



C3E AWARDS NOMINATION GUIDANCE

The nomination process for the C3E Awards is described below. Nominations will be accepted beginning December 1, 2023 at [C3E.org](https://www.c3e.org) and must be completed by February 15, 2024 at 11:59pm PT. Nominees (or Endorsers for self-nominations) must submit requested information by February 22, 2024 at 11:59pm PT. Please e-mail Nominations@C3E.org with any questions. A data collection template is provided on page 5 of this document for the nominator's convenience; please note that nominations are accepted **online only** at [C3E.org](https://www.c3e.org).

What information does a nominator need to submit?

Nominators will need to obtain the following information from their nominee:

- Contact information for the nominee.
- Contact information for 2 references (in addition to you) who can verify the information provided and have agreed to be contacted, if needed.
- Total number of years of experience working in clean energy (which may be less than the nominee's total number of years of experience).
- A resume for the nominee (including dates for the nominee's education and employment) in .doc, .docx, or .pdf format. For educational background, include the title and year of any degree(s) (if applicable) and/or relevant specialized training. The resume must be current and clearly demonstrate how the nominee has met the specialized experience and accomplishments described in their nomination. Please limit resumes to two pages.

To submit a nomination, nominators will also need to:

- Certify that the nominee has agreed to be nominated and can be contacted.
- Certify that the nominee is a U.S. Citizen or a permanent resident.
- Certify that they know the nominee's accomplishments and capabilities first-hand.
- Select one of eight award categories.*
- Describe why you believe the nominee is at a mid-career stage of their profession and how winning this award would help the nominee in their career path (300 words or less).**
- Describe the nominee's accomplishments (300 words or less) and leadership qualities (300 words or less); provide additional background information that would be useful during the nomination reviews (optional) (300 words or less).***

**See descriptions below.*

***Mid-career is generally defined as an individual with expertise and experience beyond entry level but with significant opportunities to grow before the end of one's career. The C3E Awards are intended to contribute to advancing the careers of Awardees into more senior leadership and executive-level positions. Preference for this award will be given to candidates whose career could benefit from receiving this award.*

****See questions below.*

What information will a nominee need to submit?

After a nomination is submitted, nominees will be emailed and asked to submit the following by February 22, 2024 at 11:59pm PT:

- An essay that describes (in 200 words or less) how winning this award will help the nominee and support their career advancement.
- The city and state where the nominee is currently based. In situations where a nominee maintains a headquarters or home office location but spends a majority of their time working in other locations (e.g. work conducted abroad), please include both locations.

What is required for a self-nomination?

If you are submitting a self-nomination, in addition to the information listed in the two previous questions, you will also be asked to provide the name and contact information for an endorser. An endorser must be a current or former supervisor or peer who has agreed to be contacted and can speak to your accomplishments and be able to articulate why you should win a C3E Award. We strongly suggest that you notify your endorser in advance, so they know to look for an email from nominations@c3e.org. After a self-nomination is submitted, endorsers will be emailed and asked to submit the following information no later than February 22, 2024 at 11:59pm PT:

- An essay that describes (in 200 words or less) the candidate's impact in clean energy and why they should win a C3E Award.

Who may submit nominations?

Nominations may be submitted by employers, universities, professional societies, membership organizations, associations, community groups, or individuals on behalf of outstanding mid-career women in clean energy. Nominators should know the accomplishments and capabilities of their nominee first-hand. Nominators of the Award winners are invited to the annual C3E Symposium. Self-nominations will be also accepted. If you are submitting a self-nomination, please reference the self-nomination template beginning on page 10.

What are the criteria for nominees?

Nominees should have a record of significant accomplishment; leadership qualities and other relevant attributes; and mentorship of women or girls, as well as be in good standing in their field and communities. In addition, nominees should:

- Be outstanding mid-career professionals with a minimum of five years of experience in clean energy. Nominees typically have 10-15 years of professional experience (excluding time spent in degree programs), but that is not a hard-and-fast rule. **Note:** If it is not clear whether someone is mid-career, please contact us at nominations@c3e.org to discuss, and we will make the determination.
- Use their talents to advance clean energy sources, technologies, practices, and policies, such as via efforts to increase clean sources of energy or reduce energy use, energy-related environmental impacts, or energy system costs.
- Have made a compelling impact in their fields – working within a company, team, university, government agency, non-government organization, professional community, or as an individual.
- Have accomplishments sufficient to merit national recognition.
- Be emerging leaders with a demonstrated, strong commitment to advancing clean energy in their areas of work/expertise/experience.
- Be inclusive leaders who have helped to mentor women and develop future leaders in their professions, avocations, or communities.

- Be U.S. citizens or permanent residents.

What is the selection process?

An initial eligibility screening is conducted to ensure that the nominees are eligible and meet the criteria. The C3E Ambassador cohort meet in person to finalize the selection of an Awardee and alternate in each category. References are contacted and a vetting process is conducted to validate the information provided in the nominations. When the vetting process is complete, the Awardees are informed.

