



TERMS AND AGREEMENT FOR WOOD FIRED FLATBREAD OFFERINGS

CUSTOMER / GROUP NAME: _____

FUNCTION NAME: _____

CONTACT NAME: _____

ADDRESS: _____

VENUE / TYPE OF FUNCTION: _____

CONTACT PHONE #: _____ **EMAIL:** _____

OFFERING CHOSEN BY CUSTOMER: _____

REQUESTED TIME OF SERVICE: _____ **AM / PM**

DATE OF FUNCTION: _____

QUOTED PRICE: _____

Deposits and Payment

DEPOSIT

A \$200 deposit is due at time of booking.

DEFINITE BOOKING

Once you sign and return this letter, along with the required deposit of \$200, your reservation will be confirmed and considered a definite booking. All deposits are non-refundable.

PAYMENT METHODS

All prices quoted are based on a cash/check or credit card purchase.

FINAL PAYMENT

Final Payment for your event is due the day of your event date.

FINAL GUEST COUNT

Final Guest Count, not subject to reduction, is due 5 days prior to your event date(s). If you need to increase your guest count, within 5 days of your event date, we will make every effort to accommodate your request. Additional fees and charges MAY apply.

STATE TAX

Rolf's Bread charges 8.75 % on all listed services.

TIMELINE

YOU MAY BE BILLED FOR ADDITIONAL STAFF HOURS if your event does not adhere to the agreed upon timeline.

Cancellation Policy

CANCELLATION BY CLIENT

All prepayments and deposits are forfeited if you, the Customer, cancel the event at any time.

CANCELLATION BY ROLF'S BREAD

Rolf's Bread reserves the right to terminate this contract for any reason. If Rolf's Bread terminates this contract over 30 days prior to your event date, all deposits and prepayments will be returned in full within 10 days.

If Rolf's Bread terminates this contract within 30 days prior to your event date, all deposits will be returned in full within 10 days as well as an additional \$100.00 penalty paid by Rolf's Bread.

_____ Customer Initial

Menu Considerations

MENU/FOOD QUANTITIES

Rolf's Bread will prepare between 5% - 10% overage based on the final number of guests we receive from you. Part of this overage is to include feeding of the staff and or vendors. You are not charged for this service.

LEFTOVERS

Rolf's Bread (or you and or your guests) may package up all leftovers that are not able to be reused by Rolf's Bread. You are responsible for providing appropriate containers to place leftovers into. If you do not have appropriate containers, all food will be disposed of or taken back to our kitchen. Once at our kitchen we are no longer required to give you those leftovers.

Damage and Liability

DAMAGE

Rolf's Bread assumes no responsibility for **ANY** damage or loss of any landscaping, merchandise, alcohol, equipment, furniture, clothing or other valuables prior to, during or after the event. We will do everything possible to ensure that all of your supplies, rentals and equipment are cared for and maintained in good working order and without any damage.

I, the client, understand that by using/providing items I own or are providing or by hosting an event in my home/office, that accidents/breakage and damage may occur. I will NOT bill, charge or sue Rolf's Bread for any loss unless the damage or loss was caused by the willful negligent actions or conduct of Rolf's Bread or its employees.

_____ Customer Initial

ROLF'S BREAD LIABILITY

Rolf's Bread only liability, for third party claims, will be for actions caused by and/or the negligent conduct of its employees.

THIRD PARTY LIABILITY

Rolf's Bread assumes no responsibility for the conduct of guests, members and third parties hired to provide services.

INSURANCE

Rolf's Bread maintains General, Automobile and Liability Insurance.

ASSIGNABILITY

This contract is not assignable without the written consent of Rolf's Bread.

UNLAWFUL ACTIVITIES

The client will comply with all the laws of the United States and the State of New York, all municipal ordinances and all lawful orders of police and fire departments, and will not do anything on the premises in violation of any laws, ordinances, rules or orders. If unlawful activities are occurring on the premises, and event is cancelled, there will be no refund of any kind from Rolf's Bread to client.

Event Changes and Disputes

GUEST COUNT OVERAGE

You will ONLY be charged for the guaranteed number of guests served unless you have more attendee's than the guarantee AND Rolf's Bread was required to purchase more Food and to accommodate you.

AGREEMENT

The agreement shall be considered accepted once both parties have signed below. It is our understanding that you are empowered by your group to make these arrangements. A signature delivered by facsimile or electronic means will be considered binding for both parties.

I have read this contract and understand and agree to the rates and terms and conditions of this contract. Please sign and return one copy to Rolf's Bread. Remember to keep a copy for your records.

Authorized Client Signature: _____ Today's Date _____

Client's Printed Name: _____

Client's Function Name: _____

Function Date: _____

Function Venue: _____

ROLF'S BREAD CONTACT INFORMATION

Name: Rolf Hoeg OWNER,

Contact Phone # (716) 238-1408

Address: 161 Hillcrest Rd. East Aurora, NY 14052

Signature: _____ Today's Date _____