

Agenda

April 2, 2018

Present:

B. Louise, A. Whitehill, P. Calderone, S. Turk, T. Hile, T. Kriebel, P. Kentzel, Mayor Hunt, Manager N. Marano, Solicitor S. Schreffler, PD – Chief Siegel, Maintenance S. Lengyel, Junior Council L. Seaton, Junior Council B. Kentzel

Everyone Stand for the Pledge of Allegiance

Absent:

Visitors:

Motion to waive the reading of and approve the month of March minutes.

Motion to accept the receipts for the month of March and approve the expenditures for the month of April.

Police Department

- Police report-Chief Siegel

Maintenance Department

- Maintenance report – M. Slaughenhoup
- Volume Road Grant 2018 –
- 2018 County Aid -
- Aqua’s construction -

Old Business

- PMRS/ State Aid Reimbursement –N. Marano –
- VMT Park Trees –
- Employee evaluations -
- Hughes Park/DCNR Grant Update – A. Whitehill
- PD Garage roof, windows and doors – B. Louise/ N. Marano
- Meeting with Hudson Group/Fuch’s/Honeywell

New Business

- **2017 Audit**

Venango Co Land Bank

- Update –N. Marano

Venango County Planning Commission –

- Update – N. Marano- demo

Trail Town News – Liaison Report

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Council / Committee Reports

Motion to adjourn

March 5, 2018

A regular monthly meeting of the Emlenton Borough Council was held on March 5, 2018 at 7pm, in the council room of the Crawford Center Building. The following members were present: **B. Louise, A. Whitehill, T. Hile, P. Calderone, T. Kriebel, P. Kentzel, Mayor Hunt, Maintenance - S. Lengyel, Manager N. Marano, JC B. Kentzel,**

Absent: S. Turk, JC L. Seaton, Solicitor Schreffler, Chief Siegel,

Visitors: K. Eggloston, C. Kentzel,

B. Louise welcomed the visitors. K. Eggloston questioned what the update was on the Emlenton Methodist Church sign that illuminates. Emlenton Borough Council send the church a letter asking that someone from their council attend this council meeting to discuss the issue and find a solution. N. Marano stated that she had not gotten a reply. Council agreed to send the church council a certified letter requesting them to attend April's council meeting. C. Kentzel stated she was here to observe.

P. Calderone made the motion to accept the month of February minutes. P. Kentzel seconded the motion. All were in favor. Motion carried.

T. Kriebel made the motion to accept the receipt for the month of February and approve the expenditures for the month of March. P. Calderone seconded the motion. All were in favor. Motion carried.

Police Report

Mayor Hunt read the report for the month of February (See Attached).

B. Louise requested that the department schedule daylight hours in order to cover the school. Mayor Hunt will discuss the matter with the Chief.

T. Kriebel requested that the department check the speed on College Street. N. Marano stated that speed has increased on Hill Street with the side to side parking. Mayor Hunt will discuss the issue with the Chief.

Maintenance Report

M. Slaughenhoup read the maintenance report for February (See Attached). T. Kriebel discussed the use of road materials. He stated that we were using a lot of material and need to cut back in areas such as using anti-skid / salt after midnight. Council agreed to have the Street Committee work out a protocol for hours, call out and materials.

T. Kriebel stated that S. Lengyel suffered a work related injury on 2/26/2018 and will be off work. S. Lengyel sees the doctor for a recheck on 3/21/2018. B. Louise requested that M. Slaughenhoup contact R. Cornelius for help.

County Aide 2018– N. Marano stated work on project when weather breaks.

Volume Road Grant –N. Marano stated work on project when weather breaks.

AQUA Construction – T. Kriebel request to table until next meeting when he has more information.

Old Business

PMRS/STATE AID REIMBURSEMENT –N. Marano stated just waiting to hear back from PMRS about the Police Pension credit.

VMT Park—B. Louise stated table until weather gets better.

Employee Evaluation – A. Whitehill stated that she would like to meet at 6:30pm prior to next month's meeting to discuss the evaluations.

Hughes Park - A. Whitehill stated that the committee has picked out the equipment. Her goal is to have the equipment in by Memorial Day. A. Whitehill stated that the old equipment has to be removed and would like to bid to sale and remove that equipment. T. Kriebel suggested using Minci- bid. T. Kriebel made the motion to bid the old equipment. P. Calderone seconded the bid. All were in favor. Motion carried.

P. Calderone stated that he dumpster was over flowing at the park. N. Marano stated that the dumpster is only serviced May through October. N. Marano will have the police Department check for the person using the dumpster and call Hunsberger's to service it.

PD Building – N. Marano call USDA Rural Grant and Loan Program. Phillip's Trust turned the project down and Bridge Builder does no grants for buildings. ORA will be applying for Historical Preservation grant and N. Marano has asked that they include the building in the grant.

Comcast Service – N. Marano stated that everything is schedule for March 9. Erin Hile will be present as tech support and rewiring.

