



MANDAN, HIDATSA, ARIKARA NATION

Human Resources

Three Affiliated Tribes – Fort Berthold Reservation

404 Frontage Road, New Town, ND 58763

Phone: 701-627-4781

JANUARY 27, 2025 JOB ANNOUNCEMENTS

AGING SERVICES

Head Cook	SDOQ	White Shield, ND	1/27/2025 – 2/14/2025	Vulnerable Adult Criteria
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BEAUTIFICATION

Field Supervisor	SDOQ	Mandaree, ND	1/20/25 – 2/7/2025	Not Required
Field Laborer	\$20	Mandaree, ND	1/20/25 – 2/7/2025	Not Required

CHILD SAFETY CENTER

Child Attendant X3	SDOQ	New Town, ND	8/05/24 – OUF	Childcare Criteria
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CIRCLE OF LIFE

Licensed Addiction Counselor	SDOQ	New Town, ND	1/13/25 – 1/31/25	Public Trust
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COMMUNITY HEALTH REPRESENTATIVES

CHR - Four Bears-Mandaree	\$20-23	New Town, ND	11/11/24-OUF	Childcare Criteria
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DEPARTMENT OF TRANSPORTATION

Motor Carrier Inspector	\$20-25	New Town, ND	1/13/25 – 1/31/25	Public Trust Criteria
Motor Carrier Inspector	\$20-25	New Town, ND	1/20/25 – 2/7/2025	Public Trust Criteria

DRUG ENFORCEMENT

Chief of Drug Enforcement	SDOQ	New Town, ND	1/20/25-2/7/25	Law Enforcement Criteria
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EMERGENCY OPERATIONS CENTER

Rescue Operations Specialist	\$32.00	New Town, ND	9/09/24 - OUF	Public Trust Criteria
Facilities Operations Tech (2)	\$32-34	New Town, ND	12/23/24 - OUF	Public Trust Criteria
Facilities Protection Specialist (2)	\$28.00	New Town, ND	1/27/2025-OUF	Public Trust Criteria

ENROLLMENT OFFICE

Enrollment Office Assistant	\$20.00	New Town, ND	12/16/24 - OUF	Public Trust Criteria
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FINANCE

Contract Officer	SDOQ	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria
Data Clerk	\$24.15	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria
Billing Specialist	\$24.00	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria



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Travel Clerk	\$22.75-28.75	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria
Purchasing Clerk (2)	\$DOQ	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria
Fixed Assets Specialist	\$DOQ	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria
Loan Specialist	\$DOQ	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria

FORT BERTHOLD DISTRICT COURT

Associate Judge	\$DOQ	New Town, ND	9/16/24 - OUF	Public Trust Criteria
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FORT BERTHOLD RURAL WATER

Distribution Operator X2	\$25.00	New Town, ND	1/13/25 – 1/31/25	Public Trust Criteria
One Call Operator	\$25.00	New Town, ND	1/13/25 – 1/31/25	Public Trust Criteria
Right of Way Technician	\$DOQ	New Town, ND	1/13/25 – 1/31/25	Public Trust Criteria

GERALD “TEX” FOX JUSTICE CENTER

Juvenile Correctional Officer	\$26.00	New Town, ND	10/21/24 - OUF	Childcare Public Trust Criteria
Adult Corrections Officer	\$DOQ	New Town, ND	7/15/24 - OUF	Childcare Public Trust Criteria

GOOD ROAD RECOVERY CENTER

Residential Tech I X3	\$DOQ	Bismarck, ND	1/13/25 -1/31/25	Public Trust Criteria
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HEADSTART

Teacher	\$DOQ	White Shield, ND	08/19/2024 – OUF	Childcare Criteria
Cook	\$DOQ	Mandaree, ND	08/19/2024 – OUF	Childcare Criteria
Teacher/Floater/Cook	\$20.00	New Town, ND	10/14/24 - OUF	Childcare Criteria
Janitor	\$20.00	New Town, ND	10/14/24 - OUF	Childcare Criteria
Teacher	\$DOQ	Mandaree, ND	12/16/24 - OUF	Childcare Criteria

HEALING HEARTS LODGE

Peer Support Specialist X2	\$DOQ	Bismarck, ND	1/13/25-1/31/25	Childcare Criteria
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HERITAGE PLACE ASSISTED LIVING

Registered Nurse	\$DOQ	Parshall, ND	7/29/24 – OUF	Vulnerable Adult Criteria
CMA	\$DOQ	Parshall, ND	9/02/24 – OUF	Vulnerable Adult Criteria
CNA	\$DOQ	Parshall, ND	9/02/24 – OUF	Vulnerable Adult Criteria
Prep Cook	\$DOQ	Parshall, ND	9/02/24 – OUF	Vulnerable Adult Criteria



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Receptionist	\$20.00	Parshall, ND	10/14/24 - OUF	Vulnerable Adult Criteria
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HUMAN RESOURCES

Benefits Specialist	\$25-32	New Town, ND	1/13/25 – 1/31/25	Public Trust Criteria
Recruiter	\$30-35	New Town, ND	1/13/25 – 1/31/25	Public Trust Criteria
Talent Acquisition Manager	\$40-50	New Town, ND	1/13/25 – 1/31/25	Public Trust Criteria

INFANT & TODDLER

Disabilities Manager	\$DOQ	New Town, ND	9/16/24 - OUF	Childcare Criteria
Early Intervention Specialist (N-Z)	\$DOQ	New Town, ND	9/16/24 - OUF	Childcare Criteria
Early Intervention Specialist	\$DOQ	Parshall, ND	9/16/24 - OUF	Childcare Criteria
Early Intervention Specialist	\$DOQ	Twin Buttes, ND	9/16/24 - OUF	Childcare Criteria

INTERPRETIVE CENTER

Facilities Manager	\$DOQ	New Town, ND	1/20/2025-2/14/2025	Public Trust Criteria
Coffee Shop PT	\$18.00	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria
Coffee Shop (2) FT	\$18.00	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria
Prep Cook	\$18.00	New Town, ND	1/27/2025-2/14/2025	Public Trust Criteria

LAW ENFORCEMENT

Uniformed Detective	\$35-44	New Town, ND	9/02/24 - OUF	Law Enforcement Criteria
Dispatcher/Telecommunications Operator PT	\$22-28	New Town, ND	9/16/24 - OUF	Law Enforcement Criteria
Telecommunications Operator	\$22-28.84	New Town, ND	1/13/25 - OUF	Law Enforcement Criteria
Police Officer	\$28-36.05	New Town, ND	1/13/25 - OUF	Law Enforcement Criteria
Highway Patrol Officer	\$28-36.05	New Town, ND	1/13/25 - OUF	Law Enforcement Criteria

LEGAL DEPARTMENT

Criminal Prosecutor	\$DOQ	New Town, ND	7/15/24 - OUF	Childcare Public Trust Criteria
Staff Legal Advocate/Attorney	\$25.00-65.00	New Town, ND	7/15/24 - OUF	Childcare Public Trust Criteria

MAINTENANCE

HVAC Mechanic Technician	\$DOQ	New Town, ND	7/08/24 - OUF	Not Required
Maintenance Lead	\$20.00	New Town, ND	7/08/24 - OUF	Not Required
Maintenance	\$20.00	New Town, ND	7/08/24 - OUF	Not Required
Housekeeping	\$20.00	New Town, ND	7/08/24 - OUF	Not Required
Laborer	\$20.00	New Town, ND	7/08/24 - OUF	Not Required
Safety Officer	\$DOQ	New Town, ND	5/27/24 - OUF	Not Required



