

**Agenda**

February 5, 2018

**Present:**

B. Louise, A. Whitehill, P. Calderone, S. Turk, T. Hile, T. Kriebel, P. Kentzel, Mayor Hunt, Manager N. Marano, Solicitor S. Schreffler, PD – Chief Siegel, Maintenance S. Lengyel, Junior Council L. Seaton, Junior Council B. Kentzel

**Everyone Stand for the Pledge of Allegiance****Absent:**

Visitors: M. Slaughenhoup

**Motion to waive the reading of and approve the month of January minutes.**

**Motion to accept the receipts for the month of January and approve the expenditures for the month of February.**

**Police Department**

- Police report-Chief Siegel

**Maintenance Department**

- Maintenance report – S. Lengyel
- Volume Road Grant 2018 –
- 2018 County Aid -
- Aqua's construction -

**Old Business**

- PMRS/ State Aid Reimbursement –N. Marano –
- VMT Park Trees –
- Employee evaluations -
- Hughes Park/DCNR Grant Update – A. Whitehill
- PD Garage roof, windows and doors – N. Marano

**New Business**

- Request to change internet and phone service – N. Marano
- Website – Mayor Hunt

**Venango Co Land Bank**

- Update – Packet - N. Marano

**Venango County Planning Commission –**

- Update – N. Marano- demo permit to be signed

**Trail Town News – Liaison Report**

- Bob Jennings trail connection meeting schedule 2/6/2018 in council room

**Council / Committee Reports**

Motion to adjourn

January 5, 2018

A regular monthly meeting of the Emlenton Borough Council was held on January 5, 2018 at 7pm, in the council room of the Crawford Center Building. The following members were present: **B. Louise, A. Whitehill, T. Hile, P. Calderone, T. Kriebel, P. Kentzel, Mayor Hunt, Maintenance - S. Lengyel, M. Slaughenhoup, Manager N. Marano,**

**Absent: S. Turk, JC L. Seaton Solicitor S. Schreffler, JC B. Kentzel, Chief Siegel,**

**Visitors:**

Mayor Hunt opening the meeting. Mayor swore in elected official. Mayor opened nominations for council president. T. Kriebel nominated B. Louise. A. Whitehill seconded the nomination. T. Hile motion to close nomination. A. Whitehill seconded the motion. All were in favor. Motion carried.

B. Louise accepted. B. Louise thanked Mayor Hunt for running for the mayor position. B. Louise opened the nomination for Vice President. T. Hile nominated A. Whitehill. T. Kriebel seconded the nomination. P. Kentzel made the motion to close nomination. P. Calderone seconded the motion. All were in favor. Motion carried. A. Whitehill thanked council for their support. B. Louise reviewed the committee's and requested council to request to stay or be removed from a committee or be placed on other committees. (SEE ATTACHED). T. Kriebel made the motion to appoint Laura Hensley as auditor. P. Kentzel seconded the motion. All were in favor. Motion carried. T. Kriebel made the motion to appoint Rick Cornelius as ESM Coordinator. A. Whitehill seconded the motion. All were in favor. Motion carried. A. Whitehill made the motion to appoint Lynn, King and Schreffler as borough solicitor. T. Kriebel seconded the motion. All were in favor. Motion carried. A. Whitehill made the motion to appoint HRG as borough engineers. T. Kriebel seconded the motion. All were in favor. Motion carried.

B. Louise stated there were no visitors.

A. Whitehill made the motion to accept the month of December minutes. P. Kentzel seconded the motion. All were in favor. Motion carried.

P. Calderone made the motion to accept the receipt for the month of December and approve the expenditures for the month of January. P. Kentzel seconded the motion. All were in favor. Motion carried.

**Police Report**

Mayor Hunt read the report for the month of December (See Attached). Mayor Hunt stated he talked with the Chief and things are slow right now which is a good thing.

P. Calderone stated that the construction workers are speeding on Kerr Avenue. Mayor will let the PD know. N. Marano will notify Wilson's Project Manager Matt Peterson.

**Maintenance Report**

S. Lengyel read the maintenance report for December (See Attached). S. Lengyel stated Hill Street had a drain that was putting water out onto the street and it was an icy mess.

