LOCATION: Mount Pearl, NL Canada

APPLICATION DEADLINE: November 30th, 2021

**Job Summary**

Help us support our people!

We mean it when we say that a career at Solace isn’t your average job. From implementing wireless power technology in an autonomous vehicle, to developing our latest patentable concept – no two days are ever the same. Everyone at Solace contributes to pushing the limits and redefining the way we think about wireless power and technology and supporting our people, culture, and HR processes are a core function of our business.

Reporting directly to the Executive Team, the **HR Generalist (Part-Time)** is responsible for HR duties including recruiting, policy development, and contributing to a people-first company culture.

This role is presently envisioned as a 2-day per week structure, with the possibility to grow into a full-time role.

**Essential Functions**

Working directly with senior executives on initiatives including:

1. Leading recruiting programs, training opportunities, and policy development efforts.
2. Development and implementation of HR initiatives and systems.
3. Getting to know our team and supporting their career development efforts, challenges, and opportunities.
4. Administer compensation and benefits plans and benchmarking.
5. Helping us be a diversity leader in everything we do.
6. Promoting positive and constructive team relations and interactions.

**Skills and Qualifications**

The ideal candidate will meet the following skills and qualifications:

1. Undergraduate Degree (in Business with a major in Human Resources preferred).
2. Minimum 5 years of experience.
3. Presentation skills, approachability, great energy level, and professionalism are all considered important.
4. Previous experience with a technology company and/or high-growth company considered an asset.
5. Strong communication skills and the ability to communicate directly with people of all professional backgrounds, including engineering, sales & marketing, and more.
6. Excellent problem-solving and decision-making skills.
7. Sound knowledge and understanding of HR management principles and practices, including laws and regulations.
8. Must be self-motivated, be a team player, have a strong desire to learn, and be adaptable to a fast paced, ever-changing environment.

**Key Working Relationships**

Work with senior executives to execute tactics in line with overall corporate objectives.

To apply for this position, please send your resume to careers@solace.ca

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Solace Power Inc.
1118 Topsail Road, Suite 201
Mount Pearl, NL Canada A1N 5E7
T. 709-745-6099