Each year the Indiana Chapter of the American Society of Landscape Architects (INASLA) recognizes outstanding projects completed by individuals or organizations located in the State of Indiana. These awards are given in an effort to raise standards of excellence, heighten public appreciation of quality landscape architecture, and expand public awareness of the profession and ASLA. The award winners will be recognized at the INASLA Conference on Landscape Architecture which will be held on August 13th & 14th, 2020, as well as have the projects spotlighted on the INASLA website.

ELIGIBILITY

To be eligible as an entrant for any category, the entrant must be a Full Professional Member or Fellow of ASLA in good standing, and must have served as the Landscape Architect of Record on the Project they are submitting. Projects must have been prepared under the direct supervision of the entrant.

GENERAL INFORMATION

Each entry will be evaluated on overall excellence in design, functionalism, context, and execution. Submissions will be judged individually and not in competition with each other. Design excellence is not dependent upon size, cost or type; but each will be recognized on its own individual merit.

Entrants must currently be practicing within the Chapter’s geographical boundaries. The submitted project may be outside the geographical boundaries of the Chapter but should have been completed within the past five years. Projects previously submitted which have not received an INASLA award are eligible for re-submission. Submissions that have received a INASLA Design Award in previous years may not be entered again in the same category. All submissions will become property of the Chapter.

2020 AWARD JURY

Entries to the INASLA Awards Program will be juried by peers of the landscape architecture profession from outside the state of Indiana. Jurors will remain anonymous until after all entries are judged. Jurors are under no obligation to grant an award in any or all categories and have the ability to switch an entry to another category as they deem necessary.
2020 INASLA AWARD CATEGORIES AND DESCRIPTIONS:

Please select from one of the following categories for each award submission and circle category on the entry form:

1. **Design- Constructed Works (construction budget greater than $1,000,000)**
   Recognizes site-specific works of built works in landscape architectural design. For large incremental projects, at least the first stage of construction must be completed to be eligible for an award.

2. **Design- Constructed Works (construction budget less than $1,000,000)**
   Recognizes site-specific works of built works in landscape architectural design. For large incremental projects, at least the first stage of construction must be completed to be eligible for an award.

3. **Design- Constructed- Residential**
   Recognizes site-specific works of landscape architecture for residential use. Projects may include single family or multi-family use.

4. **Design- Unbuilt Works**
   Recognizing excellence in design thinking and methodology for projects that have been designed but not constructed. This category is for designed works in landscape architecture for which implementation have not yet occurred.

5. **Planning and Analysis**
   Recognizes the wide variety of professional activities that lead to, guide, or evaluate landscape architectural design. Comprehensive plans, master plans, viability studies, and design guidelines and standards are examples of submittals for this category.

   This category also allows for recognition of research projects that identify, examine, and address challenges and problems that are resolved using solutions of value to the profession. Research might include statistical or other analysis and demonstrate advancement of the body of knowledge of landscape architecture. The jury will examine the researcher’s findings and conclusions and their applicability to landscape architecture.

6. **Communications**
   Recognizes achievements in communicating landscape architecture information, technology, theory, or practice to those within or outside the profession. Typical entries may include: published or written documents such as books, articles, videos, and audio recordings of presentations on landscape architecture history, art, or technology; educational material intended for the non-technical consumer; events or public service; or material that increases awareness of landscape design, environmental, or conservation issues.

7. **Environmental Stewardship**
   Recognizes exceptional contribution towards the protection and long-term management of natural resources. Examples include built or unbuilt projects with a primary focus on conservation and sustainable design.

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1. Budget should be based on total site improvement costs. In the instances where a project includes a building, the building costs can be excluded.
AWARDS DESIGNATIONS:

Types of Professional Awards for the Constructed Projects, Constructed Projects: Residential, Unbuilt Works, Planning and Analysis, Communications and Environmental Stewardship categories will be as follows:

1. **Award of Excellence**
   
   Only one Award of Excellence may be given to a project from all entries, and only when merited by the jury. This award is given for an outstanding advancement of the landscape architecture profession, and for projects that exemplify the land stewardship ethic upon which the profession was founded.

2. **Honor Award**
   
   A maximum of 20 percent of the entries in any of the categories may be given this award for superior professional achievement.

3. **Merit Award**
   
   Projects which demonstrate merit in design and/or environmental responsibility shall be given this distinction. Any number of entries in any of the categories may be given this award.

JUDGING CRITERIA:

The jury shall consider the following criteria when reviewing all entries:

- Quality and functionality of the design
- Relationship to context and stated program
- Environmental responsibility
- Relevance to the profession, the public, and the environment
- Overall significance to the profession, the public, or the environment
- Project description
- Role and impact of the landscape architect
- Quality of submission, including graphic content

Entries being submitted in the Communications category will also be judged based on the quality and usefulness of the prepared communications package.

Entries being submitted in the Environmental Stewardship category must also outline the specific opportunities for landscape architecture to have a significant impact on the environment or environmental design making.
SUBMISSION REQUIREMENTS

In an effort to help expedite the production of the Indiana Chapter ASLA Awards Brochure and presentation, the following guidelines must be met for all submittals. Failure to follow the format guidelines will result in a disqualification.

All required documents should be presented in digital format via Dropbox (or similar file sharing site). A separate folder containing submitted images should be created within the Dropbox folder. Designing firms shall remove any and all indication of their name, logo and presence from all images and written text, with the exception of the entry form.

Entry form
Completed entry form, signed by the entrant. Identify the designer and/or author on the entry form only.

