COVID-19 Reopening Protocols and Healthy School Guide

Santa Barbara County Waiver Application

for In-Person Learning (Grades 1-6)

August 21, 2020

(Updated August 28, 2020)
# Table of Contents

**INTRODUCTION** .......................................................................................................................... 2

**PHYSICAL DISTANCING** ............................................................................................................... 4

  ARRIVAL AND DEPARTURE ............................................................................................................. 4
  CLASSROOM SPACES ......................................................................................................................... 5
  PLAN FOR THREATS AND HAZARDS .............................................................................................. 8
  NON-CLASSROOM SPACES ............................................................................................................. 9
  SPORTS AND EXTRACURRICULAR ACTIVITIES ............................................................................ 10
  LIMIT SHARING ............................................................................................................................. 10

**CLASS COHORTS** ......................................................................................................................... 11

**HEALTHY HYGIENE PRACTICES** ................................................................................................. 12

**FACE COVERINGS / MASKS** ....................................................................................................... 13

  WSSB FACE COVERING POLICY .................................................................................................... 13

**INCREASED CLEANING, DISINFECTION AND VENTILATION** ...................................................... 15

**HEALTH SCREENINGS FOR STUDENTS AND STAFF** ................................................................ 16

**TESTING OF STUDENTS AND STAFF** ......................................................................................... 18

  WSSB’S PLAN FOR WHEN AN EMPLOYEE, STUDENT, OR VISITOR BECOMES SICK .................. 18
  IF A WSSB EMPLOYEE OR STUDENT HAS SYMPTOMS OF COVID-19 .................................. 19
  IF A WSSB EMPLOYEE OR STUDENT REPORTS CLOSE CONTACT WITH A CONFIRMED COVID-19 CASE .......................... 19
  EMPLOYEE TESTING ...................................................................................................................... 20

**IDENTIFICATION AND TRACING OF CONTACTS** ..................................................................... 21

**EMPLOYEE TRAINING AND FAMILY EDUCATION** .................................................................... 23

**TRIGGERS FOR SWITCHING TO DISTANCE LEARNING** ............................................................. 24

**COMMUNICATION PLAN** ............................................................................................................ 25

**APPENDICES** ............................................................................................................................... 26
Introduction

Our COVID-19 Task Force has developed a reopening plan for in-person learning in outdoor classrooms on our approximately 7-acre campus, in consultation with the school’s administration, board, faculty and other employees, and parents.

The Waldorf School of Santa Barbara (WSSB) serves fewer than 100 students in preschool through Grade 8 in a residential neighborhood of Goleta. WSSB is applying to resume in-person learning for Grades 1-6 through a waiver submitted to the Santa Barbara County Public Health Department on August 21, 2020. Projected enrollment for Grades 1-6 is only 56 students.

This reopening plan utilizes the most current information and best practices provided by the California Department of Public Health (CDPH), the Centers for Disease Control and Prevention (CDC), and the American Academy of Pediatrics (AAP). Our COVID-19 Task Force has researched public health orders, guidelines and recommendations related to COVID-19 put forth by the state and county. We have also consulted with the Santa Barbara County Public Health Department. In conjunction with the COVID-19 Task Force, WSSB will update its protocols based on new guidance and mandates.

WSSB’s reopening plan is a set of COVID-19 protocols and a healthy school guide, created to ensure a safe, in-person learning environment for the 2020-2021 school year. It is a thorough, detailed plan which is consistent with guidance from CDPH and the local health department.

Key Priorities:

- Education of the whole person: meaningful academic, co-curricular learning, movement, and the arts.
• Social emotional well-being is our schools’ top priority in supporting school transitions, not at the expense of academics, but in order to create the mental, social, and emotional space for academic learning to occur.

• WSSB is committed to following current protocols and procedures for students, faculty, staff, and other individuals to protect against the transmission of the SARS-CoV-2 virus when on school grounds and in school facilities.

• We are adhering to best practices for school health and safety with regard to cleaning and disinfecting protocols, air purification and ventilation, and hygienic protocols for handwashing, detailed later in this report.

• Maintaining the strength and unity of our community is integral to the student experience and our culture; we strive to maintain the cohesion of our community even if some students are learning remotely while some are on campus.

