WORKING PAPER TEMPLATE

| Working Paper #.# |
|---|
| Committee Name (spelled out) Sponsors: (alphabetical order) |
| |
| (Body) Notes on elements of the situation, historical context, etc., which led your group to propose the actions to follow. These can be a list, or appear in the resolution-preambulatory phrase format. |
| 1. |
| 2. |
| 3. |
| Actions proposed based on the situation outlined above. These can be a list, or appear in the resolution-operative clause format.** |
| Committee Name: |
| 1. |
| 2. |
| 3. |
| 4. |
| 5. |
| *You are not limited to the numbers indicated above, nor are you required to fill each open space. ** If you are considering writing your working paper in resolution format, you may want to |

^{**} If you are considering writing your working paper in resolution format, you may want to consider submitting a Resolution Template, and crossing out "Resolution #.#" to substitute it with "Working Paper #.#".

RESOLUTION TEMPLATE

pay close attention to punctuation

Resolution #.#

| Committee Name (spelled out) | |
|--|---------------------|
| Topic A/B: Topic Name | |
| Sponsors: (alphabetical order) | |
| Signatories: (alphabetical order. Must be at least ½ of a committee) | |
| <i>S</i> (I | |
| Preambulatory clause | |
| | |
| Preambulatory clause | |
| • | |
| | |
| 1. Operative clause | |
| | |
| 2. Operative clause | |
| a | |
| b | , |
| c | ; (cannot have only |
| one sub-clause) | |
| | |
| 3. Operative clause | |
| a | |
| b | , |
| C | : |
| i, | |
| :: | |

4. <u>Decides</u> to remain actively seized in the matter.