NAVAJO ARTISAN RELIEF GRANT
Summary & Frequently Asked Questions

Purpose: To assist Navajo Artists and Artisans facing financial hardship and/or business interruption due to the COVID-19 pandemic with financial assistance for necessary expenditures. Many opportunities to show and market work in 2020 have been cancelled throughout the region due to the COVID-19 pandemic so many artists and artisans have not had an opportunity to sell their art or perform. This grant is designed to provide direct relief for artists and artisans, provide for economic assistance, and promote overall economic stability to those artists and artisans facing the impacts of closure due to the COVID-19 pandemic.

General Eligibility Requirements: The following general eligibility requirements apply to all artists and artisans applying for financial assistance under this Navajo Artisan Relief Grant.

- Business is certified or to be certified or re-certified under the Navajo Nation Business Source List as published by the Navajo Business Regulatory Department (BRD).
  - Website: www.navajoeconomy.org/certified-navajo-businesses/
- Organized as an artist in a medium or discipline in art or performance
- Artist or artisan must be an enrolled member of the Navajo Nation
- Artist or artisan must be able to demonstrate a sustained commitment to their work, careers, and public audience for their work
- Artist or artisan is facing a financial hardship due to the COVID-19 public health emergency
- Artist or artisan is at least 18 years of age
- Independently owned and operated
- Annual gross sales revenue of $100,000 or less (artists or artisans who typically earn over this amount each year should look into the Navajo Business Economic Relief Grant)

Amount Applicants Eligible for: Up to $5,000 for “dire financial emergencies” defined as the “lack or imminent endangerment of essentials such as housing, medicine, childcare, and food.” We are aware that each artists’ needs differ, so we ask that you thoroughly and accurately consider your situation when completing application. Applicants should demonstrate a pressing and critical need for emergency support to be considered for this grant.

Application Process: This grant is comprised of two components, (1) Navajo Business Certification and (2) Navajo Artisan Relief Grant Application. Applicants must be first certified or in the process of being certified or re-certified with Navajo Nation Business Regulatory Department. Upon receipt of Navajo Business Certification Number applicants must complete the Navajo Artisan Relief Grant Application and submit required documentation verifying the applicant’s history of partnership with arts organizations as further described in the application.
Navajo Nation Business Regulatory Certification Process:

1. Business Certification Application – (Parts A-H)
   a. Available at [www.navajoeconomy.org](http://www.navajoeconomy.org)
2. Proof of Employer Identification Number (EIN) OR Social Security Number – (Part B)
3. Past Projects Documentation – (Part G)
   a. Receipt/s from booth purchase, events, suppliers, OR
   b. Letter/s certifying sales from associations, guilds, organizations, etc.
4. Duties and Responsibilities – (Part G)
5. Certificate of Indian Blood – (Part B)
6. Navajo Nation Tax Form 100 – (Separate Form)
   a. Available at [www.navajoeconomy.org](http://www.navajoeconomy.org)
7. Organizational Information – (Part G)
8. Business Certification Number issued
   a. Required for Part 2: Navajo Artisan Relief Grant Application.
Navajo Nation Economic Relief Grant Application Process:
1. Navajo Business Certification Application
   a. Available at www.navajoeconomy.org
2. Navajo Nation Office of Tax Commission (OTC)-Procurement
   a. Navajo Nation Tax Form 100
      i. Any person or organization engaging in any business activity whatsoever within the Navajo Nation, must register with the Office of the Navajo Tax Commission by filing this form.
      b. Available at www.navajoeconomy.org
3. Navajo Business Certification No. Issued
   a. Certification must be complete or in-progress prior to moving onto step 4
4. Navajo Nation Economic Relief Grant Application
   a. Available at www.navajoeconomy.org
5. Application review process
6. Award approved/disbursed
NAVAJO ARTISAN RELIEF GRANT
Frequently Asked Questions

• What is the Navajo Economic Relief Program?
  o In response to the Coronavirus (COVID-19) pandemic, The Navajo Nation is providing financial assistance to eligible Navajo Artists and Artisans facing hardship during this public health emergency.

• Who qualifies to participate within the Navajo Economic Relief Program?
  o Certified by or whose certification is in progress with the Navajo Business Regulatory Department Business Certification.
  o Organized as an artist in a medium or discipline in art or performance
  o Enrolled member of the Navajo Nation
  o Artist or artisan is facing a financial hardship due to the COVID-19 public health emergency
  o At least 18 years of age
  o Independently owned and operated
  o Annual gross sales revenue of $100,000 or less (artists or artisans who typically earn over this amount each year should look into the Navajo Business Economic Relief Grant)

• What is a qualified participant in the Navajo Economic Relief Program eligible to receive?
  o Eligible recipients will be provided with financial assistance up to $5,000. The amount varies depending on eligibility criteria.

• How long is the process to receive funds from the Navajo Economic Relief Program?
  o Applicants must submit application and all required documentation by October 30, 2020.
  o The deadline to expend funds to eligible recipients is December 31, 2020

• What do I need to submit to receive funds from the Navajo Economic Relief Program?
  o Part 1: Complete Business Certification Application
  o Part 2: Complete Navajo Economic Relief Program Application

• Who do I contact with questions regarding the Navajo Economic Relief Program?
  o Navajo Nation Division of Economic Development
    ▪ Phone: 928-871-6544
    ▪ Email: navajoeconomy@navajo-nsn.gov
    ▪ Online: www.navajoeconomy.org

• I am a registered business under the Navajo Business Regulatory Department, do I need to register again?
  o Applicant certification must be up to date at the submission of Navajo Economic Relief Program application. Please provide all necessary documentation for recertification to Navajo Nation