• We are committed to transparency and good communication with our parents.
Physical Distancing

Arrival and Departure

- No students use public transportation.
- Curb drop off and pick up of students with parents/caregivers staying in cars.
- Students arriving by foot or bike would report directly to their class teacher.
- Staggered start/drop off and end/pick up time for classes (see Table 1 below).
- All entrances are outdoors.
- Designated pick up station that allows for physical distancing at pick up (see Table 1 below and Figure 1 on the next page). No mingling will be allowed.

**Table 1: Staggered Arrival and Departure Plan for Class Cohorts.**

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Start Time</th>
<th>Regular Pick Up Time</th>
<th>Pick Up Station</th>
<th>Thursday Pick Up Time*</th>
<th>Pick Up Station</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>8:20 am</td>
<td>1:45 pm</td>
<td>1</td>
<td>12:40 pm</td>
<td>1</td>
</tr>
<tr>
<td>Second/Third</td>
<td>8:20 am</td>
<td>2:40 pm</td>
<td>2</td>
<td>12:40 pm</td>
<td>2</td>
</tr>
<tr>
<td>Fourth/Fifth</td>
<td>8:05 am</td>
<td>2:50 pm</td>
<td>1</td>
<td>12:50 pm</td>
<td>1</td>
</tr>
<tr>
<td>Sixth</td>
<td>8:05 am</td>
<td>3:00 pm</td>
<td>3</td>
<td>12:50 pm</td>
<td>3</td>
</tr>
</tbody>
</table>
Classroom Spaces

- Class size is limited (based on ability to physically distance at 6 feet throughout the day).
- Classes will be held primarily outside in newly created all-weather, outdoor classrooms (see Figure 2 and Figure 3 on Page 7), scheduled to be built prior to the beginning of school. Indoor classrooms will be used to store materials, with only one child entering at a time. Windows and doors will be opened 30 minutes prior to class start time.
• Outdoor classrooms will provide a clear designation for each cohort, highlighting physical distancing. Shade and partitions provide shelter and privacy while offering the benefits of being outdoors in the fresh air.

• Allocated spaces will be provided in outdoor classrooms for each student (e.g., individual desks and chairs, individual mats for activities, etc.).

• Clear, easy to understand instructions will be provided for students to follow regarding appropriate physical distancing.

• No choir practice. All singing will be outside in extended physical spacing (10 feet) and for limited durations.

• Procedures will be implemented for turning in assignments with no contact.

For more details on WSSB’s outdoor classrooms, see Appendix A: Waldorf School Shaded Outside Classroom Proposal 2020.
Figure 2: Outdoor Classroom Model.

Figure 3: Outdoor Classroom Site Plan.
Plan for Threats and Hazards

In the event of internal or external threats and/or hazards, students and staff may be required to move indoors, perhaps for an extended period of time, because it is safer inside the building or a room than outside. Such threats and hazards may include biological hazards, technological hazards, or adversarial, incidental and human-caused threats (e.g., active shooters, criminal threats, bomb threats, etc.). Natural hazards may include earthquakes, lightning, severe wind, floods, wildfires, extreme temperatures, landslides or mudslides, or winter precipitation.

- Indoor classrooms are available in the event of threats and hazards.
- WSSB’s largest class cohort (Grades 4/5) will move to the Great Room, located in the Main Office building, where they can physically distance six (6) feet apart.
- All other WSSB class cohorts will move inside to their respective indoor classrooms, where they can physically distance six (6) feet apart.
- Indoor classrooms will have portable air cleaners operating when students and teachers need to be inside.
- An additional indoor space is available in the woodwork/handwork room.
- All staff and students will follow the WSSB Face Covering Policy, while indoors.
- If air quality metrics, such as ozone, PM 10 and PM 2.5, fall into the orange “unhealthy for sensitive groups” level, the school may choose to move class indoors until it is safe to return outdoors.
- When it is safe and practicable to do so, staff and students will return to their outdoor classroom spaces or parents will be contacted for an early pick up.
Non-Classroom Spaces

- Employees will maintain physical distancing from each other.
- Limit nonessential visitors, volunteers and activities involving other groups at the same time. Any essential visitors must be arranged ahead of time, and be screened before entering campus.
- The main office will be restricted to employees only. The main entrance door will remain open during school hours to allow air circulation, but access will be blocked with a rope. Visitors will need to wait outside the door, and will maintain adequate physical distance from those with whom they are meeting/talking.
- The “teacher lounge” door facing the parking lot will remain locked during school hours, and will only be used by employees.
- No communal activities will be allowed at this time.
- All teacher and staff meetings, training, and professional development will be held with physical distancing measures or remotely.
- Staggered use of any shared space with cleaning and disinfecting between classes.
- Staggered transitions throughout the day to maintain physical distancing.
- All snacks and meals brought from home will be individually packed, labeled and stored in individual cubbies.
- All snacks and meals will be eaten outdoors in designated outdoor areas.
- Staggered recesses will be in separated areas designated by class.
Sports and Extracurricular Activities