What happens once the Awardees are notified?

Awardees are expected to attend and accept their Award in person at the 13th Annual Women in Clean Energy Symposium in fall 2024 at Stanford.

Award Categories

The C3E Awards for **outstanding leadership** and **extraordinary achievement** are given in the categories described below. The Awards are intended to spotlight mid-career women who have professional experience working in clean energy. Please read the descriptions of all the categories and select the one that best describes the nominee's work area. The nomination should be tailored to the category selected, and only one nomination in one category should be provided.

- **Business:** This award recognizes leaders within private entities of any size, ranging from small businesses to Fortune 500 corporations. Strong candidates will have accelerated or expanded the adoption of clean energy within their own business footprints or portfolios.
- **Education:** This award recognizes educators who have helped to increase clean energy knowledge and/or educators who have helped to inspire future generations to pursue careers in clean energy. This includes teaching at the K-12, technical or vocational schools, or other education-focused organizations.
- **Entrepreneurship and Commercialization:** This award recognizes entrepreneurs who have developed and demonstrated innovative clean energy technologies or business models that have the potential to drive market transformation toward clean energy.
- **Finance and Investment:** This award recognizes finance professionals who have advanced the development or scaling of innovative financing structures, business models, capital markets or investment products that have resulted in increased financing of clean energy technologies. Individuals could be working for banks, investment firms, companies, academia, government or industry associations.
- **Fundamental and Applied Research:** This award recognizes scientists and researchers working at universities, national labs, or in industry who are researching and developing advanced innovative clean energy technologies with the potential for demonstrable and scalable impact. Relevant research fields include but are not limited to engineering, mathematics, chemistry, physics, biophysics, cyber, nuclear, environmental and marine sciences, geothermal earth sciences, agricultural sciences, and material sciences.
- **Government:** This award recognizes local, state, or federal government employees (e.g., civil servants or regulators) who have advanced programs to support the development, deployment, and diffusion of clean energy.
- **International:** This award recognizes individuals who have developed and/or deployed clean energy products and services that increase access, promote efficiency, and expand clean energy around the world.
- **Policy and Advocacy:** This award recognizes clean energy advocates and policy workers who have driven a greater uptake of clean energy policies, regulations, incentives, and/or technologies in society. Individuals could be working for nongovernmental organizations, not including political advocacy groups and for-profit lobbyists.

Data Collection Template

The following data collection template is provided in this document for the nominator’s convenience; note that nominations are accepted **online only** at C3E.org. If you are self-nominating, please skip to page 10.

*Required fields denoted with a **

Nominator Information

*Prefix:	
*First Name:	
*Last Name:	
*Job Title:	
*Employer/Organization:	
*Address:	
Address Line 2:	
*City:	
*State:	
*Zip Code:	
*Country:	
*Phone Number:	
*E-mail Address:	
Twitter Handle:	
*Nominator’s Relationship to nominee (e.g. supervisor, colleague):	
<input type="checkbox"/> *Nominator certifies that the nominee has agreed to be nominated and that the selection panel can follow up with the nominee.	
<input type="checkbox"/> *Nominator certifies that the nominee is a U.S. Citizen or a permanent resident.	
<input type="checkbox"/> *Nominator certifies that they know the nominee’s accomplishments and capabilities firsthand.	

Nominee Information (also to be provided by nominator)

*Prefix:	
*First Name:	
*Last Name:	
*Job Title:	

*Employer/Organization:	
*Address:	
Address Line 2:	
*City:	
*State:	
*Zip Code:	
*Country:	
*Phone Number:	
*E-mail Address:	
*Total Number of Years of Experience Working in Clean Energy	

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Two References (the nominator is the third reference)

	*Reference 1	*Reference 2
*Prefix:		
*First Name:		
*Last Name:		
*Job Title:		
*Employer/Organization:		
*Phone Number:		
*E-mail Address:		
*Relationship to nominee (e.g. supervisor, colleague):		

Descriptions of the Nominee’s Accomplishments & Leadership

*Nomination Category (choose one):

<input type="checkbox"/> Business	<input type="checkbox"/> Fundamental and Applied Research
<input type="checkbox"/> Education	<input type="checkbox"/> Government
<input type="checkbox"/> Entrepreneurship and Commercialization	<input type="checkbox"/> International
<input type="checkbox"/> Finance and Investment	<input type="checkbox"/> Policy and Advocacy

*MID-CAREER DESIGNATION (300 word maximum)

Describe why you believe the nominee is at a mid-career stage of their profession and how winning this award would help the nominee in their career path. Mid-career is generally defined as an individual with expertise and experience beyond entry level but with significant opportunities to grow before the end of one's career. The C3E Awards are intended to contribute to advancing the careers of Awardees into more senior leadership and executive-level positions. Preference for this Award will be given to candidates whose career could benefit from receiving this Award.

