

JUVENILE JUSTICE COMMISSION ADULT LOCKUP INSPECTION REPORT

Please respond to the sections that apply to the facility you are inspecting

Facility Name: Cloverdale Police Department **Inspection Date:** 3/1/2013 **Last Inspection:** 4/9/2012

Address: 112 Broad Street **Telephone Number:** 707-894-2150
Cloverdale, CA 95425
FAX Number: 894-3451

Facility Manager: Chief Mark Tuma **Staff Interviewed:** Sgt. Stephen Cramer

Presiding Juvenile Court Judge: Judges Hardcastle and Ballinger

Commission Chair: Gale Ballenger/Hank Mattimore _____
Telephone No. 707-350-4761 **Signature**

Commission Inspection Team: Manuel G. Lopez _____
_____ _____

Major Concerns and Recommendations:

There are no concerns noted nor are recommended changes warranted. Sgt. Cramer, as always, was very responsive to all inquiries and thorough in explaining the protocols for handling detained minors. A manual of procedures for booking, detaining, releasing, and transporting minors is readily accessible to all staff on the booking table. The log of all minors booked into custody in 2011 was well organized and legible with minors listed by month and documented separately according to their secure or non-secure status. The facility was clean and well maintained.

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CONDITION OF SECURE DETENTION

Are minors provided with orientation?

Minors are apprised of all aspects of the booking process, detention, and release (or transportation to the Juvenile Justice Center in Santa Rosa). Youth are not to be detained for more than 6 hours. Usually they are detained until a parent can come to pick them up. (occasionally the parent is coming after work and at that time the youth are to wait in the lobby under constant watch of our dispatcher.

Purpose of Secure Detention:

The need for secure detention is based on officer safety and the well-being of others; the egregious nature of the offense; and/or if the juvenile is combative and assaultive. There have been no youth in secure detention in the past year.

Length Of Time Secure Detention Expected To Last:

Minors are kept less than six hours and the average time is one hour. A determination is made and the minor is either released to the parents or transported to Juvenile Hall. On occasion a youth who is not to be arrested will wait for the parent to pick him/her up. On occasion the parent picks up the youth after work if the wait is not too extensive.

Maximum Six-Hour Time Limit:

Yes. No minors were housed more than six hours in 2012.

CONDITIONS OF CELL/LOCKED ROOM

Proximity to Adult Inmates:

There is a secure door that separates minors from the adult cells. There is no contact between adult inmates and minors. There is no verbal or visual contact between minors and adults because of the strict measures enforced so as to prevent any contact.

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CONDITIONS OF CELL/LOCKED ROOM (Continued)

Ability And Frequency Of Staff To Supervise Minor:

Minors are under constant visual supervision unless they are using the restroom in which case there is auditory proximity.

Constant Auditory Access To Staff:

Minors are under constant visual and auditory supervision from uniformed staff as well as from the dispatcher.

Provided With Snack If Requested:

Nutritious snacks are available upon request. And if the minor has not eaten a meal from the local McDonalds will be provided to the minor from the "petty cash" fund or out of the officer's pocket.

Access To Toilets And Washing Facilities:

There is access to toilets and washing facilities. Female staff are always available to escort girls to the restroom and maintain constant auditory proximity.

Access To Drinking Fountains Or Water:

Minors have access to water upon request.

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CONDITIONS OF CELL/LOCKED ROOM (Continued)

Provisions To Provide Clothing Or Blankets To Assure Comfort:

There are ample amounts of blankets available for the minors if they are cold, even though the building is at a comfortable temperature.

CONDITIONS OF SECURE DETENTION OUTSIDE A LOCKED ENCLOSURE (e.g., CUFFING RAIL)

Assure No "Contact" With Adult Males:

There is never contact between minors and male or female adults. Nor is there ever contact between male and female minors.

Constant Supervision:

There is constant visual supervision.

30-Minute Limit And Watch Commander Approval Every 30 Minutes Thereafter:

This protocol is followed by the supervising staff. There is at least one supervisor per shift.

Minors Placed In Cell When One Becomes Available:

If the youth are not to be detained, they will be released to their parents as soon as the parent can pick them up. There are no individual cells for minors. In addition to a cuffing rail and seat, there is a secure holding area with benches and attached cuffs if more than one minor is being detained or if the juvenile's offense or department warrants more secure detention. Even when the minors become combative the cuffing rail rarely is used. Instead the minor will be transported to Juvenile Hall ASAP.

Are weaker youth protected from having food taken from them?

Yes, always. Protection of anyone in their care is a priority.



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CONDITIONS OF SECURE DETENTION OUTSIDE A LOCKED ENCLOSURE (e.g., CUFFING RAIL) (Cont'd)

Access To Toilet And Washing Facilities:

There is access to toilets and washing facilities. Female staff are always available to escort girls to the restroom and maintain constant auditory proximity.

Access To Drinking Fountain:

Minors have access to water upon request.

CONDITIONS OF NON-SECURE DETENTION

Constant Supervision:

There is constant visual and auditory supervision.

Males And Females In Same Room:

Males and females may be together initially during the booking process but are then separated. (This scenario would probably be if both male and female were brought in for the same offense and were "partners in crime.")

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List the names, dates, starting and ending time and circumstances for all minors held in the law enforcement facility longer than 6 hours.

No minors were confined longer than six hours in 2012.

Distribution of Juvenile Justice Commission Inspection Reports

Corrections Standards Authority Recommendation

The Corrections Standards Authority recommends commissions prepare and submit an inspection report for each juvenile hall and camp inspected by the commission. We suggest that copies of inspection reports be distributed to the Chief Probation Officer and other pertinent county agencies as directed by the court.

Please submit your annual report to the court and mail a copy to:

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