New Business:

Hudson Group – B. Louise met with Commissioner Brooks and Abramovic and two representatives from the Hudson Group to discuss possible location within the Emlenton Borough for high end senior housing development. B. Louise stated that they may be interested in the Fuch's property.

Foxburg Library – A. Whitehill made the motion to donate \$250 to the Foxburg Library. P. Kentzel seconded the motion. All were in favor. Motion carried.

Venango County Land Bank:

N. Marano stated was unable to attend the February meeting.

Venango County Planning Commission – N. Marano stated that she spoke to the commissioners about the dangerous situation of the Wolf building. The commissioners are putting in for an emergency demo. Venango County Regional Planning Commission will advertise for demo using the CDBG funds earmark for the Emlenton Borough demos.

Trail Town News – P. Kentzel stated that waiting for Stoup’s attorney to review the lease agreement for his property. Trail cleanup day will be April 21.

COUNCIL /COMMITTEES

B. Louise questioned the ditch line at Campbell on Kerr Avenue, why it is so washout. T. Kriebel stated that the vegetation is all kill off. T. Kriebel stated that the borough maintenance is to put no more weed killer in the ditch line. P. Calderone stated that years ago he was going to put a swell in.

A. Whitehill made the motion to bill the Emlenton Area Ambulance Service for one half cost the same as last year to be consider the borough donation for services. P. Kentzel seconded the motion. All were in favor. Motion carried.

P. Kentzel request to remove a down tree from the Wolf’s/ boroughs property. Council agreed that P. Kentzel could remove the tree.

B. Louise questioned the damage done to the hand rail in front of the building. N. Marano stated that she is waiting to hear from the insurance company.

Clean up day – N. Marano and P. Kentzel will work on a cleanup day. N. Marano will coordinate the day with Chief Siegel.

T. Kriebel questioned where the council was with talking to ORA about the garage at the beginning of the trail for the boroughs use. M. Slaughenhoup stated that they have a for sale sign up.

M. Slaughenhoup stated that the roof at the Honeywell Building is leaking. T. Kriebel requested that they cover the equipment with plastic.

T. Kriebel requested that when A. Whitehill advertises on MunicBid if she would also include some equipment for the fire department and maintenance department.

Mayor Hunt stated he would like to do a proclamation declaring April PA One Call month.

B. Louise asked B. Kentzel if he had found a resolution for the bus exhaust issue on Myrtle Street. B. Kentzel stated that it seems to be better.

A. Whitehill request to go into executive session at 8:00pm.

B. Louise called the meeting back to order at 8:24pm. T. Kriebel made the motion to give Marcus Slaughenhoup a one-time \$200 bonus for taking over the maintenance department duties while S. Lengyel is off. T. Hile seconded the motion. All were in favor. Motion carried.

T. Kriebel made the motion to pay S. Lengyel employee contribution of his medical insurance while he is off, up to 3 months. T. Hile seconded the motion. All were in favor. Motion carried.

T. Kriebel made the motion to adjourn. P. Kentzel seconded the motion. All were in favor. Motion Carried.

Nancy Marano, Borough Manager

Barry Louise, President

Special Meeting Agenda and Minutes

October 5, 2017

A special meeting of the Emlenton Borough Council for the propose of bid opening, was held on October 5, 2017 at 7pm, in the council room of the Crawford Center Building. The following members were present: **B. Louise, A. Whitehill, P. Calderone, T. Kriebel, P. Kentzel, Mayor Russell, Chief Siegel Maintenance - S. Lengyel, M. Slaughenhoup, Manager N. Marano,**

Absent: S. Turk, T. Hile, Solicitor S. Schreffler, JC B. Kentzel, JC L. Seaton

Visitors:

B. Louise opening the meeting and turned over the bid openings to Street Chairman T. Kriebel.

T. Kriebel stated that we had received 3 bids. Bids listed as follows:

Name	Sites #1-#4	Sites #1 and #2 only	Sites #3and #4
Terra Works -	\$59,320	\$34,320	\$25,000.00
Glenn O Hawbakars	\$55,180	\$40,080	\$15,100.00
Eck's Dirt Works	\$50,562	\$35,808	\$4,920.00

T. Kriebel stated that all bidders did a site review as requested. Council agreed to eliminate Eck's Dirt Works due to the fact that they were unable to complete the work as request in the bid.

Council discussed removing sites #3 and #4 due to budget funding. T. Kriebel made the motion to remove sites #3 and #4 and precede with sites #1 and #2 due to the regency to have these repairs done as soon as possible. P. Calderone seconded the motion. All were in favor. Motion carried.

T. Kriebel made the motion to accept lowest bid to Terra Works sites #1 and #2, at the cost of #34,320. P. Calderone seconded the motion. All were in favor. Motion carried.

P. Calderone made the motion for Terra Works to proceed immediately, provide the borough with a security bond and confirm time deadline of October 18th. A. Whitehill seconded the motion. All were in favor. Motion carried.

P. Kentzel made the motion to adjourn. P. Calderone seconded the motion. All were in favor. Motion carried.

Nancy Marano, Emlenton Borough Manager

Barry Louise, President Emlenton Borough Council