Little River United Church of Christ
Governance Board Minutes
December 14, 2016

Present:
Cici Thompson, Acting Moderator
Carolyn Yocom, Moderator-elect
(Vacant) Past- Moderator
Ann Lingo, Clerk
Mary Summers, Treasurer
Dave Curtis, Comptroller
Ben Northrup, Board of Trustees
Bruce Douglas, at large
(Absent), at large
John Mingus, at large
Jean Wheelock, Personnel Committee
Rob Peters, Stewardship Committee
(Absent), Senior Pastor

Cici called the meeting to order at 7:35 p.m. Jean offered an opening prayer.

Finance Committee: The committee asked for approval of the following three motions:

Dave moved that the negative balance of $453 in the pass through designated fund for the exercise class be written off by transferring $453 from the General Fund. The motion was seconded and approved.

Dave moved that the residual balance of $241.90 in the pass through designated fund for the Welcome Center be transferred to the General Fund. The motion was seconded and approved.

Dave moved that the Governance Board approve changing the registered name on the account “LRUCC Capital Fund” to be “Little River United Church of Christ.” The previous name derives from the time of a capital campaign undertaken by Little River United Church of Christ, colloquially known as “LRUCC.” That capital campaign has been closed out. The motion was seconded and approved.

Minutes: A motion was made to approve minutes of the November Governance Board Meeting. The motion was seconded and approved.

Treasurer: Mary reported that to date the church has contributed benevolences of nearly $100,000. Looking at the building use agreements she can identify an additional $8000 in benevolence value to groups using the building. Currently the budget is on track with a surplus of $80,000. Mary is keeping an eye on interest rates as they rise. She expressed surprise that the church doesn’t run a credit check and bond the treasurer or assistant treasurer. Dave replied that the church insurance covers officers of the church. The accounting group is working with a volunteer who may become assistant treasurer which historically has been a stepping stone to the position of treasurer.

Annual Reports: A suggestion was made that a format guide be provided to those expected to contribute to the report.
**Personnel Committee:** Jean presented a revised charter for the Personnel Committee and wording for a by-law change to add the personnel committee to the LRUCC Constitution and By-Laws. **It was moved, seconded and approved to accept the Personnel Committee Charter.** The proposed by-laws change reads:

*The Personnel Committee shall consist of three members elected for a three-year term each, with one person being elected each year at the annual meeting. After serving two full terms, they shall be ineligible for re-election for one year. The committee is responsible for reviewing and recommending personnel policies, and assisting LRUCC ministers, lay staff, boards and committees in the administration and implementation of the personnel policies. The committee shall report to the Governance Board.*

The proposal will be presented to the congregation at the Annual Meeting in January.

**Responsibilities of Governance Board:** Results of the church survey indicated confusion among some in the congregation about the role of the Governance Board. It was noted that the Church Constitution states that the “Governance Board is to provide an administrative and policy framework for the Church.” Further it is “responsible for developing and monitoring and administrative and operational policies.” There was agreement that more work is accomplished with the Governance Board and Ministry Boards working separately and together as the Church Council, and that there is a need to address the lack of understanding of our new governance model.

**Trustees:** Ben reported that he has worked with an Information Technology consultant and the office computer issues are now resolved. He will get two locked files for the office. A contractor has been employed to fix the erosion problem on the driveway. The work which involves heavy equipment is expected to be accomplished Monday, December 19th. The pump on the main boiler is broken so currently there is no heat on the lower level. Barbara Lowrey paid a contractor to remove the leaves from the church grounds. We received a donation to buy new chairs for use in the social hall. They are on order and will be a great improvement. Thanks were expressed to Barbara and the anonymous donor.

The meeting was adjourned at 8:30 p.m.

Respectively submitted,
Ann Lingo
Clerk

The next Governance Council meeting date will be January 11th.