Maryland Chapter of the American Planning Association Executive Committee
Friday 14 March 2008 Meeting Minutes
Annapolis Planning & Zoning Department 145 Gorman Street, Annapolis, MD

Executive Committee

- Tim Bourcier
- Jeff Jackman
- Paivi Spoon
- Jim Potter
- Alan Feinberg
- Christine Finamore
- Jenny Plummer-Welker
- Jacqui Rouse
- Dirk Geratz
- Jeff Jackman
- Joyce-Ann Pressley
- Vicky Carrasco

Other Members

- Matt Power
- Holly Storck
- Paivi Spoon
- Vicky Carrasco

Executive Members:

Meetings:

1) **Welcome** - Jenny Plummer-Welker convened the meeting at 10:05 AM.

2) **Action on Proposed Agenda** - There were no changes proposed.

3) **Approval of Meeting Minutes** - Add Jeff Jackman to February attendance list. Dirk moved to approve the minutes for January and February 2008 as presented with correction; Jeff seconded. The motion passed unanimously.

4) **Treasurer’s Report** - Helen Spinelli submitted report via email 3/12/08. Current Balance $41,922.28. We paid $695.00 for Registration to National Conference for President Jenny to attend. Operating Credits (revenue) Quarterly payment from APA of $3573.76. Interest Income = $1.49.

5) **Old Business**

   a. **Insurance** - (see email report from Helen) “In terms of insurance: I have contacted Maryland Private Non-Profit for information on insurance for non profits and they are sending me information which I will share when I receive it. I understand that there are many different levels and plans depending on activities therefore I need to do some careful review.”

   b. **APA Branding** - Jenny requested the color chip from national for further information; vote on the Chapter color deferred.

   c. **Legislative Session 2008** - Matt Power and Steve Allan - Reporting on recent Bills: BRAC Zzone Bill (S206, HB306) Tax money back to BRAC Zone for infrastructure, 50% rebate to local from State. TOD Bill passed in the House 131 to 7 on March 6, 2008, and now goes to the Senate.

   d. **National Conference**

      i. Selection of Chapter Delegates for 2008 and 2009. Helen and Alan are Delegates for 2008 Conference. White Papers for Delegates - Jenny to send Delegates names to Lynn J. so she can distribute to Helen and Alan. Shiva is approved as a Delegate for 2009 and the Chapter would pay for his Registration to 2009 Conference.

      ii. Maryland Planners Reception Co-sponsorship with Universities and MDP. Sponsored by UMCP, MSU, MD Dept. of Planning ($500), APA Maryland ($500), NCAC ($250), Montgomery County Planning ($1000). Jenny is co-organizer, contacted caterer and has not heard back from them with details.

   e. **Terrapin Run Amicus Curiae Case** - Matt discussed the Comprehensive Planning link vs. the Board of Appeals decision and referred to the Baltimore Sun editorial. Let us learn from this, and to start putting legislation in place now to link the Comprehensive Plans. Tim discussed that Maryland law does not layout a link in the Code between Comprehensive Plans and Zoning Ordinance, whereas Florida does. Allegheny County Chamber had once approached MD APA, but are now changing plan to allow for growth. Alan – looking for different perspectives for the future. Discussion on Zoning Ordinances and Comprehensive Plans. Jim mentioned paragraph in the Newsletter/website to start a blog on topic, session at Regional Conference, and that we could reach out to Zoning Appeals Boars, Planning Commissions, Architectural Review Committees and Historic District Commissions, etc. with MD APA trainings. Jenny said she could contact MML and MACO on their thoughts. Jacqui mentioned that there is CPC Grant money for speakers through APA. Motion by Jacqui to entertain money for Grants for speakers, Joyce Ann seconded, motion passed.

6) **New Business**
a. **HB773 Task Force** - Matt - there has been 2 meetings so far, State Development, Housing, and Transportation Plans. Task Force includes John Laria (chair), County and Municipal perspectives. Paper is due in December, all meeting agendas and minutes are posted on MDP website. Steve is going to do brief write-up for HB773 and Planning Directors Round Table for the Newsletter.
   i. Matt mentioning before he had to leave that Planning Directors Round Table is meeting quarterly with 60-70 people. Position opening with MDP for Planner IV, Director, Local Planning Directors.

7) **Chapter Activities**
   a. **Regional Conference** (Jim) Call for papers went out, and will give a month or so for responses. Alex is doing an “Aging in Place”/climate change track. There are 6 track coordinators for 4 tracks, with 5 sessions per track. Ben Sussman, Peter Conrad, Keisha Ransome, Alex Chen are all track coordinators. Jim needs help with mobile workshops. Merchandising ideas are the Annapolis neck ties and tote bags, and a ‘Save the Date’ postcard is going out soon. Conference Committee to start monthly meetings now.
   b. **Workshops for 2008-2009**
      i. **Walters Art Museum Map Exhibit.** Guided tour is set up, it is $8 per person, and children under 17 are free. Mentioned also that 5:30 - 8 PM Middle East Baltimore City at Walters.
      ii. **Impact of Sprawl on School Bus Transportation.** Joel Gallihue of Howard County Public Schools offered to do a workshop. Jim has been in contact with him; he and Jenny are to coordinate and figure out a date.
   c. **Annual Meeting.** - The meeting is scheduled for June 20th at City of Annapolis City Council Chambers. Allegany County Planning Director offered to speak to the Chapter. Jenny – Program for Annual Meeting.

8) **Professional Development**
   a. **AICP Exam Prep.** (Jacqui) The Webcam course is scheduled; 82 attendees signed up, expanded training!
   b. **AICP Certification Maintenance.** Holly is looking at CD-ROM packages for trainings; cost for CM is in the purchase of the CD-ROM. There are several to choose from, Planning Law (5 CM credits) is a good one.

9) **Communications**
   a. **Newsletter.** Chuck wants to give up position of Newsletter editor!! Great job in last issue from everyone. Chuck is going to talk to Judy with NCAC about sharing an editor between Chapters for the Newsletter.
   b. **Website.** Chris to send latest approved minutes to Mary Logan, Jim to send Mary Conference information.
   c. **Listserv.**
   d. **Membership Statistics.** The Chapter currently has 642 members.

10) **Coordination with Other Organizations**
   a. **National APA.**
      i. Climate Change Policy Committee Land Use Group - draft paper to be presented to Delegates for voting at National Conference.
   b. **National Capital Area Chapter.** Julie Coster is interim President; they hold elections in the spring.
   c. **Maryland Planning Commissioners Association.** (Paivi) MPCA is not active lately, still getting up and running again. They have a spring workshop on the Eastern Shore still in the planning stages. The website will be up in about 1 week. There is a link from the MDP website.
   d. **Planning Programs at UMCP and MSU.**
      i. MSU - Joyce-Ann reported that the school is working on a survey of Herring Run Park in Baltimore. Looking over CPC Grant application (mentioned earlier) - estimating cost and looking at ‘purpose’ statement for Chapter, to file over the weekend!
      ii. Vicky Carrasco - Meeting coming up on April 10th.

11) **Upcoming Executive Committee Meeting dates:** April 18th will be a conference call. May 16th conference call. June 20th will be the Annual Meeting in City of Annapolis Council Chambers. Walk through of the Loews Annapolis Hotel site for the Regional Conference to follow meeting today.

12) **Member Matters and Other Information for the Good of the Chapter.** None

13) **Adjourn Meeting.** Motion by Chris to adjourn meeting; Jacqui seconded, and the meeting adjourned 11:55 AM.
Respectfully Submitted

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Christine K. Finamore
Secretary