**AGENDA**

**GOVERNANCE GROUP**  
October 19, 2018 3:00 – 4:00 pm*  
Chinook Building  
401 Fifth Avenue, Room 121  
Call-in: 206-263-8114  #6923351

*Note: Evaluation Workshop with Governance Group is scheduled from 1:30 to 3:00 p.m.

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<td>Welcome &amp; Introductions</td>
<td>Michael &amp; Marguerite</td>
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<td>3:05</td>
<td>Consent Agenda</td>
<td>Accept and Approve</td>
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<td>Agenda, Minutes, Staff Report</td>
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<td>3:10</td>
<td>Systems &amp; Policy Framework</td>
<td>Update &amp; Discussion</td>
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<td>3:35</td>
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<td>3:45</td>
<td>Governance Group Executive Session</td>
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**Future meeting dates:**  
November 16     2:00 to 4:00 p.m.    Seattle Foundation  
December 14     12:30 to 3:30 p.m.  Chinook Building

**Governance Group Members**  
Lydia Assefa-Dawson  
Michael Brown  
Deanna Dawson  
Andrea Estes  
Ubox Gardheere  
Matelita Jackson  
Paola Maranan  
Gordon McHenry, Jr.  
Alison Mendiola  
Jenn Ramirez Robson  
Marguerite Ro  
Sili Savusa  
Nathan Smith  
Tony To
COMMUNITIES OF OPPORTUNITY
GOVERNANCE GROUNDING

RESULTS STATEMENT

Create greater health, social, economic and racial equity in King County so that all people thrive and prosper, regardless of race or place.

GUIDING PRINCIPLES

- Consistently demonstrate the values of equity, respect and partnership.
- Ensure low-income communities and communities of color affected by inequities develop and own the solutions.
- Advocate for and change institutional policies and processes to support equity goals.
- Encourage investments (both funding and in-kind resources) in long-term community capacity building and in systems, policy and practice changes that lead to greater racial and economic equity throughout King County.
- Catalyze alignment of funding streams and partner across issues and sectors to seek preventive strategies that address root causes of today’s inequities.
- Be transparent and show how data and community expertise inform initiative strategies.
- Continuously learn, improve and share work publicly.
- Focus on geographic communities with the greatest needs, while simultaneously sharing lessons learned and building relationships across King County – We are one King County.

VALUES

We commit to guide Communities of Opportunity using these values:

**Equity:** work intentionally to eliminate racial, ethnic, socio-economic and geographic disparities in health and well-being

**Process Equity:** an inclusive, fair and open process

**Community Engagement:** authentic community engagement that involves listening to and understanding the unique histories of communities

**Driven by quantitative and qualitative data:** Data will track and report progress, as well as support given for promising and evidence-based practices

**Innovation:** Recognize that change involves risk and value an adaptive approach that views failure as an important part of the learning process
### ACTION ITEM: King County Board or Commission Code of Conduct

The King County Executive is requiring that all King County appointed board and commission members abide by and sign a King County Boards and Commissions Code of Conduct – effective immediately. This is required for both newly appointed board members and currently serving board members.

Current board members must have their signed Code of Conduct form on file with the King County Executive Office by December 31, 2018.

[Here is a link to the document](#) that should be reviewed, signed, and turned into Amanda Kay as soon as possible. There will also be copies to sign made available at the October and November meetings.

### Systems and Policy Change

The Policy and Systems Cohort is made up of 50 organizations that were selected for grant awards in 2018. The cohort is working with Headwater People – Matt Hayashi, Kate Hastings, Abigail Echo-Hawk, and Lael Echo-Hawk of [Headwater People](#), our new partners leading the development of policy framework for COO. Matt will attend the GG meeting in October so that you can learn more about them and their plans for engaging our partners in the creation of the framework. The first meeting of the Systems & Policy Cohort was held in August and working groups started meeting together last month.

### Learning Community

**Request for Applications (RFA):** Later this month we are releasing a Request for Applications (RFA) for consultants to develop and facilitate key aspects of our Learning Community such as:

- Planning workshops, clinics, and speaker series
- Organizing learning circles
- Developing trainings and coaching sessions.

Consultants will support capacity building in topics such as building strong partnerships, non-profit management, communications, affordable housing, economic opportunity, health, and civic engagement/community connections. Information sessions will be held on 10/31, 11/1 and 11/2. Information is available on the COO [website](#).

*This RFA release was placed on hold by King County Public Health because the type of services to be contracted required that King County Procurement take the lead.*

**Communication Workshops:** We are hosting two workshops to advance communications capacity among our partners. These workshops were designed based on input received at the COO Power and Partnerships event and through additional conversations with partners to assess communications needs. Partners identified strategic storytelling and visual communications as key interests.

COO is working with [Story 2 Designs](#) to provide two workshops this fall. Story 2 Designs has worked with some COO partners in the past including Got Green and Puget Sound Sage. Story 2 Designs describes themselves as “a people-of-color-led, worker-owned design cooperative dedicated to providing the creative muscle for people, projects, and organizations walking a path toward a more just and thriving planet.” They specialize in communications strategy, web design, development, and graphic design.”

We are looking forward to working with Story 2 Designs as we launch these initial offerings under the Learning Community. Governance Group members are welcome to participate. Register [here](#) for the Strategic Narrative Storytelling Workshop on November 1 and/or the Visual Design Workshop on December 6th.
**Place-Based & Cultural Community**

On September 27, 2018, COO staff brought together members of the new Place-based and Cultural Community (PBCC) partnerships to participate in a half-day of networking, sharing and learning. All six PBCC partnerships RSVP’d indicating they would be attendance. However, five partnerships were represented at the meeting (A Supportive Community for All-Snoqualmie; Kent Community Development Collaborative, Replanting Roots, Rebuilding Community; Seattle Urban Native Nonprofits; and Transgender Economic Empowerment Coalition).

