Medical Boarding Officer, doing Immigration Medical Examinations:

I. Board with Quarantine Boarding Officer(s):

A. Make line inspection of aliens either

1. In company of Quarantine Officer(s), or
2. As assistant to Quarantine Officer(s), or
3. Independent and for Immigration Medical examination only.

B. Consult with Quarantine Officer, before the latter leaves the ship, on cases of aliens reported ill by ship's surgeon with possibility of certifiable conditions in mind and ability to obtain his (Quarantine Officer's) signature in case of Class A conditions.

C. Ascertain from Quarantine Officer, before letter leaves ship, if he has noted any alien appearing to be suffering from a certifiable condition.

II. When Quarantine Practise has been granted:

A. Get Purser's "List of Alien Passengers"

1. Arrange with Immigration Boarding Officer for clerical and messenger help, or
2. Get help from ship's personnel assigned to stand by and check or locate alien passengers.

B. Examine aliens on purser's list in ship's hospital or dispensary:

1. Arrange to have nurse or female attendant to assist with actual examination. (NOTE: If a stewardess or female nurse is used, examine female aliens first and keep her as brief a time as possible, since she has duties with landing passengers and the hour of docking is the time she must depend upon to collect practically all her gratuities from the passengers. She will appreciate your thoughtfulness in this matter.)

C. When aliens on the list have had a reasonable time in which to appear, or listed persons have been examined, consult the Chief Immigration Boarding Officer about additions, corrections, or cancelations to the purser's list and arrange with him concerning special cases he may wish examined.
D. When examination of aliens has been completed, as per purser's list, as corrected, and to Immigration Officer's satisfaction, notify Immigration Officer that you are leaving the ship.

III. General Suggestions:

A. Do not take upon yourself the determination of the citizenship status of a passenger.

B. Do not examine anyone claiming citizenship or any person protesting against examination. (Report the facts to the Immigration Officer and let him carry on all discussions with the passenger.

C. Do not examine any person not presented by the immigration officials - or any person who will have to be sent to Angel Island before his status can be determined.

D. Do not take it upon yourself (even at the suggestion of an Immigration Officer) to issue any order having to do with the disposition of an alien - as "hold aboard ship," "send to Angel Island," etc. Tell the Immigration Officer your findings and let him be responsible for any executive action taken.