



EANDC Property Management
Washington Homes
PRE-APPLICATION

Dear Applicant:

We are pleased to be able to offer you the opportunity to apply for Washington Homes---a 34 multi-family town home community. To make the application process run as smoothly as possible, complete and return along with a non-refundable application fee of \$18.00-per adult Payable to: EANDC Property Management (MONEY ORDERS ONLY) Return to: 550 S. Arlington St., Akron, Ohio 44306.

- Name of head of household
How may we reach you (please list) phone number, cell phone, email address
How did you hear about Washington Homes? (e.g., newspaper ad, Facebook, Craig List, word of mouth, agency)
Please list all family members who will occupy the home.
List the total gross income (before taxes) per year of ALL members of the household who will occupy the home, including employment income, child support, income from assets, pensions, government benefits, and all other income sources?
Do you currently have a Section 8 Voucher?
What is the expiration date of the Section-8 Voucher?
Are you or any adult members of your household full-time students carrying a full course load (as defined by the educational institution) for at least five months per calendar year?
Would you or any members of your household benefit from handicapped accessible home?

For your information:

- Completing the application does not guarantee housing
Credit and background investigations are completed on all prospective residents.
All sources of income and assets are third party verified.
Pets are not allowed unless needed for a disability and/or handicap and must be approved by management according to the reasonable accommodation rules.

East Akron Neighborhood Development Corporation
550 S. Arlington Street | Akron, Ohio 44306 | www.eandc.org
(330) 724-1210 | Fax (330) 724-9071





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**This is for families making 60% and below the area median income. This is not subsidized housing. The criteria for housing include:**

- Poor credit history, more than 5 delinquent credit items. Any open bankruptcies; must be closed/discharged with documentation.
- Insufficient income, false income, false information.
- Insufficient duration of employment.
- Eviction judgements which include the ousting of a tenant by legal action who has breached the terms of a lease agreement and/or is not paying rent or actions which prevent the tenant from continuing in possession, in the past five years. EANDC further reserves the right to deny an applicant housing where there have been five or more eviction filing against the applicant in the past five years by two or more landlords.
- Inability to maintain utilities in your name. Utilities may not be listed in a minor's name or a non-household member's name.

**\* Criminal Background:**

- Criminal background checks will be reviewed for criminal history, the nature and severity of the crime, and the recency of the criminal conduct.
- Criminal background checks will be reviewed for a pattern of violent crime or drug-related crimes.
- While an applicant's arrest record alone will not result in a denial, the underlying conduct that resulted in an arrest may serve as the basis for denial if there exists sufficient evidence that someone engaged in the criminal activity at issue. EANDC may consider witness statements, police reports and reliable evidence of a conviction to demonstrate that criminal activity has taken place.
- An applicant will be denied for any felony within the past five years.
- An applicant will be denied for a history of convictions for violent criminal activity or other criminal activity, including misdemeanors, that would threaten the health, safety or right to peaceful enjoyment, unless five years has passed since the date of conviction and the applicant has completed any corresponding sentence(s).
- An applicant must provide disposition of any open cases before a determination will be made to qualify the applicant. If the applicant does not provide the disposition within 3 business days of the requested information, the application will be denied. An applicant will not be approved until charges are cleared.
- Lifetime registered sex offenders will be denied. If the applicant is a non-lifetime registered sex offender, the applicant will be denied unless 5 years have passed since the date he or she was removed from the registry.
- An applicant with domestic violence violation(s) within the past 5 years will be denied.
- An applicant with a drug use/abuse related misdemeanor within the last 5 years will be denied.
- An applicant will be denied if he or she was evicted from housing within the last 5 years because of drug-related criminal activity, unless 3 years have passed since verified rehabilitation or drug/alcohol rehabilitation program.
- An applicant will be denied if any household member is currently engaging in or has engaged in violent criminal activity or other criminal activity that would threaten the health, safety or right to peaceful enjoyment of the premises by other residents, or of

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EANDC’s employees, contractors or agents of EANDC. An applicant will be denied if any household member is currently engaged in illegal drug use, or in instances with which EANDC has reasonable cause to believe that a household member’s illegal use or pattern of illegal use of drugs/alcohol may interfere with the health, safety and right to peaceful enjoyment of the property by residents and staff.

