FINAL Minutes – April 21, 2017
Executive Committee Meeting

Time: 10:00AM – 12:00PM
Informal Meeting and Lunch 12:00-1:00 P.M.
Location: City of Annapolis Planning & Zoning Office
145 Gorman Street, 3rd floor, Annapolis, MD 21401

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1.1 Meeting was called to order at 10:08AM with the following attendees:
   Pat Haddon
   Lauren Good
   Jackie Rouse
   Peter Conrad
   James Hull
   Olivia Vidotto

   Attending by conference call (phone number 866-499-7054; code 4984654173; leader pin 9557):
   Dr. Sen
   Megan Griffith
   Raj Williams
   Beth Pasierb
   Joe Griffths
   Lauren Good
   Aviva Brown
   Jeremy Weiss

   Minutes – no minutes to approve – February minutes approved by email, no March meeting held
   No Action on Agenda, approved as presented

3.1 Annual meeting and conference update– Jacqui: the room has been reserved and Jacqui presented a draft agenda. Jacqui reminded presenters to get the CM application materials together and send them to Holly S. and cc Jacqui. Jacqui will send a reminder to folks. There are already 20 people registered. It is mandatory for the Executive Committee to attend the Annual Meeting. Also, folks need to try to get sponsors. Some folks made commitments to do so and they need to come through and reach out to other planners, call, mention to people you see. Check with Pat or Jacqui before you contact so no duplication.

3.2 EPG AIA/APA April 26 Megan – tour new space, Baltimore City Planners presenting new code and what it took to create it.
   Also the EPG group updated their bylaws and were looking for approval. Peter pointed out that they needed to exclude PG and Montgomery Counties to align with APA MD. They can do outreach, but they need to change the bylaws to reflect what our chapter’s bylaws say. Jacqui made a motion to approve with noted change, Lauren 2nd. Approved w. change. They did a winter happy hour, social network event which was a great success and they are looking forward to upcoming events. Andrew can post on our website and Jim can do email blasts. Also Regional Reps can sent out.

3.3 Regional Representatives have a big role. All new except for Beth. $1000/yr budget – do one-day conference or CM events. Used to partner w the UMD but that didn’t work out well in Frederick (Beth’s Region). The Regional Reps will have a retreat and review their role and what they want to do going forward.
3.5 Peter Conrad spoke about changing dues to a percentage basis and raising the rate. The Committee reviewed the handout that Peter sent. It is in the by-laws that we must have the members pass a raise in the dues rate. Peter went over the FAQ sheet he prepared. We are going to send this out with the announcement for the Annual Meeting and Peter will do a presentation at the meeting (30 days in advance of the Annual Meeting per the bylaws). The dues change must be passed by a 2/3 affirmative vote at the annual meeting per the bylaws. The wording of the FAQ was discussed and Peter agreed to change some of it and resend it to the committee, also adding page numbers, etc. The bylaws themselves do not need to be amended in order to change the dues, we only need to follow the amendment process itself proscribed in the bylaws in order to change the dues structure and amount.

Jacqui made a motion to adopt the dues document as amended by the discussion and agreed to the 25% dues for regular members and a $45. Chapter only amount and all other membership costs to same. Olivia seconded. Approved as amended.

3.6 Pat also handed out the bylaw amendments prepared by Sandy that will also be voted on by the membership at the meeting. These amendments will change the election cycles so that not all officers are elected in the same year so that we will only be changing approximately half the officers in any one year and it will also allow for certain officers to be re-elected to the same office for more than one term.

4.2 Joe Griffiths from the Maryland Department of Planning talked about changes to the MPCA. MPA wants APA members to participate and attend MPCA regional outreach Mtgs. They will send us info to send to our members and keep us in the loop. They are meeting June 20 in North Beach.


Dr. Sen spoke about wanting to do a write-up on an event for the newsletter. And also having a table at the conference. The committee also talked about all of the schools having tables. And Salisbury now has a program and we want to invite them.