- No sporting events, assemblies or other activities that require close contact or promote gathering will be allowed at this time.
- Physical education will require physical distancing of 6 feet to be maintained as much as possible.
- Games (equivalent to physical education class) classes will be with small, stable cohorts.
- All Games classes will be held outdoors.
- Any shared equipment will be cleaned and disinfected between uses.

Limit Sharing

- Each student’s belongings will be stored in individual, labeled desks, chairs, and cubbies.
- No shared food or utensils will be allowed.
- All personal belongings will go home at the end of each day for cleaning.
- Each student will have individual materials, such as pens, books, art supplies.
Class Cohorts

For as long as California State Guidance and/or Santa Barbara County Guidance includes the use of cohorts to prevent and minimize exposure and/or contact, WSSB will keep each class as a separate cohort. Cohorts will be maintained during in-class sessions, lunch, recess, sports and activities, as well as drop-off and pickup times. One teacher will be with the class for the majority of the day.

Outdoor classroom spaces will accommodate students at a distance of six (6) feet. Students will stay in outdoor learning groups comprised of 12-22 students throughout the school day. Outdoor classroom capacity varies by class cohort (see Table 2, at right). Each cohort will be assigned its own designated play area. If WSSB offers aftercare, the students will be separated by cohort. Current enrollment by class cohort is shown in Table 2, at right.

Table 2: Number of Students Per Class Cohort.

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Enrolled Students as of 8/19/20</th>
<th>Outdoor Classroom Capacity (Maximum)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>10</td>
<td>12</td>
</tr>
<tr>
<td>Second/Third</td>
<td>11</td>
<td>14</td>
</tr>
<tr>
<td>Fourth/Fifth</td>
<td>20</td>
<td>22</td>
</tr>
<tr>
<td>Sixth</td>
<td>15</td>
<td>18</td>
</tr>
</tbody>
</table>
Healthy Hygiene Practices

- Teachers will teach and remind students to use tissues to wipe their nose and to cough/sneeze inside a tissue or elbow.

- Students and staff will wash hands frequently throughout the day, including before and after eating; after coughing and sneezing; before and after using the restroom; before and after using shared materials, and during any transitions.

- Students and staff will wash hands with soap and water for 20 seconds.

- Hand sanitizer (ethyl alcohol-based) will be available at any time that handwashing is not practical, with the supervision of adults. It will be provided for every class and in stations around campus. This will include each outdoor classroom and at entrances to campuses and offices.

- All classrooms have their own sink, and handwashing is scheduled frequently throughout the day.

- Added handwashing stations will be positioned around campus, by every outdoor classroom and by entrances to campus and offices.

- Additional cleaning and disinfection supplies will be on site at all times.

- Staggered schedule for staff and student handwashing, and extra time built into the schedule will give adequate time.

- Physical distancing will be required during handwashing times.

- Signs will be posted to remind students of healthy hygiene practices.
Face Coverings / Masks

A face covering is defined as a material that covers the nose and mouth, which is secured to the head with ties or straps. Teachers and students will use face coverings in accordance with current CDPH guidelines and Santa Barbara County Public Health Orders, unless a person is exempt.

Teachers will teach the proper use of masks and remind students not to touch masks. All teachers, staff and parents will be notified of and required to follow our school face covering policy.

WSSB Face Covering Policy

A. Students in Grades 1-2 will be encouraged to wear masks.

B. Students in Grades 3-6 will be required to wear masks whenever indoors, in the bathroom, and in close contact outdoors.

C. All teachers (Grades 1-6) will wear masks whenever indoors and in close contact outdoors.

D. Employees will use face coverings in accordance with CDPH guidelines, Cal/OSHA standards and local public health mandates.

E. When masks are removed, they will be placed in a clean, labeled, paper bag.

F. Extra masks will be available on campus if a student forgets or loses their mask.

G. Students, without an exemption, who are unwilling to wear a mask when required will be sent home.

H. All persons at pick up and drop off must wear a face covering.
I. All persons, including required students, employees, parents, caretakers, and other campus visitors, must wear a mask when inside any campus building, including bathroom/toilet facilities.

