

Idaho Gourd Society 2018 Gourd Festival Vendor Application

The 2018 Idaho Gourd Society Festival is October 27 and 28 and held at The Clubhouse Event Center, 7311 W. Potomac Drive, Boise. This year is a new venue for us and we will have vendor spaces but a few less than previous festivals. Spaces are limited so we recommend applying ASAP—**Application Deadline:** August 15, 2018. We will be in touch to let you know if we are able to accommodate your request. If you'd like a space outside, please mention it.

Applicants whose merchandise is their own personal gourd art will register as Artist vendors. Those selling tools, dyes, books, and craft related supplies must register as Commercial vendors. Only gourd-related items may be sold. No uncleaned gourds. **Vendor Auction Donation:** It is not mandatory, but extremely appreciated, for you to donate an item for auction (minimum \$50 retail value, please). As a vendor you **must** have a current Permanent Idaho Sales Tax Permit or an Idaho Temporary Seller's Permit. Tax forms are required before set up.

There is no need for canopies indoors. Vendors will need to provide their own tables, chairs and electrical cords. Gaffers tape is permitted but Duct tape is not. No glitter or confetti. Command™ Brand hangers and poster putty are the only allowed hanging devices—no nails! **Booth set up:** is from noon to 5:30 p.m. Friday, October 26, 2018. **Booth take down:** is from 4:00 p.m. to 5:30 p.m. IDGS, including its officers, directors and appointed directors, will assume no responsibility for any property brought to the premises. This venue is lovely and they require a security deposit to keep it that way. If you'd like more detail about the "do's and don'ts" at the facility, contact Chris Peters.

VENDOR APPLICATION

Artist or Company Name: _____

Phone and Email: _____

Address: _____

Description of items to be sold: _____

- I have a Permanent Idaho Sales Tax Permit, Permit Number: _____
- I have or will obtain an Idaho Temporary Seller's Permit and I will supply a copy by October 15, 2018.

Make Selection of booth (sizes are approximate):

<input type="checkbox"/> 10x10 Artist booth @ \$35	<input type="checkbox"/> 10x20 Artist booth @ \$65
<input type="checkbox"/> 10x10 Commercial booth @ \$65	<input type="checkbox"/> 10x20 Commercial booth @ \$120
<input type="checkbox"/> 10x8 (8x10) Artist booth @ \$30	<input type="checkbox"/> One table space @ \$20 (approximate size 8' x 4')

Payment in full is included with this application in the amount of \$_____.

Comments: _____

Make your check payable to **Idaho Gourd Society** and mail it with this application to: Chris Peters, IDGS Vendor Committee Chair, at 24512 Hartley Lane, Middleton, ID 83644. If you must cancel your reservation, you must do so by September 15, 2018. Any cancellation after that date may result in a forfeiture of 50% of your rental fee. Contact Chris Peters at 208-697-3102 or cpetersusa@gmail.com if you have questions.

Applicant Signature & Date: _____

IDGS Signature & Date: