Volunteer Application

Thank you for your interest in volunteering with La Casa de las Madres! We are excited to have people from all backgrounds and experiences support our work. From supporting clients at our confidential shelter, to managing calls on our crisis hotline, to engaging the broader San Francisco community at events across the city, volunteers are essential to every part of La Casa de las Madres’ work. La Casa de las Madres is committed to maintaining a culturally diverse volunteer group that reflects the make-up of the communities we serve. People of color, women, minorities, and survivors of domestic violence are encouraged to apply.

Domestic violence can impact anybody, making it everyone’s issue – which is why, since 1976, La Casa de las Madres’ has been proud to be one of the leading voices in domestic violence prevention in California and across the country. Our mission is to respond to calls for help from domestic violence survivors, of all ages, 24 hours a day, 365 days a year. We recognize that survivors often have complex needs, and our diverse programs and services allow us to give survivors the tools they identify and need to transform their lives. We seek to prevent future violence by educating the community and by redefining public perceptions about domestic violence.

We look forward to reviewing your application. If you have any questions, please contact the Education and Volunteer Manager at comed@lacasa.org or 415-503-0500.
THE APPLICATION PROCESS LOOKS AS FOLLOWS:

1. Read through our website about available opportunities and the application process.

2. Interested volunteers should complete this application and email it to comed@lacasa.org.

3. We will follow up with you to confirm receipt of your application and to schedule a brief phone screen to get to know you and to discuss next steps.

   - **Volunteers Interested in Indirect Service Opportunities**: Attend a General Volunteer Orientation. Check with the Education and Volunteer Manager to see when the next orientation is scheduled.

   - **Volunteers Interested in Direct Service Opportunities**: Attend the 40-hour Domestic Violence Advocate Training. We will contact you about a month before the training is offered to discuss the onboarding process.
     
     i. Volunteers must be over the age of 18 in order to participate in the training and must commit to all training dates.
     
     ii. The training provides a wealth of information. It also provides employees and volunteers of qualified domestic violence shelter-based organizations with the capacity to hold confidential communications.
     
     iii. Pursuant to California law, prior to beginning volunteer work involving direct interaction with clients, volunteers are required to submit a full set of fingerprints for a background check.
VOLUNTEER APPLICATION

NAME ____________________________________________

HOME ADDRESS ______________________________________

PERSONAL PHONE __________________ EMAIL ADDRESS __________________

WHAT IS THE BEST WAY TO CONTACT YOU? ☐ Email ☐ Personal Phone ☐ Other: __________

EMPLOYER _______________________________ JOB TITLE _______________________________

DOES YOUR EMPLOYER HAVE A MATCHING GIFT/INCENTIVE PROGRAM? Yes/No

ARE YOU A STUDENT? Yes/No School & area of study: _______________________________

ARE YOU INTERESTED IN VOLUNTEERING TO FULFILL A SCHOOL REQUIREMENT? Yes/No
If so, please tell us about the requirement: _____________________________________________

ARE YOU INTERESTED IN VOLUNTEERING FOR PROFESSIONAL DEVELOPMENT PURPOSES? Yes/No
If so, please tell us about the requirement: _____________________________________________

ARE YOU OVER THE AGE OF 18? Yes/No

HAVE YOU EVER BEEN A CLIENT OF LA CASA DE LAS MADRES? Yes/No

These questions are for funding purposes and are optional:

ETHNICITY __________________________ GENDER IDENTITY ___________________________

BIRTH DATE __________________________ LANGUAGES SPOKEN/PREFERRED ___________________________

Please list below any relevant work or volunteer experiences you have below. Include any groups or associations you have been a part of.

_____________________________________________________________________________________

_____________________________________________________________________________________

_____________________________________________________________________________________

La Casa de las Madres  415-503-0500  www.lacasa.org
1269 Howard Street, San Francisco, CA 94103
Adult Crisis Line 1-877-503-1850 24-hours, toll-free
PLEASE EMAIL COMPLETED APPLICATION TO EDUCATION AND VOLUNTEER MANAGER: comed@lacasa.org
PLEASE INDICATE THE VOLUNTEER OPPORTUNITIES YOU ARE INTERESTED IN:

- **Indirect Service Opportunities**: Grassroots community outreach, translation, data management & administrative support, social media support, other: ________________________________________________________________

- **Direct Service Opportunities**: 24/7 crisis hotline, confidential shelter and drop-in center support, children’s groups, support groups, community education, skills sharing/teaching

PLEASE ANSWER THE FOLLOWING QUESTIONS AS THOROUGHLY AS POSSIBLE.

