

C.01 Full-Time Admissions

Academic Matters

Nunavut Arctic College

Nunavut Arctic College Full-Time Admissions

POLICY

Full-time admission to Nunavut Arctic College is open to persons who have reached the age of seventeen (17) years of age. Exceptions may be considered on an individual basis.

PROCEDURE

1. The process for admission is as follows:
 - i. submit a completed application with proper documentation;
 - ii. letter sent to applicants acknowledging receipt of application;
 - iii. follow up documentation and interviews (if required);
 - iv. selection process;
 - v. letter of acceptance or refusal; and
 - vi. registration.
2. The general admission requirements for all programs are as follows:
 - i. Applicants must:
 - a. be seventeen (17) years of age or older; and,
 - b. meet academic and other requirements specified for the Program.
 - ii. A Nunavut Arctic College placement test may be required where an applicant does not possess the academic requirements for program entry or where a specific skills are required for program entry. This test will determine eligibility for admission into a program. Applicants failing to meet admission requirements may be recommended for upgrading or access programs.
 - iii. Following the selection process, a letter will be sent to all applicants who are not accepted into a full-time Program. This letter will contain information related to alternate educational opportunities at Nunavut Arctic College.
3. Program selection committees will be established by the Dean or designate, and will be responsible for screening and selecting appropriate candidates for each program.
4. Students may apply but will not be considered for admission until such time that all accounts with Nunavut Arctic College have been paid.
 - i. Students will not be registered in subsequent terms until such time that all accounts with Nunavut Arctic College have been paid. The Bursar or designate will approve all exceptions pertaining to outstanding accounts.
5. When Nunavut Arctic College provides programming under contract to a third party, that agency or organization will recommend the applicants who will attend under their sponsorship. These applicants will then be subject to Nunavut Arctic College admission criteria.

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6. Admission requirements will be listed in all approved Program outlines and published in the annual College Calendar.
7. The President or designate will approve all exceptions for admission.