

May 7, 2018

A regular monthly meeting of the Emlenton Borough Council was held on May 7, 2018 at 7pm, in the council room of the Crawford Center Building. The following members were present: **A. Whitehill, T. Hile, S. Turk, T. Kriebel, P. Kentzel, Chief Siegel, Maintenance – M. Slaughenhoup, Manager N. Marano, JC B. Kentzel, Attorney from Lynn, King & Schreffler,**

**Absent: B. Louise, P. Calderone, Mayor Hunt , JC L. Seaton,**

**Visitors:** J. Powell, D. Raas, C. Kentzel, S. Lengyel, J. Brown, A. Jobb, D. Sloan,  
A. Whitehill welcomed the visitors. J. Brown required a list of Council members and Committees. Council discussed how committees are appointed by council. J. Brown stated that she would be organizing a group to take over the planter at the corner of Kerr Avenue and Main Street.  
J. Powell request to hold “Vibes & Vital” once a month starting in June 16th, this would require closing Main Street from 7<sup>th</sup> to 8<sup>th</sup> from 7pm to 9pm. Council agreed they would provide barricades; it will be their responsibility to set them up, notify the police department prior the event, show proof of insurance and clean up after. J. Powell agreed

S. Turk made the motion to accept the month of April minutes. T. Hile seconded the motion. All were in favor. Motion carried.

P. Kentzel made the motion to accept the receipt for the month of April and approve the expenditures for the month of May. T. Kriebel seconded the motion. All were in favor. Motion carried.

#### **Police Report**

Chief Siegel read the report for the month of April (See Attached).

P. Kentzel questioned what was happening with the rental ordinance. Chief Siegel stated that they were still working on it.

#### **Maintenance Report**

M. Slaughenhoup read the maintenance report for April (See Attached).

**County Aide 2018**– N. Marano request approval to spec out for bid opening as Project #1.

**Volume Road Grant** –N. Marano request approval to spec out for bid opening as Project #2. S. Turk made the motion to prepare the Highland Avenue for bid Project #1 and Hill Street VLR Grant as Project #2 and advertise for bid. T. Kriebel seconded the motion. All were in favor. Motion carried.

T. Kriebel made the motion to have M. Slaughenhoup and N. Marano attend the VLR workshop on 4/20. A. Whitehill seconded the motion.

**AQUA Construction** – T. Kriebel and N. Marano met with R. Horvart and J. Wirard on 5/7 they stated that construction and paving would be completed by the end of June.

**Ordinance #383** – T. Hile made the motion to amend ordinance #383 as suggested by our Liquid Fuels Representative. P. Kentzel seconded the motion. All were in favor. Motion carried.

#### **Old Business**

**PMRS/STATE AID REIMBURSEMENT** –T. Hile made the motion to pay the Commonwealth State Aid \$18,341.60 and \$411.54 to PMRS, from our earmark Pension fund in the Restricted Account, which were placed in the Restricted Account for reimbursement to the pension plan.

**Employee Evaluation** – A. Whitehill stated that they will be done by 5/17 and 5/18

**VMT** – A. Whitehill stated that the trees were removed and it looks very nice. Council thanked the fire department.

**Hughes Park** - A. Whitehill stated that she selected the equipment; it should be in place by the end of summer. T. Kriebel made the motion to confirm the \$20,000 match commitment form the borough for the Hughes Park DCNR Grant. T. Hile seconded the motion. All were in favor. Motion carried. A. Whitehill stated that she would be applying at Bridge Builders for funding.

**PD Building** – Table until next meeting

#### **New Business:**

**2015 Venango Co Hazard Mitigation** – P. Kentzel made the motion to accept Resolution #427 2015 Venango County Hazard Mitigation. T. Hile seconded the motion. All were in favor. Motion carried.

#### **Venango County Land Bank:**

T. Kriebel made the motion to forgive the past do taxes for the property 622 Center Street, for the VLB. P. Kentzel seconded the motion. All were in favor. Motion carried.

**Venango County Planning Commission** – N. Marano stated that the demo on Wolf’s property pre construction meeting is on 5/11 at 1pm.

**Trail Town News** – P. Kentzel reported that the Cycling Classic will be held 6/16,17 & 18

#### **COUNCIL /COMMITTEES**

P. Kentzel had concerns about the sink hole on River. T. Kriebel will look at what is going on.

Council discussed getting a grant writer.

N. Marano stated she just received a FHL Grant for 25,000 and will used that to match 100,000 pilot DCRN grant for Nature Base Place Makin for Blue Print. Solicitor requested to go into executive session 7:45pm.

A. Whitehill call the meeting back to order at 8:05.

T. Kriebel made the motion to adjourn. P. Kentzel seconded the motion. All were in favor. Motion Carried.

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Nancy Marano, Borough Manager

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Barry Louise, President

## Special Meeting Agenda and Minutes

October 5, 2017

A special meeting of the Emlenton Borough Council for the propose of bid opening, was held on October 5, 2017 at 7pm, in the council room of the Crawford Center Building. The following members were present: **B. Louise, A. Whitehill, P. Calderone, T. Kriebel, P. Kentzel, Mayor Russell, Chief Siegel Maintenance - S. Lengyel, M. Slaughenhoup, Manager N. Marano,**

**Absent: S. Turk, T. Hile, Solicitor S. Schreffler, JC B. Kentzel, JC L. Seaton**

### Visitors:

B. Louise opening the meeting and turned over the bid openings to Street Chairman T. Kriebel.

T. Kriebel stated that we had received 3 bids. Bids listed as follows:

<b>Name</b>	<b>Sites #1-#4</b>	<b>Sites #1 and #2 only</b>	<b>Sites #3and #4</b>
Terra Works -	\$59,320	\$34,320	\$25,000.00
Glenn O Hawbakars	\$55,180	\$40,080	\$15,100.00
Eck's Dirt Works	\$50,562	\$35,808	\$4,920.00

T. Kriebel stated that all bidders did a site review as requested. Council agreed to eliminate Eck's Dirt Works due to the fact that they were unable to complete the work as request in the bid.

Council discussed removing sites #3 and #4 due to budget funding. T. Kriebel made the motion to remove sites #3 and #4 and precede with sites #1 and #2 due to the regency to have these repairs done as soon as possible. P. Calderone seconded the motion. All were in favor. Motion carried.

T. Kriebel made the motion to accept lowest bid to Terra Works sites #1 and #2, at the cost of #34,320. P. Calderone seconded the motion. All were in favor. Motion carried.

P. Calderone made the motion for Terra Works to proceed immediately, provide the borough with a security bond and confirm time deadline of October 18<sup>th</sup>. A. Whitehill seconded the motion. All were in favor. Motion carried.

P. Kentzel made the motion to adjourn. P. Calderone seconded the motion. All were in favor. Motion carried.

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Nancy Marano, Emlenton Borough Manager

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Barry Louise, President Emlenton Borough Council