J. Students in outdoor teaching spaces while they are in stationary positions (desks/chairs/etc.) and spaced six (6) feet apart MAY remove their masks.

K. Masks will be removed during snack and lunch times, with students and teachers spaced six (6) feet apart.

L. Masks may be removed during outdoor exercise if persons can maintain six (6) feet of distance from others.

M. Exception: Face coverings will not be required for children under two (2) years of age or persons with a medical condition, mental health condition or disability that prevents wearing a face covering. This includes persons for whom wearing a face covering could obstruct breathing or who are unable to remove a face covering without assistance.
Increased Cleaning, Disinfection and Ventilation

- Outdoor classrooms provide fresh air and fewer surfaces to clean and disinfect.
- No drinking fountains will be available. Each student and staff member will have an individual, labeled water bottle to be stored in individual cubbies.
- All frequently touched surfaces will be cleaned throughout the day (door handles, light switches, sink handles, desks, and chairs).
- All cleaning and disinfecting supplies will be from the Environmental Protection Agency (EPA) list for use against SARS-CoV-2.
- All bathrooms will be cleaned throughout the day and disinfected every day.
- Our custodial staff will use proper protective equipment.
- All supplies will be stored safely out of the reach of students.
- Proper ventilation will be provided during all cleaning and disinfecting to ensure safety of students.
- Indoor rooms will not use heaters unless using fresh air intake only. As noted previously, portable air cleaners will be used indoors if classes need to be temporarily moved inside.
Health Screenings for Students and Staff

- Parents will be asked to screen their child(ren) before coming to school and keep their child(ren) home if they exhibit any of the following signs and symptoms:
  - fever (over 100.4°F)
  - cough
  - shortness of breath or difficulty breathing
  - chills or repeated shaking with chills
  - fatigue
  - muscle pain
  - headache
  - sore throat
  - congestion or runny nose
  - nausea or vomiting
  - diarrhea
  - new loss of taste or smell

- Staff and students who have recently had close contact with a person with COVID-19 will be required to stay at home.
• Teachers will also screen each student as they enter campus. Touch-free thermometers will be available to each teacher.

• Teachers will ask students (or parents depending on age) and then document every day if they or anyone in their home is exhibiting COVID-19 symptoms.

• Teachers and staff will be screened for the above listed signs and symptoms when they arrive at school, before the arrival of students.

• Staff will document and track incidents of possible exposure and notify local health officials, staff, and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality.

• Staff and students will be monitored over the course of the day for signs of illness.

• Several staff have completed courses on contact tracing.

• If a student is exhibiting symptoms of COVID-19, staff will communicate with parents/caregivers immediately, and the student will be required to wear a mask while waiting in a dedicated health/sick room to be picked up.

• Additional details on protocols for students/teachers/staff with symptoms is provided in the next three sections.

• There will be no penalization of students for missing class.

• Our school community will be encouraged to provide care and attention to the social and emotional needs of students or families who have been diagnosed with COVID-19 or who have symptoms.
Testing of Students and Staff

WSSB’s plan for when an employee, student, or visitor becomes sick:

- Employees and parents will be educated about the symptoms of COVID-19 as listed in the previous section.
- Parents will agree before school starts to be ready to pick up their child if they exhibit symptoms during the school day.
- The health room will be ready for students who exhibit symptoms of COVID-19.
- Any students that exhibit symptoms will immediately be required to wear a face covering and to wait to be picked up by a parent/caregiver in the health room.
- The designated staff member, who will care for sick students, will direct the student to the health room, disinfect hands, and put on PPE prior to entering the room.
- All PPE items worn will be securely disposed of in the health room.
- Faculty and staff who have been in close contact with a student who is sick will change clothes and secure them in a bag to bring home for cleaning.
- Any employee that exhibits symptoms will immediately be required to wear a face covering and leave campus.
- For serious illness or symptoms, we will call 911 without delay.
- Closure of areas used by any individual suspected of being infected with COVID-19 and cleaning and disinfecting before use. Ideally, wait for 24 hours before cleaning to reduce risk of exposure.
• Students and/or class cohorts will have access to distance learning when isolating at home due to illness or quarantining

• Distance learning will be available to any students who require or prefer not to be present in person.

If a WSSB employee or student has symptoms of COVID-19:

• If a student or employee has symptoms of COVID-19, WSSB strongly encourages the family or individual to seek the advice of their healthcare provider, to determine if testing for COVID-19 is appropriate or if a diagnosed underlying medical condition might be the cause of their symptoms.

