Job Opportunity

Seeking Mission-Driven Interpreter for
Refugee & Immigrant Services Program (RISP)

Collaborating with an extensive number of funders, volunteers, and supporters, Catholic Community Services of Lane County (CCSLC) is a 70-year old 501(c)(3) social services agency dispensing the largest volume of no-cost basic assistance- food, utilities, clothing- to individuals and families living in poverty throughout Lane County. We foster a “whatever it takes” approach with the case management and housing navigation services we provide to our unhoused neighbors. As well, our Refugee & Immigrant Services Program is rapidly growing and is the only Lane County team offering a coordinated effort of legal assistance, wrap around supportive services and employment connections to refugees and immigrants who arrive in our community. We are committed to social justice, economic opportunity, and loving support of all in need, no matter a person’s race, religious beliefs, ethnicity, age, gender identity, or sexual orientation. Be a part of this highly rewarding work by joining our committed, dynamic team of employees and volunteers who are impacting our community every day.

POSITION TITLE: Interpreter, Bi-lingual (English and Dari and/or Pashto)

REPORTS TO: Manager, Refugee & Immigrant Services Program (RISP)

WORK LOCATION: Springfield/Eugene

FLSA STATUS/HOURS: Non-Exempt, Full-time 40 hrs/wk. M-F

COMPENSATION: $19/hour

PRINCIPAL DUTIES AND RESPONSIBILITIES:
- Assist Afghan clients in communicating their needs, understanding systems, processes and available services, and completing required documents
- Facilitate communication between clients, attorneys, medical providers, educational institutions, and the greater community to secure necessary resources

QUALIFICATIONS, KNOWLEDGE, SKILLS & ABILITIES:
- Bilingual and cultural competency in Dari and/or Pashto
- H.S. diploma required; prefer certification as a medical or court interpreter
- Excellent written and oral communication skills; fluency in English and Dari and/or Pashto
- 6 months to one year experience interpreting in a profession or personal setting
- Skilled at MS Office, email, phone
- Skilled at working independently AND on a team, calm, friendly, professional.
- Ability to travel locally and work occasional nights and weekends

FOR CONSIDERATION:
- Visit www.ccslc.org/employment-opportunities for application and full job description

Catholic Community Services of Lane County is an Equal Opportunity Employer 06/23