

APPLY FOR DUTY WAIVER NOW



- WHO CAN APPLY?
- IMPORTERS
- URBAN AND RURAL AGRO-DEALERS
- COMMERCIAL FARMERS

01

Submit Letter of Application

- Address the letter of application to:
Hon. Minister, Ministry of Agriculture
Somalia Drive, Gardnersville, Monrovia
- Include Business Registration, Tax Clearance, Invoice of Inputs from Suppliers, IPD, Bill of Landing, and BIVAC Clean Report

02

Complete Data Entry Form at MoA

- Receive letter of recommendation from MoA

03

Follow-up with the Liberia Revenue Authority

- Complete duty free application form
- Obtain Single Administrative Document (SDA) Declaration

04

Present SDA Declaration at the National Port Authority

- Receive bill and pay Customs User Fee (1.5%) and ECOWAS Trade Levy (0.5%) at CBL or local bank ONLY
- Receive flag receipt

05

Complete clearing and receive goods!

