DECEMBER MEETING MINUTES
Location: DPW Offices, 1200 Madison Ave, Suite 200, Indianapolis, IN 46225
Date: Wednesday, December 21, 2016: 4:00pm-6:00pm
Call-In: 800-377-8846 Participant: 88655634 Leader: 88786274

In attendance: April Westcott, Brett Schlachter, David Gorden, Bill Kincius, Camille Mahan, Julie Barnard
Call-in: Kris May, Monica Guillaud, Jon Ruble, Johnathon Geels

Welcome and Introductions

Approval of Minutes: November ExCom meeting minutes

OFFICER REPORTS: Review Officer Reports
President’s Report – Bill Kincius
Treasurer’s Report – Daniel Liggett
    Dan: Need to clarify LARE conference call information
Trustee’s Report – David Gorden

• Motion to approve officer reports made by Jonathon
• Motion seconded by Brett
• Motion approved unanimously

STANDING COMMITTEE REPORTS: Review Committee Reports
Gov’t: Post current activities on social media, look into printing leave be hind after meetings.
PR: Public Awareness Summit next month, Julie to report back next ExCom meeting. Goal for 2017 for INASLA to host/attend 25+ separate events (workplace visits, student career day, partner with Purdue/BSU to facilitate visits), usually in Jan./Feb. for high school career day.
Continuing Ed: CEU Certificates are underway for annual meeting
Communication: New website policy for updating email, verification link appears to be a phishing scam at first,
Action: Google Drive upload - need to send documents/files to respective folders/committees
Licensure Committee: MIA - need to check status of committee

Special Chapter Policy Discussion
President’s Chapter Goals for 2016-2017

Old Business
Annual Meeting: Providing attendee names to vendors
Reviewing Budget for 2016-17 … approve if possible
Further discussion regarding near-term and long-term plan for hiring a lobbyist: cost and timeline

New Business
Discussion of sponsorship packet for 2016-17
    Action Item: Finalize and send out for planning
    April to Coordinate with Dan to update
Sponsorship Happy Hour planning
AIA / INASLA collaboration opportunities
    Action Item: Follow up to help facilitate, possibly add planners, interior designers, engineers.
WILA PPN survey request
    Action Item: Okay to send out.

**Upcoming Events/Deadlines:**
Jan 1, 2017: Sponsorship packet sent to potential sponsors
Jan 20, 2017: Fellows submittals due
Jan 31, 2017: Sponsorship Happy Hour facility secured and date/location information sent to sponsors
September 2017: What’s Out there Cultural Event, Indianan Landmarks Foundation Book Publishing Event

**Meeting Close**

**Next Meeting:**
January 18, 2016 – 4:00pm-6:00pm; Location: Mark M. Holeman, Inc.; 7871 Hague Rd, Indianapolis, IN 46256