



## 916 Ink Board Member Pledge

Dear Board Member:

Your induction into the 916 Ink family followed a vetting of your skills and talents, personality, experience, and judgment. We knew what you could help us achieve.

We also knew that, without your consistent engagement and application of your positive attributes, 916 Ink (and by extension, the youth we serve) will not maximize its potential.

As a member of the Board of Directors of 916 Ink, you have a legal and ethical responsibility to ensure the organization does the best work possible in pursuit of its mission and goals.

Accordingly, we ask you to commit to the following tasks *as a minimum expectation* of your annual duties:

1. **Stewardship.** It is my duty to ensure the legal, fiscal, and moral well-being of the organization. As such, I will:
  - Be familiar with our budget and take an active role in budget planning;
  - Take responsibility for making decisions regarding the organization and board matters;
  - Know and understand all policies and programs and oversee their implementation, including without limitation, 916 Ink's Bylaws;
  - Keep up-to-date on the business of the organization;
  - Excuse myself from discussions, decisions, and votes where I may have a conflict of interest; and
  - Work in good faith with my fellow board members and staff toward the achievement of the organization's goals with an understanding that my commitment is to 916 Ink and its mission, not to any one person or group of people affiliated with the organization.
  
2. **Engagement.** It is my duty to participate meaningfully to advance the organization. As such, I will:
  - Attend a minimum of 80% of all Board meetings in person (out of approximately ten held per year) and, when unavailable to appear in person, review the board agenda and share thoughts or comments via e-mail prior to the meeting, as well as make myself available for telephone consultation, if logistically possible;
  - Serve as an ambassador in the community for the organization's work and values; and
  - Attend at least two events from any of the following categories each year: fundraising events, community Write Nights, and book release events.
  
3. **Fundraising.** It is my duty to ensure the fiscal well-being of the organization. As such, I will:

- Contribute \$1,000 annually through either personal contribution, my fundraising efforts, or a mixture of both, as this sum constitutes a meaningful contribution from me and reflects my serious commitment to the organization; and
- Actively bolster the organization’s fundraising activities, including the Big Day of Giving, Giving Tuesday, and Hot Literary Nights.

I intend to satisfy my \$1,000 commitment referenced above by raising \$\_\_\_\_\_ and by personally contributing \$\_\_\_\_\_. My personal contribution will be made by:

- \_\_\_\_\_ A lump sum;
- \_\_\_\_\_ A monthly payment of \$\_\_\_\_\_ via an automatic withdraw



I understand that 916 Ink, its staff, and the board members expect that I will, to the best of my abilities, fulfill these commitments and my other responsibilities as set forth in the Bylaws.

As such, I acknowledge that the Board President has the authority under the Bylaws to ensure that I and the other board members are performing at or above expectations. Should a time arise when I cannot fulfill my obligations to 916 Ink, it will be my responsibility to resign my position as a member of the Board of Directors.

I understand the obligations set forth in this Pledge, and all referenced documents therein. By signing below, I acknowledge that I can and will satisfy these commitments.

\_\_\_\_\_  
Print Name – Board of Directors Member

\_\_\_\_\_  
Signature – Board of Directors Member                      Date                      \_\_\_\_\_

\_\_\_\_\_  
Print Name – Board of Directors President

\_\_\_\_\_  
Signature – Board of Directors President                      Date                      \_\_\_\_\_