area." For dates involved, enter your class year (the year you graduated). Do not include an end month or year.

Location

Greater Seattle Area

From \*

Month

Present

2016

4. Check "I currently work here." By doing this, LT will show up toward the top of your experience. To avoid overwriting your current job in your headline, uncheck "Update my headline."

From \*

Month

Present

2016

I currently work here

Update my industry

Update my headline

5. Under description, leave blank or write: "Graduate of the leading community leadership development organization in the Puget Sound region. For more information, visit [www.leadershiptomorrowseattle.org](http://www.leadershiptomorrowseattle.org)

Description

Graduate of the leading community leadership development organization in the Puget Sound region. For more information, visit [www.leadershiptomorrowseattle.org](http://www.leadershiptomorrowseattle.org)

6. Click save and you're done. Thank you!