

# Private Dining Rooms & Amenities ---

## Topaz Café Dining Capacity & Room Fees

**Large Private Dining Room:** 75 seated | 100 cocktail

Room Fees (if applicable): \$200 Sunday-Thursday | \$500 Friday-Saturday

**Small Private Dining Room:** 20 seated

Room Fees (if applicable): \$100 Monday-Sunday

**\*Patio:** 100+ (limited/seasonal availability)

**\*Entire Restaurant:** 250-300

\*additional fees may apply

## Food and Beverage Minimums (pre tax & gratuity)

### **Lunch Saturday & Sunday**

\$1,000 food & beverage minimum

### **Dinner Monday –Thursday**

\$2,500 food & beverage minimum

### **Dinner Friday & Saturday**

\$4,000 food & beverage minimum

## Deposits, Cancellations and Final Payments

A 20% deposit is required at the time of booking. Cancellation forfeits deposit paid, additional cancellation fees may apply. Final payment is due upon completion of your event. Forms of payment include cash or credit card. No Personal Checks are accepted.

## Service Charge and Sales Tax

A service charge of 20% will be placed on all food and beverage items. Current state sales tax is applied to all items.

## Guaranteed Guest Count

Guaranteed guest count is due 72 hours prior to event.

## Special Dietary Concerns

We are happy to respond to special dietary requests or allergies. Gluten-free and vegetarian options are available upon request.

## Beverages

Coffee (regular & decaf) are included in the meal price. Additional beverages are charged on consumption.

Soft Drinks (soda, lemonade, ice tea): \$3-3.50 each | free refills.

*\* Specialty coffees, hot teas and bottled still or sparkling waters are additional.*

Wines select one white wine and one red wine:

House White \$36 (choice of one: Chardonnay, Pinot Grigio or Sauvignon Blanc)

House Red \$38 (choice of one: Pinot Noir or Cabernet)

Or, choose one white and one red wine from our extensive wine list, available upon request.

## Children's Menu, \$10

Chicken Fingers with French Fries

Pasta with Tomato Sauce

Cheeseburger with French Fries

## Frequently Asked Questions \_\_\_\_\_

### **Is a Deposit Required?**

Yes, a 20% deposit is required.

### **Is there a minimum spend for events?**

Yes. See food and beverage minimums.

### **Is there a fee to use the Private Room(s)?**

In some instances a room fee may apply. See capacity and room fees, or ask for more details.

### **When is the final guest count due?**

A final guarantee number of guests is due by Noon, 72 hours before your event.

### **When is my menu selection due?**

Completed menus are due at least 2 weeks prior to your event date.

### **Does Topaz have drink packages?**

Drinks are charged based on consumption. Wine is to be chosen in advance – one white and one red. Open Bar and Limited Bar options are available.

### **Are there any beverages included?**

Coffee with dessert is included in the meal price. All other beverages are charged based on consumption.

### **Can I bring my own cake/cookies, etc. for my event?**

Yes, hosts can bring their own dessert. If you are bringing in a cake, Topaz will slice, plate and serve your cake for no charge.

### **Can I provide my own décor for my party?**

Yes, however we kindly ask that glitter and confetti not be included in the festivities. Additionally, we ask that you use blue painters tape to hang pictures, posters, etc. to avoid damage to the walls. If you are having any items delivered (i.e. florals, cake, balloons, AV equipment) we require a list be submitted in advance of items expected, including an estimated delivery time and the vendor's contact information.

### **Do you have valet parking?**

Valet parking is available during dinner only. The cost is \$7 per car. If you are interested in hosting complimentary valet for your lunch or dinner event, we can provide you with an estimate.

### **Do you have AV equipment?**

We have a Screen on site that may be reserved for a \$40 rental fee. You may bring in or rent your own AV equipment.

### **Do you have a Children's Menu?**

Yes, a Children's Menu is available for children ages 10 and under.