2012 Executive Committee
The Indiana Chapter
American Society of Landscape Architects

Meeting Minutes
December 15th, 2011
Tavern on the South

In attendance: Fred Prazeau, Josh Schmackers, Chad Lothamer, Catherine Puckett, Cory Daly, April Westcott, Laura Garrett, Scott Siefker, Katie Clark,

Called to order at 4:00pm by Fred Prazeau

OFFICER REPORTS

President’s Report—Fred Prazeau
National ASLA Conference Update
• Those that attended the conference were pleased with the overall event
LARE Revisions and Updates
• Exams will become fully automated in the future
• Saves cost of putting a group of professionals up in a city to grade the exams
• Going to be slightly more expensive due to consultant fee to keep exam current
• Moving from 5 parts to 4 parts to the exam
• ACTION ITEM: Katie Clark and Fred Prazeau will distribute a summary to the chapter
Title Conventions for Registered Professionals
• Nomenclature
• PLA (Professional Landscape Architect) is the designation that members should be encouraged to use
• PLA will be similar to PE (Professional Engineer) and PLS (Professional Land Surveyor)
• Question regarding changing the stamp to read PLA instead of RLA
• ACTION ITEM: Scott Siefker will send a summary to ExCom members to review before it is distributed to the chapter

Monumental Affair Program
• Only two submissions were made in the Landscape Architecture category
• Need to promote event to membership in order to get more submissions next year
• Need better communication from event coordinator in order to distribute more efficiently

Trustee’s Report—Scott Siefker
• Scott summarized notes from meeting.

Treasurer’s Report – Laura Garrett
• A question was raised about reserve fund not showing up on the report
• It is thought that the reserve fund would show up in the full quickbook report, but doesn’t show up in the condensed version
• Question regarding the company getting a chapter debit card so people don’t have to put upfront charges on their own credit cards
Malcolm Cairns is going to clean up the quickbooks and get the documents to Laura
Will have Mac and PC capable quickbooks for future years
Katie Clark motioned to accept the Treasurer’s Report as submitted 12-16-2011.
Scott Siefker seconded the motion.
Motion Carried Unanimously.

COMMITTEE REPORTS

Communications—Katie Clark
• It was stressed communications should be a big topic this year
• The website is dysfunctional due to technical issues beyond our control
• Website needs to be completely upgraded
• **ACTION ITEM: Katie Clark will get the website redirected to the current blogsite in the mean time**
• Glenn Bayfield has offered to guide our communications platform

Events Committee—
  - Big thanks to Brian Staresnick for putting together the holiday party!

Continuing Education—Fred Prazeau (Summarizing Stacy Haviland’s information)
• Stacy has been asked to attend a professional licensing agency meeting to discuss continuing education credits
• May move to have 12 CE’s per year rather than 24 CE’s every two years
• Question regarding how we can provide a process for vendors to create an official CEU
• Suggestion to forward the summary to the ExCom group to get feedback
• Suggestion to discuss this at the ExCom retreat before the next IPLA meeting next year

Sponsorship—
• Need to work on sponsorship to be more consistent
• Fred Prazeau reached out to Malcolm Cairns and Dean Rundell to possibly donate their time to reaching out to sponsors
• Discussion regarding having an Executive Director take on that role
• Would want that director to be connected to the profession

Fellowship—
• Discussion about being more aggressive regarding getting more fellows recognized
• We have an eligible list and a short list of members who could be recognized
• Discussion about potential fellows being active in INASLA

New Business

Calendar Review
• Next Mtg. date—Retreat: Saturday, January 7th, 2012