FUNDING FOR INDIVIDUALS

GUIDELINES AND HOW TO APPLY
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WHO CAN APPLY

- Residents of the Borough of Elmbridge
- Anyone who is going through financial difficulties
- Recipients of Means Tested benefits such as Job Seekers Allowance, Employment Support Allowance, Tax Credit, Universal Credit ...

WHO CAN REFER

Recognised organisations such as:

- Citizen Advice
- Children's Centres
- Training Providers (College, School)
- Social Services
- Health Professionals
- Local Authority
- Other organisations (Rentstart, Home-Start, Transform Housing, Voluntary Action Elmbridge & Wellness With A Goal)
WHAT WE FUND

Household Funding
- Essential furniture and household items e.g. beds, cookers, washing machines, refrigerators
- Health equipment and care aids not funded by NHS or social services
- Utility bill arrears e.g. gas, water, electricity

Transport Funding
- Transport e.g. bicycles or public transport

Funding For Children & Young People
- School uniform
- School trips
- School holiday clubs
- Extra-curricular / out of school activities

Vocational Funding
- Course fees for vocational training which could include life skills courses that are not government funded
- Expenses linked to training
- Childcare costs
WHAT WE DON’T FUND

- Assistance with degree course tuition fees
- Assistance with post-graduate qualifications
- Rent deposits, rent in advance or rent arrears
- Services and facilities provided through statutory funding or available from other charities and voluntary organisations
- Holidays
- Non essential furniture / home goods
- Catalogue debts, credit cards bills, personal loans and other forms of non-secured lending
- Medical equipment, aids and adaptations normally provided by statutory agencies
- Debts to central or local government departments, e.g. Income Tax and National Insurance
- Fines for criminal offences
- Overpayments of benefits
- Funeral costs
HOW TO APPLY

1. You need financial assistance and live in Elmbridge

2. A local organisation makes a referral (except for school uniform)

3. You complete an application form

4. You make an appointment

5. You attend an appointment and bring required documents with you

6. Your application is assessed

7. We let you know the outcome within a week of the decision being made

8. We make a payment (usually on your behalf to the supplier)
HOUSEHOLD FUNDING

- Essential furniture and household items e.g. beds, cookers, washing machines and refrigerators if Local Assistance Scheme funding is not available
- Medical equipment and care aids not funded by NHS or social services
- Utility bill arrears e.g. gas, water & electricity

DOCUMENTS REQUIRED

- Completed referral form
- Completed application form
- Most recent bank statements & saving accounts for everyone in the household
- Proof of any debts, credit cards, rent arrears or utility arrears

Additional information:
- For medical equipment and care aids funding please provide: cost, detail of equipment & supplier
TRANSPORT FUNDING

- Bicycle for adults
- Bicycle for young people aged (11-18)
- Transport costs to attend vocational & other training
- Transport costs for people moving from benefits into paid work

DOCUMENTS REQUIRED

* Completed referral form
* Completed application form
* Most recent bank statements & saving accounts for everyone in the household
* Proof of any debts, credit cards, rent arrears or utility arrears

Additional information:
* Transport costs & provider
FUNDING FOR CHILDREN & YOUNG PEOPLE

School Uniform – There is no need to be referred by the child’s school or other organisations—You can approach us directly.

Help can be provided for uniforms requiring a logo or specific colours, winter coats and school shoes (via Clarks shoe shop in Walton) and all other items of uniform.

School Trips – referral must come from the school

Applications can be made to fund school trips. Usually applications will only be considered for one trip per child per academic year.

School Holiday Clubs

Applications can be made to help with the cost of holiday clubs during school holidays. This excludes half term breaks.

Extra-curricular / Out of School Activities

To enable children and young people to access out of school activities. Assistance can be provided with fees and/ or uniform/ kit.

DOCUMENTS REQUIRED

* Completed referral form (not required for school uniform)
* Completed application form
* Most recent bank statements & saving accounts for everyone in the household
* Proof of any debts, credit cards, rent arrears or utility arrears
* Completed school uniform application (school uniform only)
**VOCATIONAL FUNDING**

- Vocational training course fees (not government funded)
- Accreditation/certification costs (if these are not covered by the course provider)
- Life skills learning courses – courses such as healthy lifestyles, cooking, parenting skills or confidence building
- Necessary educational expenses e.g. learning resources such as books, tools or uniform
- Transport and childcare. Please note that childcare should be provided by an Ofsted registered child minder or nursery

**DOCUMENTS REQUIRED**

- Completed referral form
- Completed application form
- Most recent bank statements & saving accounts for everyone in the household
- Proof of any debts, credit cards, rent arrears or utility arrears
- Total cost of the course and associated needs

**Additional information:**

- College, childcare or trainer details
- Length of course (e.g. 1 term, 1 year)
USEFUL CONTACTS

Citizen Advice Elmbridge West
01932 248660 (Public Advice Line)

Citizen Advice Elmbridge East
01372 464770 (Public Advice Line)

Walton & Hersham Foodbank
0203 328 0243

National Careers Service
01329559169

Voluntary Action Elmbridge
01372 463587

Parenting and Family Support Helpline
0808 800 2222

ONLINE

Actions for Carers
www.actionforcarers.org.uk

Surrey Local Assistances Scheme (LAS)

Mayor of Elmbridge Trust Fund
www.elmbridge.gov.uk/council/mayor-of-elmbridge-trust-fund/

Turn2Us
www.turn2us.org.uk/
CONTACT INFORMATION

You are welcome to contact us for more information or to discuss a potential application.

Please contact:

Amina Lawson
0203 328 0246 or alawson@waltoncharity.org.uk

01932 220242 or admin@waltoncharity.org.uk

Our address is:

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