• Sick students and employees who take a COVID-19 test should quarantine at home while waiting for their test results.

• Sick employees and students who are confirmed as having COVID-19 must isolate at home, and may return when they have met the CDC criteria to discontinue home isolation, which currently includes at least 24 hours with no fever, symptoms have improved and at least 10 days since symptoms first appeared.

• If the test is negative, employees and students showing symptoms of COVID-19 must stay at home and may return to campus 3 days after their symptoms have resolved.

• Sick students and employees who are diagnosed with another cause of symptoms may return to school with a note from their medical provider.

If a WSSB employee or student reports close contact with a confirmed COVID-19 case:

• A "contact" is defined as a person who is/was <6 feet, for >15 minutes, from someone who is COVID-19 positive, regardless of whether either party was wearing a mask.
• If an employee or student has been in contact with someone who has a confirmed case of COVID-19, they will call the WSSB office and the teacher(s) to let them know so that the school can follow the CDPH guidance. Exposed people will be required to quarantine for 14 days from last exposure and should be monitored for signs and symptoms of COVID-19.

• If a teacher comes into close contact with a confirmed COVID-19 case, but has not had contact with their class since their exposure, their class may remain open per CDPH guidelines and parents of that class cohort will be notified.

• If WSSB is informed during the school day that a student has been in close contact with a confirmed COVID-19 case, the student will be moved to a safe quarantine space and their parent/guardian/caregiver will be asked to pick up their child immediately. A face covering will be worn by the student and anyone they interact with the entire time. The class will remain open per CDPH guidelines and parents of that class/cohort will be notified.

• If a student or employee tests positive for COVID-19 and has had close contact with other students and/or employees at the school, contact tracing efforts will need to be initiated to identify who, if anyone, needs to be quarantined. In some cases, it may be difficult to determine who was a close contact and the entire cohort may be considered exposed and need to quarantine. See below for more details regarding contact tracing.

**Employee testing:**

• Employees will be tested regularly for COVID-19 in accordance with CDPH guidelines, which currently recommends all employees be tested over 2 months by having 50% tested every month to rotate which are tested over time.
Identification and Tracing of Contacts

- If a student or employee tests positive for COVID-19, the individual or the parent of the infected student must notify Carolyn Kaster, WSSB Administrator. The school will then notify Santa Barbara County Public Health Department Community Health Nurse/Disease Control at (805) 681-5280.

- Under the direction of WSSB Administrator Carolyn Kaster, WSSB will then need to identify everyone at school who has been in close contact with the infected student or employee. Employees or families of students who have been exposed will need to be notified within 24-hours and the exposed individuals will be directed to quarantine for 14 days after the last date that the infected person was in school.

- Currently, Santa Barbara County recommends testing for those people who have been exposed to an infected person, and prioritizes symptomatic contacts. Testing does not shorten the 14-day quarantine.

- Each class cohort will have a current class list and contact information for each student, which can be used by the school to notify families of exposed students, as well as provided to the county health department to assist with contact tracing efforts. As required by FERPA and state privacy laws, confidentiality will be maintained.

- The school community will be notified in the event of a positive COVID-19 case, and parents will be encouraged to closely observe their child(ren) for symptoms.
• To keep track of potential COVID-19 cases, parents will be required to report absences and reason for absences each day. WSSB office staff will contact families who do not call in to report absences and reason for absences.

• All points here are subject to CDPH and local health department updates.
Employee Training and Family Education

All staff and families will be educated via parent and staff meetings, newsletter posts, posted signs in common areas, and one-on-one communication (phone or email) in the following areas:

1. Enhanced sanitation practices
2. Physical distancing guidelines
3. Proper use, removal, and washing of face coverings
4. Screening practices
5. How COVID-19 is spread
6. COVID-19 specific symptom identification
7. Preventing the spread of COVID-19 if you are sick, including the necessity of not coming to school if any symptoms are present, or they or someone they live with has been diagnosed with COVID-19
8. Detailed illness policy, plans, and procedures to follow when students or staff become sick at school
9. Detailed plan and procedures to protect workers from COVID-19 illness
10. Virtual or physically distance training for all staff and families regarding the details of WSSB's COVID-19 Reopening Protocols and Healthy School Guide.
Triggers for Switching to Distance Learning

- In consultation with the Santa Barbara County Health Department, WSSB will switch to distance learning if 5% or more of our student and staff population test positive for COVID-19 within a 14-day period. School staff will maintain records of any positive cases to help determine if that threshold has been reached.

