

INTERNSHIP OPPORTUNITIES



The Broadway Green Alliance Internship operates on a single-semester basis for candidates enrolled in College or University to foster academic gain and receive college credit. All operations will be conducted remotely until the BGA resumes in-person duties in their Times Square office. This is a flexible hourly position that reports directly to the Director and Assistant Director.

Interested applicants can expect project- or research-based responsibilities with general support in other areas as needed. This could include helping to create graphic assets, writing pieces for social media or press, or contributing to the development of educational resources. The role is subject to change based on your institution's internship requirements and organizational priorities at the time of the internship.

Candidate and Application Information

Our team is small and we like to have fun, but we take our work seriously and get things done. **We're looking for strong candidates who can...**

- **Communicate effectively.** Excellent written, verbal, and interpersonal communication skills are required.
- **Operate in a remote environment.** You are able to manage deadlines, are highly organized, and must be open to revolving responsibilities. Experience using Slack is preferred.
- **Take the initiative.** You have a knack for figuring out what you need to know. You are conscious of when to ask yourself, "Can I figure this out myself, or do I need the additional support?"
- **Lead with passion.** You have a love for theatre and a commitment to advocating for a just climate movement.
- **Be willing to learn.** You are open to learning new skills that might not be in your skillset already. You are eager to learn, practice, and use them.

Applications are reviewed on a rolling basis. To apply, please email the following to info@broadwaygreen.com with "BGA Internship_Desired Term_Your Name" in the subject line.

- Resume (PDF format).
- One non-academic writing sample of your choice. We encourage you to get creative with this requirement!
- Insight regarding your institution's guidelines on how many hours you must participate in the internship throughout the semester.
- In lieu of a formal cover letter, please answer the following questions:
 - What are you looking to get out of this internship?
 - What is something you learned from the BGA (during a webinar, reading a virtual resource, browsing social media, etc.) and how does it inspire your decision to work with us?
 - What are your top 3 skills that will make you stand out as the best candidate?

The BGA is an Equal Opportunity Employer dedicated to building a culturally diverse work environment - BIPOC, women, individuals with disabilities, and other underrepresented groups are strongly encouraged to apply.

The Broadway Green Alliance (BGA) is an industry-wide initiative that educates, motivates, and inspires the entire theatre community and its patrons to implement environmentally friendlier practices on Broadway and beyond.

As a community of industry and environmental professionals connected by the shared goal of normalizing greening practices on Broadway and beyond, the BGA has successfully implemented significant sustainability

reform at the forefront of the industry since its inception in 2008.
Visit www.brodwaygreen.com for more information.