The first Planning Meeting of the Student Participation Association will be held in connection with the VTA on Friday, Oct. 28th, at 1 P.M. in the Biology lab room.

In order that the host sponsor may know what to do, and in order that the officers may know what to expect, we'd like to have answers to the following:

1. Will the travel expenses for the officers be paid to attend the second Planning Meeting which will be held in February at the host school (Phenix)?

Note: Ever since we have had a membership and a registration fee, the organization has been able to do this. Prior to that time, schools donated the expense. Now that we do not collect membership fees, we have no treasury to operate on and the schools feel they should receive the same services from the VTA since the blanket fees go to it.
For the past two years we have had an Executive Meeting the day before the Conference. This has contributed so much to the smooth operation of the meeting. We have paid the expenses of the officers of this meeting and their lodging, Friday dinner and Saturday breakfast. The lunch on Saturday and the trip home were borne by themselves.

Will the VIA allow for this in our budget?

We have allowed the President a small amount to send a newsletter, write letters, and assist in visits to Councils.

Will the VIA allow the President anything?

We have always paid the registration fee of our President to attend the National Association of Student Councils. This year
Will the VIA furnish the State Sponsor with a Petty Cash Fund or a substitute for postage, stationery etc., phone calls etc.?

Note: Many letters come from both within the state and without pertaining to our work. Sometimes phone calls have to be made when the program for the conference is being prepared. The State Sponsor should know what to do about her or his operating expenses.

How will the preparation for the Conference be handled?

(a) The host school has to get out a newsletter, have signs printed, write letters etc.

(b) The State Sponsor has many, many forms to get out. Shall these be sent to Petersburg to go out or shall the Sponsor get them out?