

Waitsburg City Council Meeting – April 17, 2024

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Jillian Henze, Jim Romine, Kevin House and Jennifer Bishop.

Others: on file at City Hall

Agenda Approval

With no changes to the agenda, agenda was approved and passed unanimously.

Approval of Minutes – March 27, 2024 Regular Meeting

With no corrections, minutes were approved and passed unanimously.

Public Comment

New Business

a. Public Hearing – Annexation Request

Mayor Dunn opened the public hearing at 7:02 for public comment. No public comments were received, the hearing was closed at 7:03.

b. Ordinance 2024-0188

Ordinance approving the annexation request submitted by Tim, Gail and Nancy Mathews. City Staff gave an overview of the annexation request, going over the map to pinpoint the exact area to be annexed. With no more discussion, Council member Romine moved to approve with Council member House seconding. The motion to approve the annexation was approved and passed unanimously.

c. Ordinance 2024-1089

Ordinance adding an additional late fee waiver related to compromised personal financial accounts. City Staff went over the current late fee waiver process and associated allowances and took questions from the Council. With no more questions, Council member Romine moved to approve with Council Member Henze seconding the motion, the motion to approve was approved and passed unanimously.

Unfinished Business

a. Council Vacancy Appointment

Two applications were filed with the City for the vacant position. Mayor Dunn informed the Council on the process for choosing a replacement Council member with each applicant presenting their backgrounds and taking questions from each Council Member. After interviews were concluded, City Council went into executive session under 42.30.110 (1) (h) at 7:30pm for 15 minutes, reconvening at concluded at 7:45pm. After reconvening the regular session, Mayor Dunn asked for a nomination from the Council. Council member Bishop nominated Karen Gregutt but without a second, motion died. Council member Romine then moved to select Court Ruppenthal to fill the vacant position. Council member Henze seconded the motion, and the motion to appoint Court Ruppenthal to fill the vacated term of Randy Charles was approved and passed unanimously.

Mayor's Report

Mayor Dunn congratulated the winners of this years Commercial Club event; specifically, Kevin House with McGregors for Business of the Year and Jillian Henze for Volunteer of the Year.

Council Reports

Council Member Henze reported on various Committee activities and various work done at the Library and kickoff of the feasibility study on the City pool.

Jim Romine updated the Council on sheriff officers staffing numbers.

Kevin House reminded those in attendance that the Lions Club Annual Rib Feed is planned for May 4, Junior Livestock Show on June 1.

City Clerk Report

City Clerk Randy Hinchliffe reported on a variety of day-to-day operational items.

Approval of Bills

With no questions related to the City's obligations, Council Member Romine moved to approve with Council Henze seconding. Motion to approve the bills was approved and passed unanimously.

March Payroll Clearing (Warrants 27694 - 27706)	\$24,259.06
-Includes direct deposit run on 03/28/2024 for \$10,387.06	
April Payroll Clearing (Warrants 27737 - 27746)	\$24,071.90
-Includes direct deposit run on 4/12/2024 for \$10,588.13	
April Claims Clearing Vouchers (Warrants 27707 – 27736)	<u>\$151,798.75</u>
Total	\$200,129.71

Executive Session

City Council convened into executive session at 7:48 for approximately 10 minutes under RCW 42.30.110 (i)(c).

Adjournment of Meeting

Mayor Dunn reconvened the regular meeting at 8:10, there being no further business, the meeting was then adjourned at 8:12p.m.

Approved: 5/15/2024 Attest:

Mayor

City Clerk