

Privacy Policy

Participation in Educational Activities

For live, accredited conferences, participant lists and contact information may be available in the course materials. This information is provided so that participants may maintain contact. Tufts CSDD will never sell participant lists to outside parties.

Collection of Personal Information

All of the personal information that is collected during the registration process is kept in a secured area and is password protected. Your information will be kept on file for an indefinite period of time unless you notify TUFTS CSDD that you would like your information deleted. To delete your information, you must send an e-mail to TUFTS CSDD at csdd@tufts.edu, requesting that all personal information be removed. We will delete your personal information from our databases within several business days of receipt of your request.

E-Mail Messages

Tufts CSDD may send you periodic messages regarding system, program and product announcements. You will receive messages in this regard unless you register to limit or decline these services as discussed below.

Limitation on use of Collected Information

Tufts CSDD will not sell users' personal information and registered e-mail addresses to any other party or organization without the explicit prior permission of the user.

Update/delete/deactivate E-Mail Services

Users may request changes to e-mail services delivered by Tufts CSDD, including requests to receive no e-mail services. Users can send a request to have their email service eliminated by contacting Tufts CSDD support at csdd@tufts.edu. However, once the E-Mail address is deleted, the user loses access to valuable information assets delivered via E-mail.

Cookies

A "cookie" is a small text file that a web site can send to your computer's hard drive while you are viewing the site. Tufts CSDD uses cookies to verify your identity while using our service and to give you faster access to pages on our site so that you do not have to log in to every page you visit. We DO NOT use cookies to collect any personal information about you or from your computer. The cookie and all the information it contains is erased every time you end your session at Tufts CSDD's website, unless we obtain your prior consent to do otherwise. You may set your browser not to accept cookies, but that will limit your use of many features on our site.

Log Files

Tufts CSDD records certain non-personal information in our web logs, such as: Internet Protocol address, browser type (e.g., whether you use Netscape or Internet Explorer), the page requested and the time of each page request. We collect this non-personal information to: track times to manage resources, analyze trends to provide better service, and for other site administration. This demographic information is not connected to any personally identifiable information, such as a name or address, and will be used only to provide better, more targeted services. This information, if shared, will be shared only in aggregate form, with only select 3rd parties, unless Tufts CSDD specifically identifies otherwise at the time the information is collected. Tufts CSDD will never release any user's personally identifiable information to 3rd parties unless subpoenaed or ordered by court of law, or to protect the security and safety of our visitors and our web site.

Security

Access to computer data and files at Tufts CSDD is secured by password coding and internal file security. Tufts CSDD uses reasonable efforts to ensure that all personal information is protected from Internet access in a secured area and can only be accessed by authorized Tufts CSDD employees. Users should be aware that e-mail is not necessarily secure against interception and that any information considered sensitive by the user should be delivered to Tufts CSDD by postal mail or telephone.

Changes to this policy and Use of the Web Site

Although Tufts CSDD does not intend to change its privacy-confidentiality policy, it reserves the right to do so at any time. Tufts CSDD will inform users of the Tufts CSDD Web Site of any change in Tufts CSDD's privacy policy by posting the changed policy on our web site. You should check the Tufts CSDD site periodically to view our current privacy policy. By using Tufts CSDD's web site, you agree to the provisions of our privacy policy and to the collection and use of information as described in this policy.