Frequently Asked Questions
PARTNERSHIP WITH CCGI

Costs

HOW MUCH WILL IT COST MY DISTRICT TO PARTNER WITH CCGI?
Through the College Next campaign, the Chancellor’s Offices of the California Community Colleges and the California State University have made partnership with CCGI free of charge for a four year period to all K-12 and high school districts in the 10 counties of the Central Valley as well as in Riverside and San Bernardino counties.

HOW WILL WE SUSTAIN PARTNERSHIP BEYOND THE FOUR YEAR PERIOD?
While we cannot guarantee funding beyond a four year period, the intent of College Next is to provide a proof point for statewide scaling of this approach. Should funding not be provided beyond a four year period, services can be sustained through a fee for service partnership. Districts outside of the College Next regions pay an annual per student fee of $2.00 per middle school student and $2.75 per high school student.

ARE THERE ANY OTHER COSTS ASSOCIATED WITH CCGI PARTNERSHIP?
Districts commit staff time to partnership. This includes a District Lead who oversees implementation, as well as a Data Lead who works with CCGI staff to produce the student and course level data necessary to inform student accounts on CaliforniaColleges.edu. We find that districts are most successful when a District Lead is able to devote .25-1.0 FTE to leading partnership, which enables them to align college and career readiness work across the district with CCGI’s set of data-informed tools and services.

Data and Technology

WHAT ARE THE IT REQUIREMENTS?
Partnership is most effective for students and educators when data can be extracted and sent to CCGI per required file specifications at least twice a month. Districts need the following:

— Frontend, backend, and administration access to your Student Information System (SIS)
— sFTP client (i.e. WinSCP)
— Video Conferencing (i.e. Zoom)

HOW MUCH TIME IS NEEDED TO SET UP THE DATA FILES? HOW LONG DOES IT USUALLY TAKE BEFORE STUDENTS CAN BEGIN WORKING ON THE PLATFORM?
This varies, but at a minimum three 1-hour Zoom meetings are required to obtain and troubleshoot data so that it’s ready for testing. After CCGI completes internal testing, we ask the district to quality check the data on our testing site before we push it to the student-facing CaliforniaColleges.edu platform. While some districts can move through the process in a couple of months, the entire process, including exploratory conversations, contracting, planning meetings and data cleaning work, takes most districts 3-9 months.

The table on the next page outlines the time it might take to get the data-informed tools up and running in your district. Note that this estimate does not include time spent improving data accuracy to ensure that students benefit from the full range of tools on CaliforniaColleges.edu (i.e., “a-g” eligibility and application integrations with CCCApply and Cal State Apply).
DATA STARTUP AND ONGOING TIME ESTIMATES

<table>
<thead>
<tr>
<th>Data Onboarding</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intro Meeting</td>
<td>Onboarding Meeting(s)</td>
</tr>
<tr>
<td>Lower data capacity district</td>
<td>1.5 hours</td>
</tr>
<tr>
<td>Medium data capacity district</td>
<td>1.5 hours</td>
</tr>
<tr>
<td>Higher data capacity district</td>
<td>1.5 hours</td>
</tr>
</tbody>
</table>

District Leadership

WHO IS RESPONSIBLE FOR IMPLEMENTATION OF CALIFORNIACOLLEGES.EDU IN DISTRICTS?

Partner districts identify a District Lead, a Data Lead, and a cross-functional Leadership team of educators at the onset of partnership.

— The **District Lead** is tasked with scheduling and planning for Leadership Team meetings and professional development offerings, in order to drive the district-wide vision for implementation.

— The **Data Lead** is responsible for working with CCGI to ensure that the data files are uploaded and tested at the start of partnership and then maintained on an ongoing basis. The Data Lead also supports the District Lead in preparing for Leadership Team meetings.

— The cross-functional team, often called the **Leadership Team**, is comprised of district, counseling, data, and site staff, to develop and oversee an implementation plan. Through these meetings, districts identify clear goals and targets, review data, and develop and iterate their approach to using CCGI’s tools and support as part of their integrated approach to college and career readiness.

BEYOND DATA PROCESSING, HOW MUCH TIME IS REQUIRED OF DISTRICT LEADERS TO SUPPORT IMPLEMENTATION OF CALIFORNIACOLLEGES.EDU?

The table below estimates the time required of District Leads, Data Leads, and Leadership Team members to effectively integrate CaliforniaColleges.edu into district college and career readiness efforts.

<table>
<thead>
<tr>
<th>Annual</th>
<th>Phase I: Goal Setting</th>
<th>Phase II: Reflecting on Data</th>
<th>Phase III: Refining &amp; Adapting Efforts</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preparation for Leadership Meetings</td>
<td>3-4 hours</td>
<td>3-4 hours</td>
<td>2-4 hours</td>
<td>8-12 hours</td>
</tr>
<tr>
<td>Leadership Team Meetings</td>
<td>5-7 hours</td>
<td>4-5 hours</td>
<td>3 hours</td>
<td>12-15 hours</td>
</tr>
</tbody>
</table>

ENDNOTES

1 Free in Fresno, Merced, Kern, San Joaquin, Kings, Stanislaus, Madera, Tulare, Mariposa and Tuolumne counties starting in 2018-2019 through the 2021-2022 school year.
2 Free in Riverside and San Bernardino counties starting in 2020-2021 through the 2023-2024 school year.
3 If unable to get backend access, must have systematic access to SIS vendor for troubleshooting.
4 Data QA meetings are data-focused meetings between CCGI staff and district staff where the goal is to cleanup data to meet CCGI technical specifications, help CCGI staff understand district’s data practices (i.e. course coding and storing), and for CCGI staff to help district better understand their A-G data.
5 Ongoing maintenance meetings are data-focused meetings between CCGI staff and district staff where the goal is to troubleshoot unforeseen data related issues and to check-in at key points throughout the year to ensure data is flowing smoothly (beginning-of-year, end-of-year, application season, and summer).