Sustainability
Under one roof.

Furnace Test & Tune Program

Test & Tune
Following approval into the program, Habitat will have an approved HVAC contractor schedule a tune-up of your furnace. The furnace tune-up service will include, at a minimum, tasks such as:
- Clean burners, combustion chamber, and heat exchanger surface when accessible
- Clean and inspect burner orifices and ignition system
- Check for proper venting and for adequate combustion air (per code)
- Check and test safety controls
- Inspect filter, replace standard 1” and 2” filters and/or clean washable filters
- Run equipment through complete sequence of operation

Potential Furnace Repair or Replacement
The HVAC contractor may, after their analysis, recommend a furnace repair or furnace replacement:
- Limited repairs may be covered, in part or in full, with funding through the program
- A replacement recommendation may be made for furnaces that are unsafe or un-repairable
- A replacement recommendation may also be made for furnaces that are 20+ years old, inefficient and/or in poor condition
- Payment of $20 program fee is required. Replacements (standard installations) are offered to qualified participants at no additional cost. Repayment options for non-standard installation needs will be discussed prior to work beginning

FREE Additional Energy Saving Measures Included!
Based on your eligibility, one or more of the following measures may be included with your furnace tune-up.
- Programmable Thermostat
- Low-flow Water Saving Measures
- Up to 20 LED Light Bulbs

Two Ways to Enroll:
1. Complete Online Application at habitatfurnace.org
2. Complete Furnace Test & Tune Interest Form & return by
   - email furnace@h4h.org
   - fax 734.215.9843
   - mail Habitat for Humanity of Huron Valley
     950 Victor’s Way, Suite 50
     Ann Arbor, MI 48104
     ATTN: Furnace Test & Tune

Questions? Email: furnace@h4h.org  •  Phone: 734.730.9441  •  Fax: 734.215.9843

New Program Qualification Guidelines & Offerings
- Limited number of Central Air Conditioner installations are available (eligibility will be determined by contractor)
- Your furnace may now be eligible for replacement if it’s old, inefficient or in poor condition
- Water Heaters may qualify for replacement
- Furnace Test & Tune Program participation is limited to once every two (2) years
You must read and answer the following 4 questions

▪ Are you a homeowner living in an owner-occupied, detached, single-family home in the greater-Washtenaw County, Michigan area? The furnace must be located in this home. Boilers are NOT eligible. Rental units and multi-family housing (apartments) are NOT eligible.  
  Yes  No  (Circle One)

▪ I agree to allow Habitat for Humanity of Huron Valley (HHHV) to arrange for an approved HVAC contractor to schedule a tune-up of my heating system. I agree to the installation of energy saving measures in my home (as detailed on flyer) based on my eligibility.  
  Yes  No  (Circle One)

▪ I understand that should the HVAC contractor recommend replacement due to unit(s) being unsafe or un-repairable, HHHV may (at its own discretion) provide the option to replace the unit(s) at a reduced cost. I understand that HHHV will discuss with me the requirements for a replacement project, which may include, but are not limited to: payment of $20 program fee, providing additional income & household documentation and agreeing to payments to HHHV for non-standard installations. If I am unable or unwilling to meet these requirements, HHHV may (at its own discretion) determine not to replace the unit(s).  
  Yes  No  (Circle One)

▪ I agree to partner with HHHV to complete 8 volunteer hours in approved activities if a replacement project is undertaken. (HHHV will provide suitable options for persons with disabilities and in consideration of COVID-19 concerns)  
  Yes  No  (Circle One)

Income Qualification & Certification

In order to be considered for this program you must complete this certification and provide documentation of household income with your application**

I certify that my household size is _____ person(s) and the household annual income is $ ______________

Income Sources  (select all that apply)
___ Salary or Wages  ___ Social Security/Pension/Retirement  ___ Self Employment Income
___ Unemployment Benefits  ___ Other __________________________

A member of the household has received assistance from any of the following programs in the last 12 months  (select all that apply)
___ DHS (Department of Human Services)  ___ FIP (Family Independence Program)  ___ SER (State Emergency Relief)
___ SSI (Supplemental Security Income)  ___ WIC (Women, Infants & Children)  ___ SDA (State Disability Assistance)
___ THAW (The Heat & Warmth Fund)  ___ WAP (Weatherization Assistance Program)  ___ LIHEAP (Low-Income Home Energy Assistance Program)

Household Maximum income based on Area Median Income (AMI):

<table>
<thead>
<tr>
<th>Household Size</th>
<th>Maximum Annual Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 person</td>
<td>$62,600</td>
</tr>
<tr>
<td>2 person</td>
<td>$71,550</td>
</tr>
<tr>
<td>3 person</td>
<td>$80,500</td>
</tr>
<tr>
<td>4 person</td>
<td>$89,500</td>
</tr>
<tr>
<td>5 person</td>
<td>$96,600</td>
</tr>
<tr>
<td>6 person</td>
<td>$103,750</td>
</tr>
<tr>
<td>7 person</td>
<td>$110,900</td>
</tr>
<tr>
<td>8 person</td>
<td>$118,050</td>
</tr>
</tbody>
</table>

**Documentation of Household Income must include:
  • Statement of No Income for any adult in the household (18 years or older) who do not receive or earn any income, or whose income documentation is not otherwise available. This form can be requested from Habitat, or you can create your own by writing a letter including name, address, and reason for no income (such as “unemployed” or “full-time student”). Make sure to sign and date the statement and return with this application.
  • Documentation of household income must show 30-days’ worth of information and might include: paystub(s), social security or pension benefit award letter, qualification, or proof of assistance from any of the State or Federal programs listed above.

By signing below, I certify that the information I have provided is true, accurate, and complete to the best of my knowledge. I have answered all the questions on this application truthfully. I understand that if I have not answered the questions truthfully, my application will be denied.

____________________________________________  _____________________________________________  _______________________
Name (printed)     Signature     Date

Personal Information

Address________________________________________ Lot#__________     Phone # (______)_____-______
City_________________________ Zip__________     E-mail Address: ________________________________

Name on DTE Account __________________________ Contact Name (if different) __________________________

DTE Account Info: ELECTRIC # __________-________-________-________  GAS # is same, or other GAS # __________-________-________-________

Additional Requirements & Disclaimers

At its discretion, HHHV may require additional information from the homeowner regarding income and household details. HHHV and its contractors have the sole discretion as to the extent of the work possible under this program. Program is limited and may change or end at any time.

All interested parties are entitled to a copy of HHHV’s Complaint procedure, available at: http://bit.ly/h4h_complaint or by calling Amy at 734.822.2018. HHHV may check the sex offender registry for internal purposes which will not impact your ability to participate in the program.

Questions? Email: furnace@h4h.org  ·  Phone: 734.730.9441  ·  Fax: 734.215.9843