

**INTERNSHIP PROGRAM** 

Keep Pinellas Beautiful (KPB) is an environmental nonprofit affiliate of Keep America Beautiful. Our mission is to conserve and beautify our natural environment by means of community engagement and education. We accomplish this through our focal areas; Litter Prevention, Waste Reduction, Conservation, and Beautification/Community Greening. KPB is looking for individuals who are passionate about engaging their community while spreading sustainable practices to join us as interns for a summer, fall, or spring semester, with opportunity to extend.

## **Positions Available:**

- Beautification Assist with the development and restoration of community gardens and natural green space.
- Environmental Conservation Assist with in field conservation efforts and identifying new projects within the community (i.e. Cleanups, hotline calls, data collection, invasive species removal, etc.).
- Educational Program Development Assessing and expanding the structure of current educational programming, researching new programs and educational techniques, implementing educational programming during in field outreach programs.
- Event Preparation Organize material preparation for weekly cleanups/projects, maintain organization resources and supplies, assist with day of activities of cleanups/projects.
- Social Media Expert/Historian/Journalist Identify daily posts for social media platforms, maintain event blogs, photograph and catalog events.
- Grant Writing Identifying and investigating grants of interest for the organization. Assisting the Program Director in the writing of chosen grants.

The individuals filling these positions must dedicate a minimum of 10 hours per week with weekend availability.

## **Completed Application must include:**

- Resume
- 1 page Bio (single spaced) describing the internship opportunity you are interested in and why, your life aspirations, and interest in working with our organization.
- For those applying for the Grant Writing or Social Media Expert internship, please include a writing/photography samples.

Please email documents to Stephanie Ellington, Programs Director, at **sellington@kpbcares.org**. Once your documentation is received, we will schedule a phone or in-person interview. Thank you for your interest in KPB!

## OUR MISSION IS TO CONSERVE AND BEAUTIFY OUR NATURAL ENVIRONMENT BY MEANS OF COMMUNITY ENGAGEMENT AND EDUCATION.

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