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NATURAL RESOURCES

Range Rider (3)	\$DOQ	New Town, ND	6/3/24 - OUF	Public Trust Criteria
Realty Compliance Specialist (Federal)	\$DOQ	New Town, ND	8/26/24 - OUF	Public Trust Criteria
Realty Compliance Specialist (Tribal)	\$DOQ	New Town, ND	8/26/24 - OUF	Public Trust Criteria

ROADS DEPARTMENT

CDL Driver/Heavy Equipment Operator	\$24.00	Mandaree, ND	9/23/24 - OUF	Not Required
Director	\$DOQ	New Town, ND	1/20/2025 - OUF	Not Required

SECURITY

Security Officer – TAT Admin	\$DOQ	New Town, ND	10/21/24 - OUF	Public Trust Criteria
Lead Security	\$DOQ	New Town, ND	10/21/24 - OUF	Public Trust Criteria
Security Officer-Good Road	\$DOQ	Bismarck, ND	10/21/24 - OUF	Public Trust Criteria
Security Officer-Healing Hearts	\$DOQ	Bismarck, ND	10/21/24 - OUF	Public Trust Criteria
Security Officer-Sage Coulee	\$DOQ	Bismarck, ND	10/21/24 - OUF	Public Trust Criteria

SOBER LIVING

Female House Manager I	\$DOQ	New Town, ND	7/29/24 – OUF	Public Trust Criteria
Female House Manager II	\$DOQ	New Town, ND	7/29/24 – OUF	Public Trust Criteria
Female House Manager II	\$DOQ	Bismarck, ND	7/29/24 – OUF	Public Trust Criteria
Female Case Manager	\$DOQ	New Town, ND	7/29/24 – OUF	Public Trust Criteria
Male House Manager II	\$DOQ	Twin Buttes, ND	7/29/24 – OUF	Public Trust Criteria
Case Manager	\$DOQ	Bismarck, ND	12/16/24 - OUF	Public Trust Criteria

SOCIAL SERVICES

CPS Assessment Specialist	\$DOQ	New Town, ND	1/20/2025 – 2/7/2025	Childcare Criteria
CFS Administrative Assistant	\$DOQ	New Town, ND	1/27/2025-2/14/2025	Childcare Criteria
CFS Case Manager	\$DOQ	New Town, ND	1/27/2025-2/14/2025	Childcare Criteria

SOLID WASTE

Administrative Assistant	\$25	Four Bears, ND	1/20/2025 – 2/7/2025	Not Required
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TAT DCSE (CHILD SUPPORT)

Case Specialist X2	\$24.00	New Town, ND	9/16/24 – OUF	Childcare Criteria
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Compliance Officer	\$25.00	New Town, ND	1/27/2025 – 2/14/2025	Public Trust Criteria
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THRILL & CHILL FAMILY CENTER

General Manager	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria
Facilities Manager	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria
Frontline/Trainer	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria



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Frontline Team Member	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria
Kitchen Staff	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria
Waitstaff	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria
Maintenance	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria
Game Tech Team Member	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria
Housekeeping	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria
Security	\$DOQ	New Town, ND	8/19/24 – OUF	Childcare Criteria

UTILITIES

Wastewater Technician	\$21-DOQ	New Town, ND	1/13/25 - OUF	Not Required
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VICTIM SERVICES

Residential Shelter Advocate X2	\$19.00	New Town, ND	1/20/25 – OUF	Childcare Criteria
Residential Shelter Advocate X2	\$19.00	Minot, ND	1/20/25 – OUF	Childcare Criteria

WIC

Breastfeeding Peer Counselor PT	\$15.00	New Town, ND	1/13/25 – OUF	Childcare Criteria
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Applications must be submitted to the Human Resource Department – Recruitment Team before the deadline with all required documents or it will not be accepted. Applications are valid for 6 months.

Applications are available online at www.mhanation.com/mhanationemployment. For questions regarding the application process, please call 701-627-4781 or email: Recruitment@mhanation.com