JOB VACANCY

USAID 4TheChild is a program under the auspices of Moi University whose aim is to provide sustainable efforts in access to health care. It supports the Ministry of Health in five (5) Counties of Western Kenya Region, with an estimated population of over 10 million people within catchment area.

USAID 4TheChild is inviting applications from suitably qualified candidates for the following position. The position will be based in Kisumu County.

POSITION: CHIEF OF PARTY – 1 POST
LOCATION : KISUMU COUNTY
JOB GROUP: RS 17

Overall Job Function

Reporting to AMPATH Executive Director Care, the Chief of Party (COP) is a key position primarily responsible for the overall management and operations of the project and report directly to the designated USAID Agreement Officer’s Representative (AOR). She/he will supervise project implementation and ensure the project meets stated goals and reporting requirements. The COP will take a leadership role in coordination among USAID and key stakeholders and other implementing partners. The COP position requires political savvy, as she/he will interact with numerous GOK institutions and senior-level national and county-level government officials.

Key Responsibilities

- To lead, manage and deliver a highly complex and strategic USAID funded OVC award for a consortium led by Moi University,
- Responsible for providing leadership in project implementation and delivery of desired results in accordance with the award conditions, USAID rules and regulations, and Moi University policies,
- Lead the project management team ensuring responsiveness to the donor and other stakeholders, provide high-level oversight ensuring the project resources are allocated and utilized effectively and in a manner that makes maximum contribution to project objectives,
- S/he will engage in work planning, resource allocation, sub-granting, monitoring and evaluation, research, and staff performance management,
- Responsible for all formal communications to USAID and other stakeholders,
- Ensure that all documentation is complete and in compliance with USAID rules and regulations.
Academic/Professional Qualification

- At least ten years' experience in managing complex orphan and other vulnerable children (OVC) projects, or related social services projects of similar scope and size, including experience in social service systems strengthening;

- The candidate shall have at a minimum a Master's Degree in social sciences, public health, development studies, strategic management, sociology, or a related field;

- At least seven years demonstrated experience as senior staff in at least three of the following areas: child protection; household economic strengthening; social protection; education; health and nutrition including HIV/AIDS care and support; social service systems strengthening; quality improvement/quality assurance; M&E; and operations research;

- At least five years demonstrated experience and skills in partnership building, especially with the GOK, donors, private sector, NGO and local community organizations;

- At least seven years of experience in program management and administration, financial management, award compliance and sub award management, and tracking activity performance and costs;

- Strong management and communication skills, strategic vision, leadership qualities, professional reputation, ability to create synergies where applicable, strong interpersonal skills, and written and oral presentation skills to fulfill the diverse technical and managerial requirements of the project;

- Professional level of oral and written fluency in the English language;

- Strong writing and communication skills;

- Digital/IT competencies required, e.g. MS office suite, internet based collaboration tools, social media;

- Meet requirements of Chapter 6 of the Constitution and will be required to have a clearance certificate from KRA, Police Clearance Certificate, EACC, CRB and HELB clearance.

Desirable competencies

- Extensive knowledge of USAID rules and regulations.

- Understanding of partnership approach to international development.

Terms of Employment

The successful candidates will be employed on 1-year renewable contract terms with a competitive salary and allowances. Candidates who meet these requirements and are interested should submit their applications, copies of certificates together with detailed Curriculum Vitae giving details of their current remuneration on or before 2nd March, 2022 to the addresses below:

The Executive Director Care
AMPATH Centre - Room 101
P.O. Box 4606- 30100
ELDORET

Applications can also be received at recruitment@ampath.or.ke

“AMPATH is an equal opportunity employer and is committed to child safe guarding.”

Please note only shortlisted candidates shall be contacted.