

*oil culture*

## HOW TO CREATE A EMAIL SIGNATURE

**STEP ONE** - Design your signature with our Canva Template - [LINK](#)

**STEP TWO** - Log into Gmail or your email service provider

**STEP THREE** - Upload your new PNG signature image to the "signature" settings in your email service provider

**GMAIL STEPS** - Once in your inbox, click the settings at top left. Click "see all settings" at top. Scroll down to signature. Create new and insert image.

