



Liberty Woodland School - Job Description

Role: Learning Support Assistant

Hours: 20 hours per week , term time only (35 weeks of the year)

Terms: 12 month Fixed Term Contract with a four months' probationary period

Reports to: Head of School

The Role

As a Liberty Woodland School Learning Support Assistant, you'll be tasked with supporting the provision of a high standard of education in our beautiful outdoor school.

Supported by our SENCO, you will either work 1:1 with SEN children or will be classroom based as well as supporting with other school duties as required.

A Learning Support Assistant works under the instruction and guidance of both class teachers and SENCO. LSA's support the delivery of quality learning and teaching helping to raise standards of achievement and provide pastoral care for pupils. Our LSA's may be asked to support the whole class or work 1:1 with a SEN pupil as directed and supported by the SENDCo.

Key Responsibilities

- Teach guided small groups effectively, as directed by the teacher, ensuring the needs of all children are met
- To implement planned support programmes for particular children with differing learning needs
- Help foster good relationships at all levels
- Prepare activities for SEN children and plan for intervention groups
- Lunchtime and play supervision

Safeguarding

- Promoting and safeguarding the welfare of the students.
- Adhere to any relevant Policies about Keeping Children Safe, ongoing safeguarding, Equal Opportunities, Data Protection and Confidentiality
- Advise DSL of any concerns, e.g. over children, parents, the safety of the environment, preserving confidentiality as necessary.

- Read, understand and adhere to all policies and procedures relevant to your role and the safe running of the school.
- Keep completely confidential any information regarding the children, their families or other staff that is acquired as part of the job.
- Ensure good standards of safety, hygiene and cleanliness are maintained at all times.
- Observe learner behaviour and ensure the safety and good conduct of the students.

Other Professional Duties

- Remain appropriately professional at all times.
- Promote the Liberty Woodland School and Outdoor Learning ethos and work alongside the head of school and staff team to ensure that the school's philosophy is fulfilled.
- Help maintain equipment and resources.
- Support all staff and play a key part in keeping team morale high.
- Be aware of the high profile of the school and to uphold its standards at all times, both in work hours and outside.
- Carry out such duties, including cover for absent colleagues, as required by the Head of School, punctually and efficiently.
- Due to the outdoor element of the school there are physical demands of this role. The work is practical by definition and moderate levels of physical effort. It involves lifting and handling of training equipment, play equipment and other resources and to be involved in practical activities and physical care of learners and the environment. Activities are mainly out of doors and this will require walking and managing on uneven surfaces and in unpredictable weather conditions. You are required to be a role model for the staff and learners you work with, adhering to the Health & Safety procedures.

Qualification and Experience

- Experience of working with SEN children essential
- Paediatric first aid desirable
- Experience of working with 4- to 11-year-olds in a primary school setting desirable
- Experience within an outdoor education environment desirable

Personal Attributes and Skills

- Flexibility and adaptability
- Positive attitude towards outdoor education
- Passion and creativity

- High-energy, active and resilient
- Excellent communication skills
- Team player
- Approachable and caring
- Reliable and respectful when interacting with parents, colleagues and the community
- A love of the outdoors

About Liberty Woodland School

OUR VISION: *To Develop Young People Who Will Be Most Likely To Succeed In The 21ST Century*

OUR MISSION: *Through our unique outdoor environment, we develop inquiring, independent and kind global citizens who are emotionally intelligent, innovative problem solvers, empowered, inclusive and socially responsible.*

AIMS FOR OUR SCHOOL:

- *To provide a rich, diverse and challenging education through excellent and innovative teaching and learning that is immersed in the natural world.*
- *To celebrate success, promote a "can do" attitude and inspire each other to achieve their best.*
- *To support personal development, social responsibility and a sense of self-worth.*

Liberty Woodland School is an equal opportunities employer and welcomes applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.