

Green Mountain Support Services
109 Professional Drive, Suite #3
Morrisville, Vermont 05661
Board of Directors
Meeting Minutes
December 11, 2017

Present: Todd Washburne, Gloria Washburne, Bryan Shanley, Donna Wescom, Paul Langevin, Patty Grassette, and Geoff Grassette,

Visitor: Patty Annis

Facilitator: Josh Smith

5:35pm called to order

1. Approval of October minutes.

Paul requested to clarify that the minutes reflect that the section titled "**Discussion Re: last executive session**" that it was a decision made by concusses. Donna made a motion to approve. Patty seconded.

2. Vote on President, Vice President, Treasurer, Secretary

Unanimous votes on keeping the same executive officers:

Mike Bourne: President

Paul Langevine: Vice President

Mark Kolter: Treasurer

Todd Washburne: Secretary

The board also discussed to look at the bylaws to see if it is updated and reflects committee assignments and processes.

Patty Grassette also suggested to install a suggestion box in the office.

3. September and October Financials

Patty motioned to accept the September financials as presented, Paul seconded, vote was unanimous.

Donna motioned to accept the October financials as presented, Geoff seconded, vote was unanimous.

Josh provided an update on Medicaid fraud case that affected the agency back in 2015. The shared living provider that did not repay GMSS \$20,020 is now in court, facing criminal charges.

4. Development Coordinator Report

Josh presented Casey Dewey's report:

The next event coming up for the agency is the **Brain injury Program's Gala**.

This blackish tie event will take place at Trapp Family Lodge in Stowe on March 17th, 2018 (St Patrick's Day) We will have a traditional Irish Feast, followed by entertainment from professional Irish Step Dancers and bagpipes. We are still searching for a band. We will also have a live and silent auction. If you know of any business or individual who may be interested in sponsoring the event, donating to the auction, or purchasing a ticket for this event please let me know.

Polar Splash,

Green Mountain Support Services is talking part in this year's Polar Splash put on by the Morrisville Rotary. An email went out to all users asking for interest in joining the team. This event will be held in February and we would love to have some board members join our team.

Ideas are flowing, on ways that we can celebrate **Green Mountain Support Services 30th anniversary!** We will be planning a few events to take place throughout the year, ending with a large open house at our new facility.

If you have any ideas please call Casey Dewey at ext. 224.

5. Guidestar

Josh announced to the board that GMSS now had the gold star of transparency from guidestar.org . this will boost the agency's visibility and make us a stronger leader in the nonprofit world.

6. Building Update

Geoff Grassetto provided an update on the new office space on James Drive. Walls are up and the roof is being installed now.

7. Future event ideas

Josh brought up an observation that having a board luncheon and a holiday party so close together was too much of a commitment to the staff and board.

He proposed combining them in to one day. The board preferred to keep the two events separated.

8. Donna motion adjourn. Paul seconded. Board meeting adjourned at 6:59 pm