**PROCEDURES**

All institutions allow visiting on Saturdays, Sundays, and state holidays, but visitors should verify with the institution to find out which day(s) the offender can have visitors. To reduce crowding in the visiting room, many institutions alternate days that offenders can be visited based on the alphabet or offender ID number. Offenders are allowed a minimum of one hour per visiting day with visitors. It is possible that the length of a visit may be determined by activity in the visiting area, the number of visitors on a given day, available space, or institutional staff resources.

Visitation procedures at individual institutions may vary and can be changed at any time without prior notice. Please contact the facility before planning a visit to obtain further information on their visiting program.

**DRESS REGULATIONS**

All visitors, including children, must dress appropriately for visitation. Visitor clothing must cover from the neck to the kneecaps, and all visitors must wear appropriate underwear. Footwear must be worn at all times; no bare feet are allowed. Watches and all wearable technology devices (i.e. Google Glasses) are prohibited.

The following types of clothing are not allowed to be worn:

- Tube tops, tank tops, or halter tops
- Clothes that expose a person’s midriff, side, or back
- Mini-skirts, mini-dresses, shorts, skorts, or culottes (at or above the kneecap)
- Form-fitting clothes such as leotards, spandex, and leggings
- See-through clothing
- Tops or dresses that have revealing necklines and/or excessive splits
- Clothing that contains symbols or signs with inappropriate language or graphics, including gang symbols, racist comments, inflammatory communications, etc.
- Clothing resembling offender clothing.

Any visitor whose dress is considered inappropriate will be referred to the Administrative Duty Officer, who will then make the final decision on admittance to the visiting room.

[AFOI addition - Each facility deals with blue jeans/denim individually. Assisting Families of Inmates advises against wearing blue jeans/denim -OR-suggests contacting the facility directly (before traveling with us) for clarification on their policy regarding blue jeans/denim.]

**ACCESSIBILITY**

Reasonable accommodation shall be provided to allow visitation by persons who are disabled.

Visitors with mobility impairments should contact the facility before visiting to ensure accommodations are in place.

Due to the difficulty of thoroughly searching such devices, visitors requiring the use of walkers or wheelchairs to access the visiting area will be required to use a DOC-owned wheelchair for the visit. Search areas should be equipped with pull up bars meeting ADA standards to assist in transfer into and out of DOC-owned wheelchairs. DOC staff may assist in the transfer but should not lift the visitor.

Specialized wheelchairs may be allowed after a reasonable search. These include chairs that are medically required for a visitor without use of their extremities and/or those who are unable to stand at all.
Visitors should request and receive prior approval for service or guide animals needed in the visitation area, but such animals may be admitted with the approval of the Administrative Duty Officer based on the specific circumstances.