- A class cohort will switch to distance learning in the event that a member of their cohort tests positive for COVID-19 and all students in that cohort are deemed exposed contacts. That cohort will quarantine for 14 days after the last date the case was present at school while infectious, and testing will be recommended including referrals.
Communication Plan

- This document is to be posted on our WSSB school website on August 21, 2020.
- Links to this website posting will be sent to all WSSB employees and parents.
- As specified in Identification and Tracing above, positive tests for COVID-19 in employees or the student body will trigger specific communications when a positive case of COVID-19 occurs within employees or the student body.
- WSSB will utilize the existing ParentSquare communication system to send regular emails directly to parents to remind the school community about prevention, and to notify the community of cases and exposures.
- The WSSB Administrators will email parents/guardians of all currently enrolled students when there has been a confirmed case of COVID-19 and advise them to continue to take all precautionary measures and to closely observe their child for symptoms.
- All employees, students and parents of the WSSB community must contact Carolyn Kaster, Administrator, by phone or email if they have tested positive for COVID-19 at (805) 967-6656 or carolyn@waldorsantabarbara.org.
- WSSB may post signage near student drop off and pick up areas to inform parents of any confirmed cases.

We will continue to send out regular WSSB newsletters to help parents understand our reopening policies and procedures, and to inform them of any confirmed cases of COVID-19 within our school. Privacy will be protected and individual names will not be used in any communications. Teachers will communicate with students in class and with their guardians through parent meetings.
Appendices

Appendix A: Waldorf School Shaded Outside Classroom Proposal 2020
Appendix B: Consultation with Labor, Parent, and Community Organizations
Appendix C: WSSB Faculty and Staff Letter
Appendix D: WSSB Board of Trustees Letter
Appendix E: WSSB Parent Council Letter
Appendix F: WSSB COVID-19 Task Force Letter
Appendix A

We are tremendously excited to be creating solutions for your outside classroom needs. We are living in strange times and we need solutions like these in order to continue educating our community children. Giving them a school term within these environments is going to be so enriching. What a way to improve a situation! Below you'll find solutions for 5 shaded outside classroom settings.

Class 1: Entrance, Canopy and Backdrop
- Students per class: 10-12
- 15x25' canopy
- 1 Wall partition:
  - 1 Gallery wall (8’3”) as a partition.
  - Fabric wall to enclose all the way
- Oak needs cutting for canopy
Class 2-3:
- Students per class: 10-12
- Partitions:
  - 2 gallery walls for left partition (16’6”)
  - 2 gallery walls for right partition (16’6”)
- 24x24 canopy
- Oak needs trimming

Class 4-5:
- Students per class: 16-20
- 3 Cell Structure (17x51)
- Two partitions built in

Class 6:
- Students per class: 14-17
- 1-3 cell structure (17’x51’)
- Two partitions built in

Class 7-8:
- Students per class: 14-17
- 3 cell structure (17’x51’)
- Partitions built into structure

The canopies will need to be purchased in addition to the cost of
the structure install described above. Please review the options below and decide which will be best. We can discuss canopy choices more together next time we meet.

- **Best Option we have found for inexpensive and colorful canopy**
  - This one looks best due to cost and color choices available
  - Alibaba.com
  - Looks like the create the sizes we need:
    - We need:
      - 3 @ 16'x20' for each large structure (9 total)
        - 3 Purple
        - 3 Teal
        - 3 Dark Orange
      - 1 @ 16'x20' for class 1 structure (ten total now)
        - Bright Orange
      - 2 @ 24'x24' for class 2-3
        - Bright Orange
  - Pulls from only 4 corners.
  - Seems to be Waterproof too
  - We have started requesting quotes from this supplier and will report back

Other Canopy Findings to compare:

- **Sigman 20' x 20’ 22 OZ Vinyl Coated Polyester Tarp - Made in USA**
  - $383.97 (each)
- **TarpNation: 18oz Heavy Duty Canvas Tarp with D-Rings (20’x24’)**
  - $453.99 (each)
- **Sigman 20’ x 60’ Heavy Duty Cotton Canvas Tarp 18 OZ - Green - Made in USA**
  - $683.97 (each)

Thank you for reviewing!
For more examples of our work visit:
LUCIDITYCOLLABORATIVEEVENTS.COM
&
LUCIDITYCOMMUNITY.COM
Appendix B

Consultation with Labor, Parent, and Community Organizations

Consultation with Labor

All WSSB teachers and staff were surveyed on August 20, 2020. 100% of our teachers and staff feel comfortable with in-person learning resuming on campus and will follow the COVID-19 reopening protocols and healthy school guide.

