WUTBA Communique – Executive Council Meeting 02/2019

WUTBA Executive Council has held its 2nd meeting for 2019, as a Teleconference, on 17th July, 2019

Key agenda items of information were:

• **WUTBA Business**
  - Dates of meetings: the current system of establishing the dates of the meetings – based on the availability of the majority of members, and prevalence of Association Chairs was reviewed. Council approved maintenance of the process.
  - Incorporation process update – the revised draft of the Rules for Incorporation has been circulated and requested amendments made. Approval of the new set of Rules will take place during the next Executive Council meeting, planned to occur during the EATCB Meeting – Leiden.
  - Financial – members were reminded of the pending financial issues: dues, individual (association) contribution for on-going costs; and that the ‘business’ plan for 2019-2020 will be presented by the Secretary at the FtoF Meeting. The WUTBA Treasurer will prepare the 2018-2019 annual Report as per a template to be shared by the BAA, this with the intent to become compliant to future incorporation requirements.

• **Committee Meetings**
  – A meeting of the Registry Committee is still pending; this aiming to incorporate the input from AATB’s most recent members’ survey; next steps include a teleconference to be held before the European meeting. The Ethics Committee has progressed its activity around the establishment of a “amalgamated template” of key ethical principles statements from diverse organizations. It has been agreed that the WHO Guiding Principles in Organ and Tissue Donation will remain as the “core principles”, which will now be further worked by all Committee members so as to incorporate the more specific and regional values; next steps include the Chair contacting all participants in ‘one to one’ interviews to progress the work.

• **Updates from Members and Secretariat (verbal)**
The Association’ representatives provided an update on their most recent activities and planned ones for the near future. The SATIBA is progressing in its arrangements to host the 9th World Congress in Tissue Banking. Currently, dates are around end of October, early November, most possible in the Cape Town region. A recruited student is identifying all focus of activity in African regions and mapping gaps so as to better inform the scientific program. Other news will be incorporated to the web page.

• **Next Executive Council Meeting**
The next meeting will be a face to face meeting, planned for the 16th October 2019 – 12:00-14:00, Leiden (during the EATCB Scientific Meeting).
WUTBA Communique – Executive Council Meeting 01/2019

WUTBA Executive Council has held its 1st meeting for 2019, as a Teleconference, on 28th of March, 2019

Key agenda items of information were:

- **WUTBA Business**
  - **Dates of meetings**: the current system of establishing the dates of the meetings – based on the availability of the majority of members, and prevalence of Association Chairs was reviewed. Council approved maintenance of the process.
  - **Incorporation process update** – the main step forward has been the review of the WUTBA Rules towards compliance to the requirements of the future incorporating body – Consumer Affairs Victoria. The revised draft will be circulated within the diverse associations for comments and the matter readdressed at the next meeting (face to face – alongside the EATCB Meeting in Leiden.)
  - **Financial** – a discussion was held towards the need to plan closure of debt at the next meeting with the Secretariat. Associations asked to verify funds available to share the burden. The issue of fees for 2019/2020 will also be raised at the next meeting.
  - **Committee Meetings** – both chairs of the two standing Committees provided updates on the ongoing work of both committees.

- **Updates from Members and Secretariat (verbal)**
  The Association’ representatives provided an update on their most recent activities and planned ones for the near future. Relevant updated information will be uploaded onto the WUTBA website.

- **Next Executive Council Meeting**
  The next meeting will be a teleconference in July, 2019
WUTBA Communique – Executive Council Meeting 04/2018

WUTBA Executive Council has held its fourth annual meeting, as a Teleconference, on 8th of December, 2018

Key agenda items of information were:

- **WUTBA Business**
  - **Representation:** Matters concerning representation of Member Associations were discussed and the means to ascertain an effective global representation to WUTBA, with particular focus to the Latin American region.
  - **Committees:** The importance of continued activity of both the Ethics and Global Tissue Facility Registry Committees was recognized and agreed upon. The outcomes should be reinvigorated following the next scheduled meetings for both Committees.
  - **Incorporation:** The incorporation process is underway.
  - **2019 Face to Face Meeting –** EATB Board and conference organizers have confirmed that EATB will be hosting the WUTBA’s 2019 FtoF Meeting during its Scientific Meeting in Leiden (The Netherlands). Dates and venue to be confirmed.
  - **2020 World Congress -** SATIBA will be hosting the next World Congress, most probably during the first semester of 2020. Further details yet to be ascertained but will be circulated as soon as available.

