1. **Meeting Called to Order – President Rich Hall.** Rich called the meeting to order at 10:04 PM.

2. **Action on Proposed Agenda.** There was one addition, 7. c. ii. Horn Point Mobile Workshop.

3. **Minutes.** The minutes were deferred until the December 15, 2006 meeting.

4. **Chapter Budget Report.** Helen gave a brief budget report. She will have a full report at the next meeting. She received our share of the dues collected from APA on October 30th, $3,351. Balance is $37,099.15. Upcoming expenditures include the printing & mailing of the newsletter. Jenny said she will have a postage for the Awards. Helen requested all outstanding bills be submitted to her for payment.

5. **Bylaws Update.** Jenny is coordinating the review of the bylaws. The review committee includes Jim Potter and herself. With Sharon Suarez working on a degree and not likely to have the time to assist. Jenny requested additional help. Helen volunteered. The Committee will report at the November meeting.

6. **Communications Update.**
   a. **Website.** Jason reported that after the Regional Conference and the Awards Ceremony, there is only one item on the Calendar, the Executive Committee meeting on 12/15. The question was raised, can Chapter-only members access the members-only section of the website? Jason will check. Rich pointed out there is no longer a link to the Reality Check webpage. Rich requested Jason add a link to Reality Check. Some Chapters send an email notice when the newsletter is posted to their website. We have not. Jason will send an email notice to the Chapter listserv notifying members when the newsletter is posted to the Chapter’s website.
   
   b. **Newsletter.** Members discussed potential articles for the next newsletter. Jim will write about the Regional Conference, Jenny on the Awards, Dirk on the Acton Landing mobile workshop, and Alan on Ron Thomas’s lecture. Rich will write the President’s Message. Deadline for article submission to Alex Chen will be November 20th. Jenny will send an email reminder to the authors. Upcoming articles: Helen said she will be attending the Fleming lecture and the Living Shores Conference and will write articles about them.

7. **Chapter Activities Update.**
   a. **Awards Ceremony on November 8, 2006.** Jenny thanked everyone who helped with the Awards and the Awards Ceremony. She thought the way the nominations were divvied up among the Awards Committee members and that the nominations were sent to members before the meeting worked well and recommended that method be followed in the future. She thanked Dirk for coordinating with the caterer and Rich for working with the Banneker-Douglas Museum staff. The consensus was it was a good awards ceremony, one of our better ones.
   
   b. **Workshops**
      i. **Horn Point Mobile Workshop.** Helen said she will select a date for the workshop, probably in April 2007. Joyce would like to encourage students to attend. Don Bosh has done work on climate change and land use.
      
      ii. **Baltimore City.** Rich said he would like to do this one in May or June 2007.
   
   c. **Future Activities**
i. **Chapter Conference and Awards Ceremony.** Jenny mentioned that over the past several years, the Chapter has held the regional conference and the awards in alternating years (awards in even years and the conference in odd years). Since the Delaware-Maryland conference was set back a year, the two events were held in the same year, this year. She asked members to consider whether we want to continue to hold the events in the same year. We could do a 1-day workshop in the year we do not hold the conference.

ii. **Smart Growth at 10.** Rich said the Chapter should have a presence, perhaps host a reception. We could do a workshop before or after. The event will be held in the fall of 2007 at University of Maryland College Park.

iii. **Spring Seminar.** Members discussed hold a mid-afternoon seminar. Perhaps Clifford Mills, Baltimore, light rail. Joyce Ann said Morgan State University could host something in the spring.

iv. **Student activities.** Joyce Ann reported that students are working with the Mount Alburn Cemetery, helping to develop a plan to restore the historic landmark and make it a tourism heritage site. She suggested MD APA could participate in the jury.

8. **Continued Coordination with National Capital Chapter.**
   a. **Lobbyist for Both Chapters.** Rich will ask Art Chambers, the NCAC Chapter President, if his chapter want to co-sponsor a lobbyist.
   b. **Co-sponsorship of Events.** Alex Chen is planning a forum with the lead planners from Montgomery and Prince George’s Counties (Royce Hanson). This event could also be sponsored by NCAC.
   c. **Joint Conference.** It was suggested that a partner for the next regional conference could be NCAC.

9. **Other Information for the Good of the Chapter**
   a. **Morgan State University.** Joyce Ann reported that the Institute of Architecture & Planning is seeking candidates for director/dean.
   b. **Next Meeting.** Dirk will host the next meeting at his department’s office. They are moving from Duke of Glouster Street to Main Street.

10. **Adjourn.** The meeting was adjourned at 10:47 PM.

Respectfully submitted:

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Jenny Plummer-Welker
President-elect