- o An applicant will be denied if any household member has ever been convicted of criminal activity for the manufacture or production of methamphetamine on the premises of any federally assisted housing. An applicant will be denied for any conviction related to the illegal manufacture or distribution of a controlled substance.

*There is also a minimum income of three time’s monthly rent. The maximum guidelines depend on family size. The monthly payments as of 12/1/2019, range from \$756-950 plus \$20.00 (for trash) per month. All of the townhomes are four bedrooms.*

*I/We the undersigned, stated that I/We have read and answered fully and truthfully each of the preceding questions for all members of the Household who are to occupy the home in the above Section 42 lease development for which application is made, all of whom are listed above. I/We understand providing false information or making false statements may be grounds for denial of my/our application. I/We further understand that as part of the application process my credit report will be obtained without further authorization and that I/We will be required to authorize verification of my/our income and assets. I/We understand that all of the above information must be obtained in order to establish my eligibility for Washington Town Homes.*

**WARNING:** Section 1001 of Title 18 U.S. code makes it a criminal offense to make willful, false statements or misrepresentation of any material fact involving the use of or obtaining federal funds.

All adults (18 years of age & older) must sign & date the application.

\_\_\_\_\_  
Applicant Signature (Head) Date

\_\_\_\_\_  
Applicant Signature (Co Head) Date

\_\_\_\_\_  
Applicant Signature (Adult) Date

\_\_\_\_\_  
Applicant Signature (Adult) Date

Revised: 3/1/2023

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*Authorization of Non-Disclosure and Credit History/Police Check*

I here by grant permission for EANDC to run a credit report/Police check and to release information to all of the authorized representatives.

The purpose or need for disclosure is to assist EANDC Property Management in determining eligibility for housing.

**PLEASE PRINT ALL INFORMATION**  
To be completed by all adult applicants

Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Drivers License # \_\_\_\_\_ Signature \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Drivers License # \_\_\_\_\_ Signature \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Drivers License # \_\_\_\_\_ Signature \_\_\_\_\_

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# AUTHORIZATION FOR RELEASE OF INFORMATION

**Purpose:**

The EANDC Property Management may use this authorization and the information obtained with it, to administer and enforce rules and policies related to the rental of property owned and/ or managed by the above named organization.

**Authorization:**

I authorize the above named organization to obtain information about me or my family that is pertinent to the rental of property owned and/ or managed by the organization.

**Information Covered-Inquiries may be made about:**

- |                                  |                                 |
|----------------------------------|---------------------------------|
| Child Care Expenses              | Handicapped Assistance Expenses |
| Credit History                   | Identity and Marital Status     |
| Criminal Activity                | Medical Expenses                |
| Family Composition               | Social Security Numbers         |
| Employment/Income/Pension/Assets | Residences and Rental History   |

**Individuals/Organizations That May Release Information:**

Any individual or organization including any governmental organization may be asked to release information. For example, information may be requested from:

- |  |                        |
|--|------------------------|
| Banks and Other Financial Institutions | Welfare Agencies       |
| Courts                                 |                        |
| Credit Bureaus                         | Providers of:          |
| Employers, Present & Past              | Alimony                |
| Landlords                              | Child Care             |
| Law Enforcement Agencies               | Child Support          |
| Schools & Colleges                     | Credit                 |
| U.S. Social Security Administration    | Handicapped Assistance |
| U.S. Department of Veterans Affairs    | Medical Care           |
| Utility Companies                      | Pension/ Annuities     |

**Computer Matching Notice & Consent:**

I agree that the above named organization may conduct computer matching programs with other governmental agencies including Federal, State, Tribal or local agencies. The government agencies include: U.S. Office of Personnel Management; U.S. Social Security Administration; U.S. Department of Defense; U.S. Postal Service; State Employment Agencies; and State Welfare and Food Stamp Agencies. The match will be used to verify information supplied by the family.

**Conditions:**

I agree that photocopies of this authorization may be used for the purpose stated above. If I don't sign this authorization, I understand I may be denied occupancy of rental property owned and/or managed by EANDC Property Management.

\_\_\_\_\_  
Signature, Head of Household

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Spouse

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Adult applicant

\_\_\_\_\_  
Date