- **WUTBA presentations on Ethics** - Martin Borgel’s presentation on the “Ethical Issues in the Field of Tissue Medicine”, on behalf of WUTBA during the 2018 EATB Conference in Lille, was well received. All Council members agree that this type of activity should be promoted where and whenever possible.

- **Website**
  Feedback has been positive as far as format and content. Contributions from Members are always welcome, and uploaded, as soon as possible, following the Executive Council meetings or ad hoc whenever important.

- **Updates from Members and Secretariat (verbal)**
  The Association’ representatives provided an update on their most recent activities and planned ones for the near future. Relevant updated information will be uploaded onto the WUTBA website.

- **Next Executive Council Meeting**
  The next meeting will be a teleconference in March, 2019
WUTBA Executive Council Meeting 03/2018

WUTBA Executive Council has held its third annual meeting, Face to Face, on the 29th of August, 2018 during the APASTB Scientific Meeting.

Key agenda items of information, discussion and outcomes were:

- **WUTBA Business**
  - Wutba is progressing towards becoming incorporated.
  - The Association to host the 2019 face to face meeting was discussed. Two offers on the table – BAA and EATB.
  - The SATIBA proposal to host the next World Congress of Tissue Banking Associations in 2020 was unanimously accepted – dates and venue will be confirmed in due time.

- **Website**
  - Invitations were made for WUTBA members to contribute aiming at keeping the site informative, dynamic and up to date.
  - New and reviewed information will be uploaded, as soon as possible following the Executive Council meetings or ad hoc whenever important.
  - Representatives will be advised so that Association’s membership at large be informed.

- **Global Registry of Tissue Establishments Working Group**
  The members (pending ALABAT rep) will be invited to join a teleconference in the next few weeks pending poling of favorable dates. Agenda and work plan will be discussed.

- **Ethics Working Group**
  A teleconference will be organized in the next incoming weeks. The GAEBAs’ Eye Banking Ethical Principles, recently approved in Barcelona, will be an inspirational work to develop similar framework to WUTBA.

- **Updates from Members (verbal)**
  Each Association provided an update on its most recent activities and planned ones for the near future. Relevant updated information has been uploaded onto the WUTBA website.

- **Next Executive Council Meeting**
  The next meeting will be a teleconference in early/mid December.
WUTBA Communique – Executive Council Meeting 02/2018

WUTBA Executive Council has held its second annual meeting, via teleconference, on the 15th of May, 2018.

Key agenda items of information, discussion and outcomes were:

- **MOUS**
  The following international tissue banking associations have formal Memorandum of Understanding signed with WITBA: AATB, EATB, BAA, APASTB, ALABAT (full members) and SATIBA (as Observer Member)

- **Website**
  The WUTBA website is ‘up and running’ and there is the standing invitation for members to contribute with the aim of the site to remain dynamic and actual. Information will be updated at intervals, immediately following the Executive Council meetings

- **International Registry of Tissue Establishments**
  The membership to this committee has been confirmed (ALABAT Pending), as well as its Terms of Reference. The next planned step is a teleconference in June, 2018 in accordance to member’s availability.

- **Ethics Working Group**
  The membership to this committee has also been confirmed (ALABAT pending). The next steps will be the circulation of the Terms of Reference to members for final approval and setting of the agenda via teleconference in July, 2018, pending member’s availability.

- **Updates from Members (verbal)**
  Each Association provided an update on its most recent activities and planned ones for the near future. Relevant updated information will be placed onto the WUTBA website.

- **Next Executive Council Meeting**
  The next meeting will be the annual WUTBA Face to Face Executive Council Meeting, this year to be hosted by the APASTB during its 2018 Scientific Meeting in Kuala Lumpur, Malaysia, 28th-30th August.