

# Volunteer Application Packet



*We are delighted you are willing to give of your time, energy and resources as a volunteer with the children and/or youth at Big Sky Fellowship. **We value your service!** You are the heartbeat of our ministry and we appreciate your desire to love, teach, and inspire our young people to follow Jesus. To be effective at our mission and vision, we must be vigilant to train and equip you to serve. The safety and well-being of those we serve is also our greatest priority. Therefore, the purpose of this application is to document you have been trained and to also properly screen applicants. Unfortunately, we live in a litigious society and one where abuse is not uncommon, so this process is necessary. Thank you for understanding!*

*Your Pastor,*

*Darren Hales*

**The Children/Youth Team will check off each item once complete:**

- Application Completed
- Interview
- Reference Check
- Background Check Completed
- Sexual Abuse Awareness Training Completed
- Training Completed & Policies Reviewed and Received
- Code of Conduct

Your Name: \_\_\_\_\_

# Application Form

## Volunteers for Children & Youth Ministry & Outreach Events



Name: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

City/Zip \_\_\_\_\_

### Interested/Willing Area of Service (Check all that apply – Circle Preference)

Individual:

- \_\_\_\_\_ Nursery (Infants & Toddlers)
- \_\_\_\_\_ Preschool (3-4 year olds)
- \_\_\_\_\_ Children's Church (5-8 years old)
- \_\_\_\_\_ Quest (Grade 3-5)
- \_\_\_\_\_ Middle School Youth (Grade 6-8)
- \_\_\_\_\_ High School Youth (Grade 9-10)
- \_\_\_\_\_ Special Event

List previous church volunteer experience in the area of children and/or youth. What was the organization where you served?

- 
- 
- 

Give 2 contact persons who can serve as a reference to your former volunteer or work service related to children/youth.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Organization: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Organization: \_\_\_\_\_

What gifts or special talents do you want to use in our Children's or Youth Ministry?

(Example: Music, Crafts, Drama, gift of teaching, etc.)

## Applicant Interview:

Please answer the questions before interview. They must be asked by our Children's or Youth Team Leader or a Pastor to safeguard the children and youth we serve. We understand that some of these answers are private and deeply personal, so they will remain private.

1. What is your philosophy of re-direction or discipline in a church/group setting?
  
2. When you are upset and/or frustrated with children in a church/group setting, how do you respond and regroup?
  
3. What do you enjoy about children/youth ministry?
  
4. How do you deal with conflict with other adults?
  
5. How long have you attended Big Sky Fellowship? \_\_\_\_\_ Are you a member? \_\_\_\_\_
6. Are you willing to be trained to serve in our children/youth ministry? \_\_\_\_\_
7. Are you willing to obey ALL of our policies and procedures? \_\_\_\_\_
8. Are you willing to submit to a background check? \_\_\_\_\_
9. May we check the references you listed and ask them for secondary references? \_\_\_\_\_
10. Are you willing to complete the sexual abuse awareness training? \_\_\_\_\_
11. Have you ever intentionally touched a child or vulnerable person in an inappropriate way? \_\_\_\_\_
12. Have you ever sexually or physically abused a child or vulnerable adult? \_\_\_\_\_
13. Have you ever been accused of sexual or physical abuse? \_\_\_\_\_
14. Have you even committed a felony? \_\_\_\_\_  
If so, explain.
  
15. Have you ever personally been physically or sexually abused at any point in life? \_\_\_\_\_
  - If Yes, have you received counseling and worked through the trauma? \_\_\_\_\_
  - Do you feel ready to serve and protect children? \_\_\_\_\_

Follow Up Questions: (Discretion of Interviewer)

## **Volunteer Statements and Agreed Code of Conduct**

Please initial each of the following:

\_\_\_\_\_ I declare that all statements contained in my application are true and I understand that any misrepresentation or omission is cause for dismissal from any ministry position.

\_\_\_\_\_ I understand my references will be checked and a criminal background check will be completed.

\_\_\_\_\_ I authorize the investigation of all statements made in this application.

\_\_\_\_\_ I understand that I must be interviewed and be approved by the Children/Youth Team leader and/or a Pastor to begin service

\_\_\_\_\_ I understand that I can withdraw from this process at any time.

\_\_\_\_\_ I understand that Big Sky Fellowship has a policy of ZERO TOLERANCE FOR ABUSE and takes all allegations seriously and that abuse of any kind is grounds for dismissal from service.

\_\_\_\_\_ I will cooperate with authorities to investigate any allegations against me.

\_\_\_\_\_ I declare that I am not a pedophile or child molester. I have not perpetrated physical abuse, sexual abuse, emotional abuse or neglect against a child/youth or vulnerable adult and I have never been accused of these acts.

\_\_\_\_\_ I agree to read and carefully follow all of the Policies and Procedures provided to me by Big Sky Fellowship and I will attend a training session.

\_\_\_\_\_ I agree that as a volunteer of the church that I represent the church and I will respect the children/youth that I serve, their parents, and my fellow volunteers, and the leadership of the church. I will submit to the leadership of the Children/Youth Team leader and the Pastors.

\_\_\_\_\_ I understand that as a volunteer with children/youth that I am an automatic reporter of any physical or sexual abuse that I see and I will report any suspicious behavior that was outlined in the sexual abuse awareness training to the Children/Youth Team Leader or a Pastor immediately and I will report any clear violations to the police.

# RELEASE

I authorize Big Sky Fellowship to contact individuals, organizations, or references with pertinent information about my character, experience, or volunteer service. I agree to release from liability any person or organization that provides information concerning me in regards to this application.

I specifically authorize the church to undertake a criminal background check concerning my past.

I understand and agree that any information received from the background check and character verification process will not be disclosed to me, and I hereby waive any right I may have to inspect any information provided about me by persons or organizations that have been contacted.

By signing this form, I certify and affirm that the information I have given on this form is true, complete and correct in all respects.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Once the background check is complete, the bottom portion of this authorization with your personal information will be cut off and shredded.

\*\*\*\*\*

Full Legal Name: \_\_\_\_\_

Birthday \_\_\_\_\_

Social Security #: \_\_\_\_\_