1. **Tell us a little about yourself** – your background, life experiences, and what you would bring to this work. Why are you interested in volunteering with La Casa de las Madres?

   _______________________________________________________
   _______________________________________________________
   _______________________________________________________
   _______________________________________________________

2. **How did you hear about La Casa de las Madres? Please be specific.**

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3. **What is your definition of domestic violence? Why does domestic violence happen, and who does it impact?**

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PLEASE EMAIL COMPLETED APPLICATION TO EDUCATION AND VOLUNTEER MANAGER: comed@lacasa.org
4. Please tell us about your experience working with nonprofits, volunteering, or peer counseling. Please share any specific experience, personal or professional, you might have working with survivors of domestic violence or other trauma.

_____________________________________________________________________________________________

_____________________________________________________________________________________________

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5. Do you have any special skills or hobbies that you would like to share with our agency/clients (computer skills, fundraising/marketing experience, hobbies, etc).

_____________________________________________________________________________________________

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6. Do you speak any languages besides English? If so, please include below, including your level of proficiency in reading, writing, and speaking.

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7. Please indicate the windows of time you are available to volunteer below.

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8. **Volunteers Interested in Direct Service Work:** We offer our 40-hour Domestic Violence Advocate Training three times a year. Please indicate the training cycles you are interested in attending:

- [ ] Winter (January/February)
- [ ] Summer (May)
- [ ] Fall (August/September)

9. **Volunteers Interested in Direct Service Work:** In order to receive the 40-hour Domestic Violence Advocate Certification, you must commit to attending all training dates, including evening & weekend sessions. Are you able to make this commitment?

- [ ] Yes
- [ ] No

10. **Volunteers Interested in Direct Service Work:** Volunteers are asked to commit to completing 100 hours of volunteer work after completing the 40-hour Domestic Violence Advocate Training to receive certification. Are you able to make this commitment?

- [ ] Yes
- [ ] No

**PLEASE LIST TWO REFERENCES,** with phone numbers, email addresses, and your relationship. Please make sure at least one reference is someone who has supervised you in an employment or volunteer position.

1. **Name:**
   - Relationship:
   - Phone Number:
   - Email Address:

2. **Name:**
   - Relationship:
   - Phone Number:
   - Email Address:
Pursuant to California law, prior to beginning volunteer work involving direct interaction with clients, volunteers are required to submit a full set of fingerprints for the purpose of conducting a background check.

La Casa de las Madres is committed to providing equal opportunity to all employment and volunteer applicants. La Casa de las Madres is an equal opportunity provider and does not discriminate against Volunteer applicants on the basis of race, color, national origin, gender/gender identity/gender expression, age, sexual orientation, religion, creed, immigration status, socio-economic status, familial/marital status, veteran status, medical status, being differently-able, or any other basis prohibited by law. Note: Not all Volunteer Opportunities are open at all times.

“I ACKNOWLEDGE RECEIPT OF THE ABOVE INFORMATION. I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF SELECTED FOR THIS VOLUNTEER PROGRAM, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.”

PLEASE SIGN AND DATE HERE TO ACKNOWLEDGE RECEIPT OF THIS INFORMATION.

____________________________________________
Name Date

PARENTAL CONSENT: REQUIRED FOR ALL INDIVIDUALS UNDER THE AGE OF 18 YEARS.

Name of Parent/Guardian:________________________________________________________

Relationship:________________________________________________________

“AS THE PARENT/GUARDIAN OF THE MINOR SUBMITTING THIS VOLUNTEER APPLICATION, I GIVE MY PERMISSION FOR THEM TO BECOME A VOLUNTEER WITH LA CASA DE LAS MADRES. I AGREE TO SUPPORT THEIR VOLUNTEER COMMITMENT. I AM AWARE THAT I CAN CONTACT THE EDUCATION & VOLUNTEER MANAGER NOW, AND IN THE FUTURE, FOR INFORMATION ON THEIR VOLUNTEER EXPERIENCE.”

____________________________________________
Name Date