**County Aide 2018**— N. Marano stated work on project when weather breaks.

**Volume Road Grant**—N. Marano stated the borough had received \$13,500 VLR Grant moneys.

**Old Business**

**PMRS/STATE AID REIMBURSEMENT**—N. Marano stated that she spoke to T. Hoot from PMRS about our situation. She told N. Marano to have the borough solicitor write a letter to the board of directors prior to their meeting on 1/18 requesting them to address the issue. Council agreed to N. Marano contact the solicitor's office with the request.

**VMT Park**—B. Louise stated table until weather gets better.

**Employee Evaluation**— A. Whitehill requested they be completed by the first of the year. Everyone agreed.

**Hughes Park** - A. Whitehill stated that the group is ready to pick out the playground equipment.

**PD Garage**— N. Marano request to apply for USDA Grant which can be part grant part loan to do the building repairs. T. Kriebel suggested reaching out to the Crawford family for help. Council agreed to have T. Kriebel reach out to the family and N. Marano apply for funding.

**New Business:**

**Employers Workers Comp**— N. Marano stated that the EVFD workers comp was able to be removed from the State Workers Compo Plan SWIFT to AmerTrust. This will join the borough employees and firemen's worker comp saving the borough \$4,595.

**Venango County Land Bank:**

N. Marano stated judicial sales will be in April.

**Venango County Planning Commission**— N. Marano stated that she has been appointed the Chairman of the Board for VCRPC. N. Marano is work on the permits need to remove the Wolf property building.

**Trail Town News**— (SEE ATTACHED) P. Kentzel stated that the meeting seemed to go well.

**COUNCIL /COMMITTEES**

T. Hile explained the local tax credit for volunteer's services. P. Calderone thanked the fireman for their services. Kriebel made the motion not to do the volunteer tax credit. A. Whitehill seconded the motion. All were in favor. Motion carried.

T. Hile questioned the compliance with the Rental Ordinance. N. Marano stated that were some that have not yet complied. T. Hile stated his concerns. N. Marano stated that she and the PD are working on it and will address it with the solicitor.  
Mayor Hunt stated that he is working on a website for the Emlenton Borough.

T. Kriebel made the motion to adjourn. P. Calderone seconded the motion. All were in favor. Motion Carried.

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Nancy Marano, Borough Manager

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Barry Louise, President

## Special Meeting Agenda and Minutes

October 5, 2017

A special meeting of the Emlenton Borough Council for the propose of bid opening, was held on October 5, 2017 at 7pm, in the council room of the Crawford Center Building. The following members were present: **B. Louise, A. Whitehill, P. Calderone, T. Kriebel, P. Kentzel, Mayor Russell, Chief Siegel Maintenance - S. Lengyel, M. Slaughenhoup, Manager N. Marano,**

**Absent: S. Turk, T. Hile, Solicitor S. Schreffler, JC B. Kentzel, JC L. Seaton**

### Visitors:

B. Louise opening the meeting and turned over the bid openings to Street Chairman T. Kriebel.

T. Kriebel stated that we had received 3 bids. Bids listed as follows:

<b>Name</b>	<b>Sites #1-#4</b>	<b>Sites #1 and #2 only</b>	<b>Sites #3and #4</b>
Terra Works -	\$59,320	\$34,320	\$25,000.00
Glenn O Hawbakkers	\$55,180	\$40,080	\$15,100.00
Eck's Dirt Works	\$50,562	\$35,808	\$4,920.00

T. Kriebel stated that all bidders did a site review as requested. Council agreed to eliminate Eck's Dirt Works due to the fact that they were unable to complete the work as request in the bid.

Council discussed removing sites #3 and #4 due to budget funding. T. Kriebel made the motion to remove sites #3 and #4 and precede with sites #1 and #2 due to the regency to have these repairs done as soon as possible. P. Calderone seconded the motion. All were in favor. Motion carried.

T. Kriebel made the motion to accept lowest bid to Terra Works sites #1 and #2, at the cost of #34,320. P. Calderone seconded the motion. All were in favor. Motion carried.

P. Calderone made the motion for Terra Works to proceed immediately, provide the borough with a security bond and confirm time deadline of October 18<sup>th</sup>. A. Whitehill seconded the motion. All were in favor. Motion carried.

P. Kentzel made the motion to adjourn. P. Calderone seconded the motion. All were in favor. Motion carried.

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Nancy Marano, Emlenton Borough Manager

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Barry Louise, President Emlenton Borough Council