

City of Woodbury
Planning & Zoning Commission Meeting
Wednesday, June 20, 2018
6:00 pm

Attending the meeting:

Co-Chairperson Dan Godowns
Secretary Vicky Matthews
Member Susan Hall
Member Doug Matthews
Mayor Steve Ledbetter

Absent from meeting:

Chairperson Tonya Moody

Attending the meeting were the following guests:

Michael Carter

CALL TO ORDER AND WELCOME

Co-Chairperson Dan Godowns called the meeting to order.

APPROVAL OF AGENDA

Member Susan Hall made a motion to approve the agenda.

Member Doug Matthews seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Member Susan Hall made a motion to approve the minutes from the May meeting.

Member Doug Matthews seconded the motion, and the vote was unanimous.

OLD BUSINESS

Planning and Zoning Ordinance.

All members have reviewed the sample ordinance which was provided by Mayor Ledbetter. Mayor Ledbetter will make appropriate revisions to the sample ordinance and will bring a revised copy back to the Planning and Zoning Commission for approval or disapproval before presenting to the City Council.

Member Susan Hall made a motion to table the discussion until the revisions were made by Mayor Ledbetter and brought back to the Commission. Member Doug Matthews seconded, and the vote was unanimous.

HEARING OF CASES

Michael Carter, owner, requests the following: approval to construct 680 square foot addition to existing home located at 50 Nandina St. Addition will be 56 feet from East property boundary.

Mr. Carter will still need footer specs, load calculation for HVAC and load calculations for electric service. Will use 16 on center for floor joists. Wayne Strickland, Meriwether County Building Inspector, will need to know how line will be connected for the addition.

After Mr. Carter has met with Wayne with Meriwether County, and satisfied the requirements of the County, then the permit may be issued by the City.

It was determined that all City of Woodbury Zoning requirements had been met. Member Doug Matthews made a motion to recommend to City Council the approval of Mr. Carter's application for permit. Member Susan Hall seconded, and the vote was unanimous.

NEW BUSINESS

The City of Woodbury requires a variance in order to construct a 4 foot by 8 foot sign at the City Hall Municipal Complex.

The base of the sign will be built using reclaimed bricks from the old Woodbury High School building. The sign will include laptop and software which will allow City staff the ability to convey changing information to the community.

The cost of the sign will be approximately \$21,000 and funding will be provided by a USDA grant, EMI donation and local citizen donation.

Member Doug Matthews made a motion to recommend approval of the variance request. Member Susan Hall seconded the motion, and the vote was unanimous.

ADJOURNMENT

Member Susan Hall made a motion to adjourn the meeting. Member Doug Matthews seconded the motion, and the vote was unanimous.

The minutes were read and approved on July 18, 2018.