Grantees were given an overview of COO and had the opportunity to learn how the Community Partnership strategy supports COO’s overall effort to impact inequities by race and place. The meeting also provided grantees with an opportunity to share information about their projects. During the meeting, each partnership presented on the following:

- What is the name of Partnership?
- Please describe the community you represent
- Who is in the partnership?
- What is something unique or special about your partnership and community?
- What do you hope to achieve in the next 2 years with COO funds?

Participants also discussed challenges they are facing such as engaging all community members, developing project management systems and strengthening their partnership and had an opportunity to get advice from others in the room. Participants expressed an interest in continuing to meet especially if the meetings included training opportunities. Grantees want to continue to learn from each and asked if members of the three Original Place-based sites could attend the next convening to share their learning and provide insight on developing a strong partnership. COO staff will work with PBCC partners to plan the next convening which will take place in several months.

**Original Place-Based Partnership Information Sessions/Funding Process Underway**

We announced the availability of approximately $4,600,00 for grant funded contracts with a term of up to two years, from January 1, 2019 through December 31, 2020 to support the next phase of partnership strategies and activities in the three, original place-based partnership sites: Rainier Valley, SeaTac/Tukwila, and White Center.

Staff held an information session attended by 18 people from 12 different partner organizations, across the three sites. Proposed activities and budgets are due by November 28th.

**Robert Wood Johnson Foundation Board of Trustees Visit Seattle – October 23-24**

The Board of Trustees of the Robert Wood Johnson Foundation (RWJF) will be conducting their annual site visit in Seattle, WA on October 23-24, 2018.

On October 23rd, Michael Brown will participating in a Health and Health Equity panel alongside King County Health Director, Patty Hayes, Sheila Capestany of BSK, and Dr. Ben Danielson from Odessa Brown Clinic.

October 24th, Marguerite Ro will be moderating a Health and Housing panel at Yesler Community Center with Andrew Lofton of the Seattle Housing Authority, Doris Koo of the Yesler Community Collaborative, and Elise Chayet from Harborview Medical Center. Following the panel discussion and a brief walking tour of Yesler Terrace, the 40+ current and emeritus RWJF trustees will be joined at a lunch with a small group of community leaders from COO and the BSK partners in a learning and networking exchange.
COO Governance Group Retreat  
September 21, 2018, 9:00 – 3:30 pm  
Kitsap Conference Center, Oyster Bay Room

Governance Group: Paola Maranan, Marty Jackson, Ubax Gardheere, Marguerite Ro, Alison Mendiola, Lydia Assefa-Dawson, Michael Brown, Jenn Ramirez Robson, Tony To, Sili Savusa

COO Staff: Andrea Akita, Kai Domingo, Amanda Mancenido, Sharon Bogan, Blishda Lacet, Diana Parades, Cristina Gonzalez, Dan Bernard, Aaron Robertson, Dionne Foster, Kim Tippens, Amanda Kay

Summary: Greg Garcia, Tamarind NW was the facilitator for the retreat. He reviewed the proposed agenda which included Community Building with a Personal “why” we do this work, Acculturation Metaphor, The Value Gap Activity. A set of agreements for the day were set (see end notes).

We identified the following goals at the onset of the day. Although we did not explore them in detail, they provide a specific set of actions for the Governance Group to take toward moving from transactional to transformational work.

- Understanding our roles and boundaries for these roles  
- Awareness of individual/collective power and influence and ways to leverage these  
- Agreement for how we operate within context of roles. This will be especially important when issues arise and we need to act quickly together

Starting the day with “why we do this work” was a significant portion of the morning. Governance members, and staff shared powerful personal stories that led us to deeper understandings and connections.

The Value Gap activity identified ideas of (1) relative supports and cohesiveness, determining the way we count and measure group and life experiences; (2) process of trust building with each other to ensure a collective voice; (3) distinguish how all parts are connected to each other.

Some of the themes that emerged through conversation included:

- Communicating our vision and values: Is it time to revisit and redefine the COO theory of change? GG sets the vision and are ambassadors. We need to be concrete in describing our values, who we are, and what we are doing. Some ambiguity will exist as a result of innovating, taking risk, and allowing space for “failure” / accepting failure as part of learning and applying lessons.
- Power: How do we capitalize on our strengths and assets? How do we pivot from process to power – should we look at different ways to structure GG (e.g. structure for playing the short game and long game simultaneously)
- Shifting Power and Sharing Knowledge with Next Generation of Leaders: How can we help build pathways for next generation of leaders and get out of their way, so they do not get bogged down? Pathways need to include passing down historical and cultural context. There are not always blueprints, and while none of this is new – how do those conversations happen for the next generation to lead the work?
- Structural Racism: How can we get to a place where we don’t have to continue to do the work of fighting racism? How do we talk about the historical and cultural significance of racism, how do you use data, storytelling, imagery that our destiny is aligned no matter where we are from. When everything is based on a model that people need to be fixed, how can messages convey that conditions need to change to fix the systems that affect the people?
- Historical and Cultural Context: As the context shifts, strategy that failed in the past, might work now. Goals have to stay centered while holding onto relationships. People deserve to have all the knowledge, stand in your power and be holding the gates open for community to walk through.

Agreements created for the retreat:
- What’s said here stays here, what is learned here, leaves here  
- Real Talk  
- Have Fun  
- No judgment  
- Step up, step back  
- Be mindful of each other’s role and aspire to equal voice for all  
- Assume best intent, be mindful of impact vs intent  
- Use I statements  
- Be Curious and check your assumptions  
- Lean into your discomfort