NOVEMBER (RETREAT) MEETING MINUTES
Location: The Eagle’s Hide-A-Way, 8901 W 65th St, Indianapolis, IN 46278
Date: Saturday, November 19, 2016: 8:00am-2:00pm
Call-In: 800-377-8846  Participant: 88655634  Leader: 88786274

In attendance:  April Westcott, Monica Guillaud, Daniel Liggette, Eric Simmons, Tamera Doty-Davis, Kris May, David Gorden, Bill Kincius, Camille Mahan, Julie Barnard

Welcome and Introductions
Your Favorite Website or YouTube Video

Review of Executive Committee Roles and Responsibilities
Review of Committees
2016-17 Chapter Priorities: Advocacy, Diversity, Outreach

Approval of Minutes: October ExComm meeting minutes
  • Motion to approve October minutes made by Dan
  • Motion seconded by David
  • Motion approved unanimously

OFFICER REPORTS: Review Officer Reports

President’s Report – Bill Kincius
  • CPC Review and Expo Highlights
  • ASLA E-Leadership Summary
  • Guide to Resilient Design on Website

Trustee’s Report – David Gorden

Treasurer’s Report – Daniel Liggett

STANDING COMMITTEE REPORTS: Review Committee Reports

Gov’t Affairs, Annual Meeting, PR, Continuing Education, Membership/Communications, Fellows
  • Motion to approve officer reports made by Tamera
  • Motion seconded by Kris
  • Motion approved unanimously

Old Business
  Annual Meeting: Still avoid providing attendee names to vendors
  Create better system for providing vendor information to attendees, map/list in attendee packet as a possibility
  INPAWS Conference: Multiple attendees for CEUs, Inquiries about Landscape Architecture, Successful Partnership with INPAWS
  Need to enhance booth materials (Cory Daily has some of the missing materials)
  Holiday Party (Friday, Dec 2): Final count was submitted. Looking into inviting Claire Bennett.

New Business
  Reviewing Budget for 2016-17 at upcoming meeting (12/21)
  INASLA need to establish Diversity Committee
Procurement and reimbursement for Chapter-related expenses
Need to have volunteers to jury NY Upstate chapter awards
Members to reach out to 3 LAs to gain interest and establish review committee, 4-5 people
December 3rd as targeted review date, need to be completed by December 9th.

Discussion regarding near-term and long-term plan for Hiring Lobbyist
Need scope of services to approach a firm or representative.
Possibly same representative as AIA
Jonathon to reach out to other chapters to discuss budget.

Green Expo is approaching, January 3rd-5th
SITES Exam – ASLA Chapter with the most that register and take exam by January 31, 2017 will win a SITES workshop. Topic to promote on social media.

Landscape Architecture Tool Kit
Develop a downloadable kit for visiting schools and organizations (KIB, FFA, etc.) to explain the Profession of landscape architecture.

Sponsorship
• Discussion of/Approval of sponsorship packet for 2016-17
  Dan to add holiday sponsor information on Annual Sponsorship Form, clarify with Eric

Events: Calendar
• Holiday Party: Camille and Liz
• INASLA Annual Meeting: Chair Jon Ruble
• Golf Outing: Chair Mike Reese/Pat Stout
• Sponsorship Thank You/Happy Hour

Meeting Close

Next Meeting:
December 21, 2016 – 4:00pm-6:00pm; Location: DPW