In addition, janitorial staff provided through an independent contractor are in full support of WSSB reopening and have been consulted, as the school has been developing its COVID-19 protocols and reopening plan.

Consultation with Parent and Community Organizations

A parent survey, titled “Grade Classes Re-Opening Survey,” was conducted with returning families. The survey was sent to 92 parents of 80 students enrolled during the 2019-2020 school year, who will be entering Grades 1-8 in the upcoming 2020-21 school year. We had an 82% response rate, receiving 75 survey responses that were collected between July 23, 2020 and August 1, 2020. Parents from each grade were well-represented. The majority of respondents (77%) are willing to send their children to school for in-person instruction when WSSB is able to reopen. A summary of the survey results is provided below.
Parents are confident in WSSB’s ability to create a safe environment for reopening.

“I have full trust that Waldorf will follow county health guidelines creating a safe environment.”

“At this time, we feel comfortable with the school’s protocols that will be in place.”

“We believe that [our child] would do very well emotionally and socially if she was allowed to spend the days with her school community in the structured and caring learning environment she loves. She does not seem stressed by being confronted with the pandemic by having to adhere to social distancing rules and mask wearing.”

Parents are concerned about the implications on their children's health, if we do not return to in-person learning.

“We are most concerned about our children's health if we DON'T return to physical school.”

“I am more concerned about the effects of isolation by not being able to return to campus.”

“I am concerned if they DO NOT return to campus, or to an outdoor school. The fellowship is paramount in my opinion, towards optimum health.”

“I am concerned about their emotional well-being if they don't have in-person school.”
Parents have a strong preference for in-person learning over online distance learning.

“I don’t want my kids online anymore.”

“I feel that at home online learning crushes the spirit and doesn’t really support learning. I want [my child] to be with his friends, be inspired by the material through hands on learning, etc.”

“Meeting together live in person everyday, children being children. Together.”

“I just want [my child] to be with his friends, be outside, be excited and inspired by life and learning, and not to be sitting with wifi on his lap five hours a day staring at a screen and papers alone in our living room.”

“I am concerned that the kids will not be getting the full spectrum of our Waldorf education. Wood work, hand work, Spanish, violin, games and more!”

Parents are very interested in moving to outdoor classrooms.

“Learning in small groups, completely outdoors.”

“I’m very open to outdoor learning.”

“Nature / outdoor / farm education.”

“Is it possible to do outdoor education?”

For letters of support from labor, parent and community organizations, see the following appendices:

- Appendix C: WSSB Faculty and Staff Letter
- Appendix D: WSSB Board of Trustees Letter
- Appendix E: WSSB Parent Council Letter
- Appendix F: WSSB COVID-19 Task Force Letter
Appendix C

August 20, 2020

To Whom It May Concern,

The Faculty and Staff of The Waldorf School of Santa Barbara have been meeting these past several weeks to gain full clarity and understanding of the dynamics involved in opening school on campus, and how to do so safely and in accordance with the CDC and Santa Barbara County Health Department guidelines. We are committed to your full confidence in our necessary adjustments to our learning environment.

We are very excited about starting, even under these circumstances, because we are bringing to reality some solid, innovative, and exciting options and approaches to teaching and learning in the 2020/21 school year. In order to have in-person classrooms with our students, we have researched extensively outdoor classrooms and learning, as well as the 20th century history of outdoor classrooms, and how other schools are currently making it happen safely.

We fully acknowledge and respect the CDC and SB County Heath Dept. guidelines regarding social distancing and the wearing of masks in social/educational interactions in a non-family setting. Because we expect to be engaged in our learning outdoors for the greater part of the school day, we will be teaching our students all about the do’s and dont’s of social distancing, all details around when and where to wear their mask, care of their mask, and repeated hand washing throughout the school day. Please see our attached Covid 19 Reopening Protocols and Healthy School Guide.
As a faculty and staff, we are fully committed to making the necessary adjustments required of us so that we can continue sharing this beautiful education, which honors childhood and the holistic development of each of our students. We are confident that our preparation these past weeks (and for some, months) will make it possible for us to continue in our pursuit of educating the child with reverence for childhood while teaching them the importance of responding appropriately to the demands of the world in which we find ourselves today.

