2020 NCCEP/GEAR UP Leadership Awards

Application Submission Guidelines

Thank you for your interest in submitting an application for the 2020 NCCEP/GEAR UP Leadership Awards honoring a student, family leader, community partner, and/or professional from our GEAR UP community!

This form is intended to provide you with a snap shot view of what the nomination applications contain. Information you will need to collect to complete the online application will vary, but all applications must be submitted using the online form.

General Requirements –

- The nomination must be signed by the GEAR UP Director (exception: when the nominee is the GEAR UP Director the nominator may sign off on the application)
- All Award Nominations are due on March 13, 2020.

Student Requirements –

- The nominee must be a current student who is served by a GEAR UP grant.
- The nominee must be a current student who has been actively engaged with families, students, the school, and community of their school’s GEAR UP program to encourage improved college access and success for low-income students

Family Leader Requirements –

- The nominee must be a family member of a current student who is served by a GEAR UP grant.
- The nominee must be a family member who has been actively engaged with other families, students, the school, and community to encourage improved college access and success for low-income students.

Community Partner Requirements –

- The nominee may not be paid by a GEAR UP grant.
- The nominee’s work goes above and beyond in their efforts to advance the GEAR UP movement and objectives of a GEAR UP grant.
- The nominee has provided exceptional contributions to a GEAR UP grant, such as equipment or materials, influence, access, brain power, etc.

Professional Requirements –

- The employee must be paid by the GEAR UP grant.
- The employee’s work is above and beyond their job description to advance the GEAR UP movement and objectives of the GEAR UP grant.
- The employee has demonstrated excellence at work with his/her GEAR UP team, as well as with any work with students and/or the community.
Online Application Questions (will vary depending on the application you submit):

- **ENTER NOMINEE INFORMATION**

  Enter the following information: (a) nominee first and last name, (b) nominee title (community partner and professional applications only), (c) nominee email, (d) nominee Institution/Organization/Company and/or GEAR UP Grant affiliation, (e) nominee email address, (f) nominee phone number, (g) nominee street address, (h) nominee city, (i) nominee state, (j) nominee, (k) grade level of current GEAR UP Student (family leader/student applications only), (l) gender, (m) ethnicity and race, (n) number of years the nominee has been a community partner to GEAR UP (community partner and professional applications only).

- **ENTER NOMINATOR GRANT INFORMATION**

  Enter the following information: (a) your first name, (b) your last name, (c) your title, (d) name of your organization, (e) your email address, (f) your phone number, (g) your street address, (h) your city, (i) your state, (j) your zip (k) the official full name of your GEAR UP grant, (l) state or partnership grant, (m) GEAR UP Grant Director full name, (n) GEAR UP Grant Director email, (o) GEAR UP Grant city, (p) GEAR UP Grant state

- **OVERVIEW OF NOMINEE'S ACCOMPLISHMENTS AND QUALITIES**

  Please provide a succinct overview paragraph showing your nominee’s accomplishments and qualities that make this person an excellent candidate for this award. Be sure to include clear examples, highlight the most important points of interest for a national audience, and use precise language. Keep in mind that our national strategy is Excel, Prove, Mobilize. (275 words max)

- **NOMINEE INVOLVEMENT/WORK’S IMPACT**

  How has the nominee’s involvement/work with GEAR UP helped or contributed to encourage other students/families to become engaged in college and career readiness (students and family leaders)/improve college access and success for GEAR UP students (community partner and professional)? (200 words max)

- **COMMUNITY PARTNER NOMINATION**

  How has the nominee’s work contributed to the improvement of GEAR UP in your community, specifically related to student success in college and career readiness? (200 words max)
• STUDENT/FAMILY NOMINATION

What are some of the ‘above and beyond’ contributions (for community partner, examples include: equipment, access and brain power) and involvements that this student made with support the work of GEAR UP? (200 words max)

• COMMUNITY PARTNER NOMINATION

Describe any contributions this partner has made that are special or noteworthy.

• STUDENT/FAMILY NOMINATION LETTER OF SUPPORT

Upload at least one (1) Letter of Support by a member of the GEAR UP community that has been directly impacted by your nominee.

• UPLEAD AT LEAST ONE (1) SUPPORTING DOCUMENT (required for each award category)
Upload at least one (1) document or supplemental materials that help exemplify your nominee’s work with GEAR UP and makes this person stand out. Examples include, but are not limited to photos, fliers, videos, posters, social media campaigns, etc.

• GEAR UP GRANT DIRECTOR’S SIGNATURE

*If you have any questions, please contact Emily Jeffries.