

Waitsburg City Council Meeting – August 21, 2024

Mayor Dunn called the meeting to order at 7:00 p.m.

Roll Call

City Clerk Randy Hinchliffe called the roll. The following were present:

Mayor: Marty Dunn

Council Members: Jim Romine, Kevin House, Court Ruppenthal, Jillian Henze and Jennifer Bishop.

Others: on file at City Hall

Agenda Approval

With no changes to the agenda, agenda was approved and passed unanimously.

Approval of Minutes – July 17, 2024 Regular Meeting

With no corrections, minutes were approved and passed unanimously.

Public Comment

New Business

a. Public Hearing – Capital Facilities Plan

Public Hearing related to the annual update to the City's Capital Facilities Plan. Mayor Dunn opened the hearing at 7:02. City Staff presented the plan and associated changes from the prior year. Hearing closed at 7:03. Discussion only, no action taken.

b. Resolution 2024-779

Resolution approving the annual update to the City's Capital Facilities Plan. With no further discussion, Council member Romine moved to approve with Council member Henze seconding. Motion to approve was approved and passed unanimously.

c. Public Hearing – WUE Goals

Public Hearing related to an update to the City's Water Use Efficiency Goals as a part of its overall update to the its Small Water System Management Plan. Mayor Dunn opened the hearing at 7:05. City Staff took questions regarding the efficiency goals and how they have compared to prior updates. Hearing closed at 7:10. Discussion only, no action taken.

d. Resolution 2024-780

Resolution approving the update to the City's Water Use Efficiency Goals. With no further discussion, Council member Bishop moved to approve with Council member House seconding. Motion to approve was approved and passed unanimously.

e. Ordinance 2024-1091

Ordinance establishing regulations covering short-term rentals in the City. City staff explained the background on the item and the process up to this point and where approvals from other committees and agencies were done prior to the City Council seeing the code update. Council member Henze had concerns over the ADU square footage and fire department inspection requirements. Due to the questions posed, the item was referred back to the Planning Commission to sort out and return to the Council for consideration.

Mayor's Report

Council Reports

Council Member Bishop reported on the protection bollards being added to the new HVAC system at the Library.

Council Member Henze reported on Planning Commission activities as well as her recent hosting of a cheerleading camp.

City Clerk Report

City Clerk Randy Hinchliffe gave a quick update on the City budget through the 2nd Quarter of 2024.

Approval of Bills

With no questions related to the City's obligations, Council Member House moved to approve with Council Romine seconding. Motion to approve the bills was approved and passed unanimously.

July Payroll Clearing (Warrants 27921 - 27930)	\$23,803.05
-Includes direct deposit run on 07/30/2024 for \$10,594.86	
August Payroll Clearing (Warrants 27931 – 27940)	\$23,894.66
-Includes direct deposit run on 8/15/2024 for \$10,583.85	
August Claims Clearing Vouchers (Warrants 27941 – 27976)	<u>\$70,950.19</u>
Total	\$118,647.90

Adjournment of Meeting

There being no further business, the meeting was adjourned at 7:20 p.m.

Approved: 9/18/2024 Attest:

Mayor

City Clerk