WHAT TO SEND TO YOUR ENERGY ASSISTANCE APPOINTMENT

ATTENTION: If you do not email or drop off necessary documents PRIOR to your phone appointment you will need to be rescheduled, as funding permits.

Email to: energy@ccslc.org

1. **Adult ID** for everyone over 18 years of age.

2. **Social Security Cards** for everyone in household or other legal documentation which includes all household member’s SSN. (Not required for the Helping Hands program.)

3. **Current Utility Bill** – Account must be active to receive assistance. Applicants who have EWEB must be the account holder or an authorized spouse/significant other recognized by EWEB.

4. **Proof of Income** for all household members including:

   - All Paystubs received in the previous month and those received up to the date of your appointment.
   - 2022 Benefit Letters for SSI, Social Security, Veteran’s and Pension Benefits. Bank statements can only be used for SSI or Veteran’s Benefits.
   - Proof of Temporary Assistance to Needy Families (TANF)
   - Reliacard, Child Support and Spousal Support statements
   - Unemployment documents
   - Proof of Self Employment
   - Documentation of any other income received in previous month

*The bill must be in the name of someone who lives in the household.