***ACCOMPLISHMENTS (300 word maximum)**

Using specific examples that reflect the purpose of this Award, please detail how the nominee has had a compelling impact on her clean energy field category – within her company, team, or professional community. In what ways can the impact be quantified or described? What are the distinguishing features and scale of the accomplishment(s) that would merit nation-wide recognition and potential emulation of such practices by others? Please use metrics where possible.

***LEADERSHIP QUALITIES (300 word maximum)**

Please provide additional information on the leadership qualities and character of the nominee. How has the nominee demonstrated a commitment to advancing the field of clean energy? In what ways would the nominee be an exemplary role model or mentor for other women? Has the nominee helped to mentor women and develop future leaders in her profession and/or community? Please use metrics where possible.

ADDITIONAL BACKGROUND (optional) (300 word maximum)

Please provide any further information you would like to offer in support of this nomination, particularly information that demonstrates how this nominee advances leadership and outstanding accomplishments in the field of clean energy. Please use metrics where possible.

***RESUME (two page maximum)**

Upload the nominee's current resume (including dates for education and employment) in .doc, .docx, or .pdf format. For educational background, include the title and year of any degree(s) (if applicable) and/or relevant specialized training. The resume must clearly demonstrate how the nominee has met the specialized experience and accomplishments described in their nomination. Please limit resumes to two pages.

Please visit [C3E.org](https://www.c3e.org) to submit a nomination by February 15, 2024 at 11:59pm PT.

Self-Nomination Data Collection Template

The following data collection template is provided in this document for convenience; note that nominations are accepted **online only** at C3E.org.

Required fields denoted with a *

Self-Nomination

*Prefix:	
*First Name:	
*Last Name:	
*Job Title:	
*Employer/Organization:	
*Address:	
Address Line 2:	
*City:	
*State:	
*Zip Code:	
*Country:	
*Phone Number:	
*E-mail Address:	
Twitter Handle:	
*Total Number of Years of Experience Working in Clean Energy	
<input type="checkbox"/> *You certify that you are a U.S. Citizen or a permanent resident.	

Endorser

*Prefix:	
*First Name:	
*Last Name:	
*Job Title:	
*Employer/Organization:	
*Phone Number:	
*E-mail Address:	
*Relationship to you:	

Not for Official Use

Two References (the endorser is the third reference)

	*Reference 1	*Reference 2
*Prefix:		
*First Name:		
*Last Name:		
*Job Title:		
*Employer/Organization:		
*Phone Number:		
*E-mail Address:		
*Relationship to you (e.g. supervisor, colleague):		

Descriptions of Accomplishments & Leadership

*Nomination Category (choose one):

<input type="checkbox"/> Business	<input type="checkbox"/> Fundamental and Applied Research
<input type="checkbox"/> Education	<input type="checkbox"/> Government
<input type="checkbox"/> Entrepreneurship and Commercialization	<input type="checkbox"/> International
<input type="checkbox"/> Finance and Investment	<input type="checkbox"/> Policy and Advocacy

*MID-CAREER DESIGNATION (300 word maximum)

Describe why you believe you are at a mid-career stage of your profession. Mid-career is generally defined as an individual with expertise and experience beyond entry level but with significant opportunities to grow before the end of one's career. Please describe how winning this Award will help you and support your career advancement. The C3E Awards are intended to contribute to advancing the careers of Awardees into more senior leadership and executive-level positions. Preference for this Award will be given to candidates whose career could benefit from receiving this Award.

***ACCOMPLISHMENTS (300 word maximum)**

Using specific examples that reflect the purpose of this Award, please detail how you have had a compelling impact on your clean energy field category – within your company, team, or professional community. In what ways can the impact be quantified or described? What are the distinguishing features and scale of the accomplishment(s) that would merit nation-wide recognition and potential emulation of such practices by others? Please use metrics where possible.

***LEADERSHIP QUALITIES (300 word maximum)**

Please provide additional information on your leadership qualities and character. How have you demonstrated a commitment to advancing the field of clean energy? In what ways would you be an exemplary role model or mentor for other women? Have you helped to mentor women and develop future leaders in your profession and/or community? Please use metrics where possible.

ADDITIONAL BACKGROUND (optional) (300 word maximum)

Please provide any further information you would like to offer in support of this nomination, particularly information that demonstrates how you advance leadership and outstanding accomplishments in the field of clean energy. Please use metrics where possible.

***RESUME (two page maximum)**

Upload your current resume (including dates for education and employment) in .doc, .docx, or .pdf format. For educational background, include the title and year of any degree(s) (if applicable) and/or relevant specialized training. The resume must clearly demonstrate how you have met the specialized experience and accomplishments described in the nomination. Please limit resumes to two pages.

Additional Information

*Home city:	
*Home state:	
College(s)/University(ies) Attended (if applicable):	

Please visit [C3E.org](https://www.c3e.org) to submit a nomination by February 15, 2024 at 11:59pm PT.

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