

Agenda

January 2, 2018

Present:

B. Louise, A. Whitehill, P. Calderone, S. Turk, T. Hile, T. Kriebel, P. Kentzel, Mayor Hunt, Manager N. Marano, Solicitor S. Schreffler, PD – Chief Siegel, Maintenance S. Lengyel, Maintenance M. Slaughenhoup, Junior Council L. Seaton, Junior Council B. Kentzel

Mayor calls meeting to order.

Everyone Stand for the Pledge of Allegiance

Absent:

Visitors:

Mayor swears in all elected officials

Mayor opens nominations for Council President

Mayor turns meeting over to **Council President**

Council President opens nominations for Council Vice President.

President opens appointments to council committees and committee chairman's

Council appoint **Auditor**

Council appoint **ESM Coordinator**

Council appoints borough **solicitor**

Council appoints borough **engineer**

Motion to waive the reading of and approve the month of December minutes.

Motion to accept the receipts for the month of December and approve the expenditures for the month of January.

Police Department

- Police report-Chief Siegel

Maintenance Department

- Maintenance report – S. Lengyel
- Volume Road Grant 2018 –
- Aqua's construction -

Old Business

- PMRS/ State Aid Reimbursement – Solicitor/N. Marano –Board meets 1/18/18
- VMT Park Trees –
- Employee evaluations -
- Hughes Park/DCNR Grant Update – A. Whitehill
- PD Garage roof, windows and doors – N. Marano

New Business

- Employees worker Comp – N. Marano

Venango Co Land Bank

- Update – N. Marano

Venango County Planning Commission –

- Update – N. Marano- demo permit

Trail Town News – Liaison Report

- Bob Jennings trail connection meeting – P. Kentzel

Council / Committee Reports

Motion to adjourn

December 4, 2017

A regular monthly meeting of the Emlenton Borough Council was held on December 4, 2017 at 7pm, in the council room of the Crawford Center Building. The following members were present: **B. Louise, A. Whitehill, T. Hile, P. Calderone, T. Kriebel, P. Kentzel, Chief Siegel Maintenance - S. Lengyel, M. Slaughenhoup, Manager N. Marano, Solicitor S. Schreffler, JC B. Kentzel,**

Absent: S. Turk, JC L. Seaton

Visitors: C. Kentzel, J. Hunt,

B. Louise welcomed the visitor. J. Hunt stated he was here to observe. C. Kentzel stated that a resident on River Avenue was burning trash and accumulating rubbish. Chief Siegel will address the issue.

A. Whitehill made the motion to accept the month of November minutes. P. Kentzel seconded the motion. All were in favor. Motion carried.

P. Calderone made the motion to accept the receipt for the month of November and approve the expenditures for the month of December. P. Kentzel seconded the motion. All were in favor. Motion carried.

Police Report

Chief Siegel read the report for the month of November (See Attached).

Mayor Russell stated that the new officer was ready for duty and that the Police department was at full capacity.

B. Louise asked if anyone had any questions on the new seasonal parking ordinance. P. Calderone stated that he had questions however N. Marano and Officer O'Neil answered them for him.

Maintenance Report

S. Lengyel read the maintenance report for November (See Attached). S. Lengyel stated that the dump truck needs repair. N. Marano updated council on the work being performed by Wilson's Excavating for Aqua of PA. N. Marano asked if Council would agree to exonerate Aqua from Ordinance #383 on a street by street agreed discussion. Council agreed. N. Marano will keep T. Kriebel advised.

N. Marano stated that when the work is completed she would work with Wilson's and S. McGinnis at Venango County Planning to put all our boxes and lines on GPS.

County Aide 2018—N. Marano stated that the borough was awarded \$30,000 2018 CA Project Council to continue the storm water line replacement project.

Volume Road Grant —N. Marano she has not heard whether the borough will receive any VLR Grant moneys.

Old Business

PMRS/STATE AID REIMBURSEMENT —Solicitor stated that he has heard nothing from either parties.

Council reviewed the MMO for 2018 Pension.

VMT Park—B. Louise stated that the EVFD will cut down the trees that need be removed. A. Whitehill requested that the trees at Hughes Park be cut down also.

Employee Evaluation — A. Whitehill requested they be completed by the first of the year. Everyone agreed.

Hughes Park - A. Whitehill stated that she and N. Marano attended a grant workshop to apply for 2018 DCRN funding for the slash park. A. Whitehill stated that she will be meeting with the Bridge Builders for other trust and grants for the project. B. Louise stated that most people do not know that the Kerr Fund built the pool however they would not fund the cost of operating. A. Whitehill stated that people did not support the pool. N. Marano stated that during the three months of operation the borough would use between \$16 to \$20 thousand dollars, from the general budget to operate the pool. B. Louise and council commended A. Whitehill for keeping it operating as long as she did.

Property beside IGA — N. Marano stated that the property owner has changed their minds at this time.