We sincerely appreciate your attention to our request.

Thank you,

The Faculty and Staff of the Waldorf School of Santa Barbara

Carolyn Kaster  
Brooke Anderson  
Pat Caverly  
Jason Gebeau  
Heather Nelson  
Heidi Quiroz Goodwin  
Barbara Rosen  
Marcela Stamulis  
Melissa Stever  
Marla Witcher
August 20, 2020
To Whom It May Concern,

We are writing to you as the Board of Trustees of the Waldorf School of Santa Barbara. Our Board is composed of both current and alumni parents, and faculty, who work together to represent and oversee the financial and legal realms of the School.

We want you to know that we are in full, unanimous support of our teachers and students returning to campus this Fall for in-person instruction. We have been working in concert with our faculty and administration in our school’s efforts to be approved for on-campus learning. We are excited about the hard work and commitment in which our faculty has been engaged over this summer, in order to conduct their classes outdoors in constructed outdoor classrooms, and in accordance with all Covid 19 safety guidelines as disseminated from the CDC and our local County Health Department.

We are hopeful that our Waiver request will be approved for this essential adjustment in the learning environment and we look forward to working with you in whatever ways necessary to make this a successful school year, full of promise.

Yours sincerely,

Marcela Stamulis for the Waldorf Santa Barbara Board of Trustees

Waldorf Santa Barbara Board of Trustees
Debbie Shaw
Marcela Stamulis
Tahir Katstapis
Olivier Deschenes
Appendix E

August 20, 2020

To Whom It May Concern,

Thank you for your care and work for the wellbeing of the community in these very challenging and transformative times.

The parent body at the Waldorf School of Santa Barbara (WSSB) is in support of reopening with in-person education. We have a small school community, with abundant outdoor and indoor space on campus, a growing garden with a related curriculum, and an involved parent body that works collaboratively with teachers and administrators to support adaptations for health and safety. We can accommodate distance learning as a temporary adaptation if necessitated in response to health needs, or to support a child or family’s needs.

Our parent body is profoundly invested in a model of education that supports the learning and wellbeing needs of the whole child and community. Teachers and students stay as a cohort for several years, allowing for multifaceted growth intellectually and socioemotionally. We privilege the development of human skills and capacities of mind, heart, body and soul. We utilize developmentally informed learning modes for children to internalize a strong sense of self, insight and empathy, critical thinking, sensibility, and appreciation of the beauty of the living world so they may grow into stewards and innovators for societal renewal and care of the planet.

Thank you for the opportunity to share with you our commitment to the education of our children and support of an in-person reopening of WSSB.

Kind regards,

[Signature]

Koimi Majumdar, MA
Parent Council Chair
Waldorf School of Santa Barbara
Appendix F

Henning Ansorg, M.D.
Public Health Officer
Santa Barbara County Public Health Department
300 North San Antonio Road
Santa Barbara, CA 93110

August 20, 2020

Dear Dr. Ansorg:

The Waldorf School of Santa Barbara convened a COVID-19 Task Force in July to help our school navigate the various federal, state and local guidance on reopening schools for in-person instruction, as well as help develop an effective approach to distance learning. The Task Force is led by School Administrator Carolyn Kaster, and consists of parents who work in law enforcement, healthcare and higher education settings.

During our regular weekly meetings, we have discussed issues related to outdoor classrooms, mask usage, hand-washing stations, communications with the parent community, infrastructure for at-home learning, and applying for an elementary school waiver to reopen, among other topics related to this unusual school year. In all our discussions, we have remained focused on how we can ensure a safe and healthy learning environment for both students and teachers, paired with a strong desire to see our kids thrive in the school’s artistic and nature-oriented approach to nurture each student’s intellectual, emotional, spiritual and physical capacities.

While there will be a learning curve for students, staff and parents regarding the new protocols, we know the school is actively working on creating clear guidelines and a communication plan to help our community understand what it will take to return to campus safely. We are confident in the steps the school has and continues to take in developing a thoughtful and thorough school reopening plan, and support our school’s application for a waiver to reopen grades 1-6.

Sincerely,

Carolyn Kaster
Carolyn Kaster for the COVID-19 Task Force

The Waldorf School of Santa Barbara’s COVID-19 Task Force
Carolyn Kaster
Charles Katsapis
Emily Cotter
Robert Kanard, M.D.
Lisa Itamura