*Entry material for review by the jury must be kept anonymous or it will be rejected. If you are submitting work that identifies the submitter (images of boards, reports, slides, etc.), you must delete all identifying marks.*

Project Narrative
Entries should include a written text of no more than two type written pages which describes the following elements.

- Project identification- Include project name, location, and entry category.
- Project purpose- Describe the project’s requirements, scope, planning or design philosophy, and design intent.
- Role of the landscape architect- Describe the landscape architect’s role of leadership and involvement, along with the role of any collaborating parties, using generic terms such as client, architect, engineer, etc.
- Local significance- Explain the project’s effect on public perception of the profession, and the relationship of the project to its context or surroundings, particularly in regards to the profession’s stewardship responsibilities.
- Special factors- Explain why the project is unique, plus any unusual problems or new techniques encountered.

This project description is to aid the jurors in recognizing the unique or special qualities of a project that show excellence in landscape architecture. The text needs to describe the specific roles and contributions of the landscape architecture student(s) directly involved in the project. Submittals with vague or inadequate information on the role of the landscape architect/designer will be ruled ineligible. The Project Narrative should be submitted in both PDF and Word format.

*Note- the project narrative as described above should make no mention of firm/ designer name.*

Project Marketing Description
The Project Marketing Description should be a written summary *(300 word maximum)* to be used during the INASLA Awards Presentation and for future marketing publications. This will not be judged as part of the award submission. The Project Marketing Description should be submitted in both PDF and Word format.

Entry anonymity is not necessary in the marketing description since this information will not be shared with the Awards Jury.
PowerPoint Presentation

Entries shall include a digital PowerPoint presentation with a 15 page maximum limit. Template downloadable on www.inasla.org MUST be used to complete the presentation. Background color and font should not be edited. POWERPOINT FILE SIZE MUST NOT EXCEED 100MB. The PowerPoint must include the following:

- Project Name
- Submission Category
- Images representing the submission. May include multiple photos per slide. Each slide must include:
  - Project Name
  - Submission Category
  - One to two sentences describing each drawing or photograph

Images and Photos

Electronic images of the project’s graphics are a requirement, in .jpg or .tif format only. Images should be high quality 300 dpi images. EACH IMAGE MUST NOT EXCEED 12MB. These images should also be the ones included in your PowerPoint presentation file.

If chosen for an award your images will be used during the INASLA Awards presentation. To ensure that your images are displayed in the appropriate order, please include a number in the image name to denote order preference.

Additional Documentation

Submissions in the Planning and Analysis, and Communication categories may submit a full digital copy of the original document(s) if necessary. No other categories are eligible for submission of additional documents. All identifying marks (company names/logos) must be removed from the digital copies.

ADDITIONAL INFORMATION

Carefully review all text, photographs, graphic images, publications, reports and other enclosures and mask ALL written and graphic references to the identity of the entrant and design team in the entry submission and original document if included. The only exception is the marketing description which may include references to the identity of the entrant and design team.

A complete submission is required and entries not conforming to these requirements will be disqualified.
DEADLINE FOR SUBMISSIONS

The INASLA Awards Committee must receive all entries no later 4:00 p.m. on Friday, May 15, 2020. This year all award entry materials must be submitted via a shared digital folder. Entrants may set up their own folder and must share it with the email address listed below by the identified time. Entry Form and PowerPoint template will be downloadable on www.inasla.org. Late submissions will not be accepted. All entrants will be notified of the results in late July. Designers submitting projects for awards grant the INASLA the right to use the submitted graphics and project descriptions on the chapter website and in chapter correspondence.

Send all entry via Shared DropBox folder submissions to:

    Adam Kutemeier
    awards@inasla.org

ENTRY FEE

Entry fees must be submitted via mail and postmarked by the submission deadline.

2020 INASLA Professional Award Fees are as follows:

First entry within any category:

- ASLA Members- $100.00
- Non-members- $500.00

Second entry within the same category:

- ASLA Members- $150.00
- Non-members- $500.00

Checks or money orders should be made to ‘Indiana Chapter of the American Society of Landscape Architects’.

Deliver Entry Fee to:

INASLA Awards Committee
Attention: Adam Kutemeier
550 Union Street
Mishawaka, IN 46545

INQUIRIES:

Please contact the INASLA Awards Chair, Adam Kutemeier: awards@inasla.org
2020 INASLA AWARDS ENTRY FORM

Please use the following addresses for the 2020 Awards Program

Deliver Entry Fee to:       Deliver Entry Materials to:
INASLA Awards Committee     Via Shared DropBox folder
Attention: Adam Kutemeier   Adam Kutemeier
550 Union Street           awards@inasla.org
Mishawaka, IN 46545

Type or clearly print all information and check for accuracy. This information will be used for publicity purposes, and for composition of the award certificates. Please include other students and their role for proper recognition.

Your submittal is to be made via dropbox; your entry fee must be mailed to the address above.

Entry Deadline is by 4:00 pm on Friday, May 15, 2020

Project Entrant (landscape architect of record) ____________________________________________

Firm/ Company Name ________________________________________________________________

Project Category _________________________________________________________________

Project Name ________________________________________________________________

Project Location ______________________________________________________________

Project Client ________________________________________________________________

Address _________________________ Phone _________________________

City/State/Zip _________________________ Phone _________________________

E-mail contact _________________________________________________________________

Additional consultants (please list any additional subconsultants involved in this project)

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I have read the guidelines regarding the 2020 INASLA Awards Program and understand that all materials submitted may be retained by INASLA for publication and/or display purposes. All entries must be kept anonymous except for this entry form, or they will be rejected.

Signature of Entrant ___________________________ Date ________________________