New Business:

Snow Emergency — T. Kriebel made the motion to accept **Ordinance #424** Seasonal Parking. A. Whitehill seconded the motion. All were in favor. Motion carried.

2018 Tax Ordinance — P. Calderone made the motion to accept the 2018 Tax **Ordinance #425**. P. Kentzel seconded the motion. All were in favor. Motion carried.

2018 Budget —T. Kriebel made the motion to accept **Ordinance #426** 2018 Budget. A. Whitehill seconded the motion. All were in favor. Motion carried.

Deputy Tax Collector — T. Kriebel made the motion to appoint Marjorie Garris Emlenton Borough Deputy Tax Collector. P. Kentzel seconded the motion. All were in favor. Motion carried.

Auditor appointment — B. Louise requested nomination for auditor by next meeting.

Employee Christmas bonus — A. Whitehill made the motion to give \$50 to all part time employees and \$100 to full time employees. T. Hile seconded the motion. All were in favor. Motion carried.

Venango County Land Bank:

N. Marano stated she was working with the Venango Co. Planning Commission on a county wide blight mapping.

Venango County Planning Commission – N. Marano stated that she been working with VCRP on permits to demo the Wolf property. The property was on the list for national historical property. This just slows down the process.

Trail Town News – N. Marano stated that B. Jennings was planning a meeting to work on connecting the trail from Foxburg to Emlenton on 12/12 here in the Crawford Center Auditorium. They have requested representation from the borough council to attend these meetings. B. Louise asks if P. Kentzel would represent the Emlenton Borough. P. Kentzel agreed.

COUNCIL /COMMITTES

P. Kentzel requested that the drain pipes at along River Avenue to the river be extended.

b. Louise asked if anyone had anybody in mind for Emlenton Boroughs Venango County EMS Coordinator. N. Marano stated that R. Cornelius was Scrubgrass Township's maybe he would be interested in Emlenton also. Council requested N. Marano to ask R. Cornelius if he would be interested.

T. Hile asked if all rental property comply with the Rental Ordinance. N. Marano stated that there were a few that had not. Council requested that they work with the solicitor on this issue.

B. Louise requested that the borough borrow \$75,000 from Farmers National Bank for the remaining balance on the new fire truck. B. Louise stated that this loan would be paid by the Emlenton Volunteer Fire Department due to the fact that like all of the department's trucks it is titled to the Emlenton Borough the borough has to be the borrower. A. Whitehill made the motion to borrow \$75,000 for the new fire truck. P. Calderone seconded the motion. B. Louise, T. Kriebel and T. Hile abstained. Motion carried.

Mayor Russell stated that this was his final meeting after 12 years as Mayor. Council thanked T. Russell for his service to the Emlenton Borough.

T. Kriebel made the motion to adjourn. P. Kentzel seconded the motion. All were in favor. Motion Carried.

Nancy Marano, Borough Manager

Barry Louise, President

Special Meeting Agenda and Minutes

October 5, 2017

A special meeting of the Emlenton Borough Council for the propose of bid opening, was held on October 5, 2017 at 7pm, in the council room of the Crawford Center Building. The following members were present: **B. Louise, A. Whitehill, P. Calderone, T. Kriebel, P. Kentzel, Mayor Russell, Chief Siegel Maintenance - S. Lengyel, M. Slaughenhoup, Manager N. Marano,**

Absent: S. Turk, T. Hile, Solicitor S. Schreffler, JC B. Kentzel, JC L. Seaton

Visitors:

B. Louise opening the meeting and turned over the bid openings to Street Chairman T. Kriebel.

T. Kriebel stated that we had received 3 bids. Bids listed as follows:

Name	Sites #1-#4	Sites #1 and #2 only	Sites #3and #4
Terra Works -	\$59,320	\$34,320	\$25,000.00
Glenn O Hawbakers	\$55,180	\$40,080	\$15,100.00
Eck's Dirt Works	\$50,562	\$35,808	\$4,920.00

T. Kriebel stated that all bidders did a site review as requested. Council agreed to eliminate Eck's Dirt Works due to the fact that they were unable to complete the work as request in the bid.

Council discussed removing sites #3 and #4 due to budget funding. T. Kriebel made the motion to remove sites #3 and #4 and precede with sites #1 and #2 due to the regency to have these repairs done as soon as possible. P. Calderone seconded the motion. All were in favor. Motion carried.

T. Kriebel made the motion to accept lowest bid to Terra Works sites #1 and #2, at the cost of #34,320. P. Calderone seconded the motion. All were in favor. Motion carried.

P. Calderone made the motion for Terra Works to proceed immediately, provide the borough with a security bond and confirm time deadline of October 18th. A. Whitehill seconded the motion. All were in favor. Motion carried.

P. Kentzel made the motion to adjourn. P. Calderone seconded the motion. All were in favor. Motion carried.

Nancy Marano, Emlenton Borough Manager

Barry Louise, President Emlenton Borough Council